

**SOLICITATION. OFFER AND AWARD**

RATING

PAGE OF

1 49 Pages

**2. CONTRACT NO.**

DTFA-02-00-D-01731

**3. SOLICITATION NO.**

DTFA-02-99-R-10452

**4. TYPE OF SOLICITATION**☒ NEGOTIATED**6. DATE ISSUED**

8-30-99

**8. REQUISITION/PURCHASE**

NO. 9-10452

(FAA Internal Use Only)

**7. ISSUED BY**

FAA, Contracting Division (AMQ-310)  
6500 South MacArthur Boulevard  
P.O. Box 25082  
Oklahoma City, OK 731254931

CODE  
(CAMI)

**5. ADDRESS OFFER TO (If other than Item 7)**

FAA, Bid & Proposal Officer (AMQ-77)  
Room 308, Multi-Purpose Building  
65W South MacArthur Boulevard  
P.O. Box 25082  
Oklahoma City, OK 73125-4933

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

**Indefinite-Delivery/Requirements**

SOLICITATION CAMI Support Services

9. Sealed offers in original and no copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in Room 308, Multi-Purpose Building until 3:30 local time September 16, 1999.  
(Hour) (Date)

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No.3.2.2.3-14. All offers are subject to all terms and conditions contained in this solicitation.

**10. FOR INFORMATION**

CALL:

**A. NAME**

Brent D. Foreman

**B. TELEPHONE NO. (Include area code) (NO COLLECT CALLS)**

(405) 954-7894 FAX (405) 954-3030

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OFFER (Must be fully completed by offeror)

12.

In compliance with the above, the undersigned agrees, if this offer is accepted within 180 calendar days 1720 calendar days unless a different period is inserted by the offeror from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

**13. DISCOUNT FOR PROMPT PAYMENT**

(See Section G, Clause No. 3.3.1-17)

10 CALENDAR DAYS

0 %

20 CALENDAR DAYS

0 %

30 CALENDAR DAYS

0 %

CALENDAR DAYS

0 %

**14. ACKNOWLEDGMENT OF AMENDMENTS**

(The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated:

AMENDMENT NO.

A001

DATE

AMENDMENT NO.

DATE

**15A. NAME AND ADDRESS OF OFFEROR**

CODE

FACILITY

DataCom Sciences, Inc.  
1806 N. Shartel  
Oklahoma City, Ok 73103

**16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER**

(Type or print)

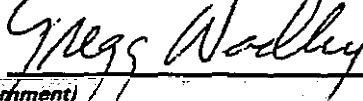
Gregg Wadley, President

**15B. TELEPHONE NO. (Include area code)**

(405) 528-1116

**15C. CHECK IF REMITTANCE ADDRESS**

☐ IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.

**17. SIGNATURE**

**18. OFFER DATE**

9-30-99

**19. ACCEPTED AS TO ITEMS NUMBERED**

CLINS 1.0 through 59.1

**AWARD (To be completed by Government)**

20. AMOUNT

\$2,145,964.00

21. ACCOUNT AND APPROPRIATION

To be stated on each order issued hereunder.

22. reserved

**23. ADMINISTERED BY (If other than Item 7)**

CODE

FAA, Contract Management Division (AMQ-340)  
6500 South MacArthur Boulevard  
P.O. Box 25082  
Oklahoma City, OK 73125-4932

**23. SUBMIT INVOICES TO ADDRESS SHOWN IN**

(4 COPIES UNLESS OTHERWISE SPECIFIED)

**ITEM**

Block 26 below

**25. PAYMENT WILL BE MADE BY**

CODE

FAA, Financial Operations Division (AMZ-100)  
6500 South MacArthur Boulevard  
P.O. Box 25082  
Oklahoma City, OK 73125-4304

**26. NAME OF CONTRACTING OFFICER (Type or print)**

BRENT D. FOREMAN

**27. UNITED STATES OF AMERICA**

**28. AWARD DATE**

NOVEMBER 1, 1999

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

SN 7640-01-162-8064

33-134

STANDARD FORM 33 (REV. 4-86)

# **DataCom**

**Sciences, Incorporated**

October 22,1999

Mr. Brent Foreman, Contracting Officer  
FAA, Contracting Division, AMQ-310  
6500 S. **MacArthur** Boulevard  
P. O. Box 25082  
**Oklahoma** City, OK 73125

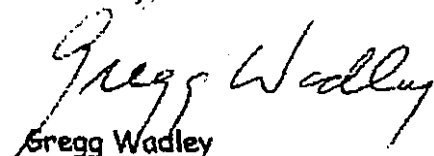
Subject: Civil Aeromedical Institute Technical Support Services  
SIWRFO **DTFA-02-99-R-10452**  
**DataCom** Sciences, Inc. Offer

Dear Mr. **Foreman**:

**DataCom** will accept a **contract** for Civil Aeromedical Institute Technical **Support Services** that includes a shortened first period of performance from 12 months to 10 months. This would provide for a **base** period beginning December 1,1999, and ending September 30,2000. We understand the benefits to the Government of retaining a contract that parallel's the Government' Fiscal **Year**. The **rates** contained in our proposal will not be impacted by this reduction in the base period.

Should you need any additional information, **please** call Chuck **Guinn** or me.

Sincerely,

  
**Gregg Wadley**  
President

**RESOURCES - EXPERTISE - INNOVATION**

1806 N. Shartel Oklahoma City, OK 73103 405-528-1116 fax: 528-1188 internet: datacom@icnet.net

PART I - SECTION B  
SUPPLIES OR SERVICES AND PRICES/COSTS

B. 1(a) The contractor shall furnish all personnel and when required, space, materials, equipment and supplies to provide Administrative support services in accordance with the terms, conditions and provisions set forth herein and in the attached Statement of Work (SOW) Section J, Attachment 1. The contractor shall be paid for services performed in accordance with the following price schedule:

CLIN	Supplies/Services	Quantity	Unit	Unit Price:	Amount
1.1	PHASE-IN	1	JOB	XXXX	@lot-Separately Priced)

(Not applicable to Option Years)

B.1(b) SCHEDULE OF RATES BASE YEAR - October 1, 1999 through September 30, 2000)

CLIN	Labor Category		Estimated Annual Requirements	Unit	Hourly Composite Rate	Est Amount
21	Word Processor I	(Regular Hrs)	50	Hr	\$ 14.39	\$ 719.50
3.1	Word Processor II	(Regular Hrs)	4,800	Hr	\$ 15.39	\$ 73,872.00
4.1	Word Processor III	(Regular Hrs)	9,500	Hr	\$ 16.33	\$ 155,135.00
5.1	General Clerk I	(Regular Hrs)	100	Hr	\$ 16.07	\$ 1,607.00
6.1	General Clerk II	(Regular Hrs)	30,580	Hr	\$ 15.96	\$ 488,056.80
7.1	General Clerk III	(Regular Hrs)	24,440	Hr	\$ 19.55	\$ 477,802.00
7.1	General Clerk IV	(Regular Hrs)	9,500	Hr	\$ 27.11	\$ 257,545.00
9.1	Computer Operator I	(Regular Hrs)	80	Hr	\$ 15.41	\$ 1,232.80
10.1	Computer Operator II	(Regular Hrs)	80	Hr	\$ 18.37	\$ 1,469.60
11.1	Computer Operator III	(Regular Hrs)	80	Hr	\$ 23.73	\$ 1,898.40
12.1	Computer Operator IV	(Regular Hrs)	80	Hr	\$ 25.45	\$ 2,036.00
13.1	Key entry Operator I	(Regular Hrs)	1,880	Hr	\$ 14.78	\$ 27,786.40
14.1	Key Entry Operator II	(Regular Hrs)	50	Hr	\$ 17.85	\$ 892.50
15.1	Peripheral Equipment Operator (Scanner Operator)	(Regular Hrs)	100	Hr	\$ 16.96	\$ 1,696.00
16.1	Document Preparation Clerk (Scanner Document Prep)	(Regular Hrs)	100	Hr	\$ 16.86	\$ 1,686.00
17.1	Inspector I (Scanner/QC Operator)	(Regular Hrs)	5,640	Hr	\$ 15.93	\$ 89,845.20
8.1	Inspector II	(Regular Hrs)	80	Hr	\$ 18.95	\$ 1,516.00
9.1	Inspector III	(Regular Hrs)	3,840	Hr	\$ 18.98	\$ 72,883.20
01	Inspector IV	(Regular Hrs)	1,960	Hr	\$ 23.74	\$ 46,530.40
11	Film/Tape Librarian	(Regular Hrs)	100	Hr	\$ 17.90	\$ 1,790.00
2.1	Computer Systems Analysts I	(Regular Hrs)	100	Hr	\$ 34.74	\$ 3,474.00
3.1	Computer Systems Analysts II	(Regular Hrs)	100	Hr	\$ 38.56	\$ 3,856.00

**B.1(b) SCHEDULE OF RATES BASE YEAR--(October 1, 1999 through September 30, 2000)**

CLIN	Labor Category		Estimated Annual Requirements	Unit	Hourly Composite Rate	Est Amount
24.1	Computer Systems Analysts III	(Regular Hrs)	100	Hr	\$ 43.85	\$ 4,385.00
25.1	<del>Training</del> Program Assistant I	(Regular Hrs)	1,900	HI	\$ 22.08	\$ <b>41,952.00</b>
26.1	Training Program Assistant II	(Regular Hrs)	50	Hr	\$ 27.55	\$ <b>1,377.50</b>
27.1	Training Program Assistant III	(Regular Hrs)	50	HI	\$ 30.59	\$ 1,529.50
28.1	Administrative Analysts I	(Regular Hrs)	1,900	Hr	\$ 22.08	\$ 41,951.00
29.1	<del>Administrative</del> Analysts II	(Regular Hrs)	50	Hr	\$ 27.55	\$ <b>1,377.50</b>
30.1	Licensed Practical Nurse	(Regular Hrs)	80	Hr	\$ 16.99	\$ 1,359.20
31.1	Licensed Practical Nurse I	(Regular Hrs)	80	Hr	\$ 16.99	\$ 1,359.20
32.1	Licensed Practical Nurse II	(Regular Hrs)	80	Hr	\$ 18.78	\$ <b>1,502.40</b>
33.1	Licensed Practical Nurse III	(Regular Hrs)	80	Hr	\$ 20.72	\$ 1,657.60
34.1	Registered Nurse I	(Regular Hrs)	80	Hr	\$ 25.02	\$ 2,001.60
35.1	Registered Nurse II	(Regular Hrs)	80	Hr	\$ 30.03	\$ 2,402.40
36.1	Registered Nurse III	(Regular Hrs)	80	Hr	\$ 35.77	\$ <b>2,861.60</b>
37.1	Registered Nurse IV	(Regular Hrs)	80	Hr	\$ 42.36	\$ 3,388.80
38.1	<del>Hotline</del> Analyst I	(Regular Hrs)	1,960	Hr	\$ 27.93	\$ <b>54,742.80</b>
39.1	<del>Hotline</del> Analyst II	(Regular Hrs)	1,960	Hr	\$ 29.23	\$ 57,290.80
40.1	<del>Aeromedical</del> Examiner I	(Regular Hrs)	3,800	Hr	\$ 24.36	\$ <b>92,568.00</b>
41.1	Aeromedical Examiner II	(Regular Hrs)	100	Hr	\$ 32.56	\$ <b>3,256.00</b>
42.1	Computer Programmer I	(Regular Hrs)	100	Hr	\$ 26.97	\$ <b>2,697.00</b>
43.1	Computer Programmer II	(Regular Hrs)	100	Hr	\$ 30.55	\$ <b>3,055.00</b>
44.1	Computer Programmer III	(Regular Hrs)	100	Hr	\$ 37.16	\$ <b>3,716.00</b>
45.1	Computer Programmer IV	(Regular Hrs)	100	HI	\$ 42.81	\$ <b>4,281.00</b>
46.1	Technical Writer I	(Regular Hrs)	50	Hr	\$ 22.80	\$ 1,140.00
47.1	Functional Specialist 9 Technical Writer II	(Regular Hrs)	50	Hr	\$ 27.69	\$ <b>1,384.50</b>
48.1	Functional Specialist 11 Technical Writer III	(Regular Hrs)	100	HI	\$ 34.25	\$ <b>3,425.00</b>
49.1	Functional Specialist 12 Technical Professional I	(Regular Hrs)	100	Hr	\$ 52.09	\$ <b>5,209.00</b>
50.1	Functional Specialist 13 Technical Professional II	(Regular Hrs)	100	Hr	\$ 61.10	\$ 6,110.00
51.1	Functional Specialist 14 Technical Professional III	(Regular Hrs)	100	Hr	\$ 71.40	\$ 7,140.00
	Functional Specialist 15					
<b>Estimated Total Hours (ETH)</b>		106,650 hours	<b>Estimated Total Price (ETP)</b>		<b><u>2,068,451.20</u></b>	

**B.1(b) SCHEDULE OF RATES BASE YEAR—(October 1, 1999 through September 30, 2000)**

2.1	Overtime Premium Rate (OPR)	<u>43%</u>	Est Annual Hour; 100	\$	<u>835.06</u>
	IAW Section C, C.2 Definitions (Contractor Fill-in) the applicable percentage rate they are proposing). Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 100 hours X OPR % = total dollars for Overtime. NOTE-Actual rate that <b>OPR</b> is applied to <del>will be the</del> individual rate <b>shown</b> in <b>CLINs 2 0 through 51. 0</b>				
53.1	Functional Lead Premium Rate (FLPR)	<u>34%</u>	Est 1920 Hr	\$	<u>12,677.38</u>
	IAW Section C, C.2, "Definitions" Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 1,920 hours X FLPR % = total dollars for Functional Lead NOTE-Actual rate <del>that FLPR is applied to</del> will <del>be the</del> individual <del>rate shown</del> in <b>CLINs 2 0 through 51. 0</b>				
54.1	Task Lead Premium Rate (TLPR)	<u>34%</u>	Est 1920 Hr	\$	<u>12,677.38</u>
	IAW Section C, C.2, "Definitions" Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 1,920 hours X TLPR % = total dollars for TASK Lead Premium NOTE-Actual rate <del>that TLPR is applied to</del> will <del>be the</del> individual rate shown in <b>CLINs 2 0 through 51. 0</b>				
55.1	Task Supervisor (full time) I	(Regular Hrs)	Est 100 Hr	\$	<u>21.81</u>
	In accordance with Definitions In Section C.				
56.1	Task Supervisor (full time) II	(Regular Hrs)	Est 1,920 Hr	\$	<u>23.00</u>
	In accordance with Definitions In Section C.				
57.1	Task Supervisor (full time) III	(Regular Hrs)	Est 50 Hr	\$	<u>28.21</u>
	In accordance with Definitions In Section C.				
58.1	Task Supervisor (full time) N	(Regular Hrs)	Est 50 Hr	\$	<u>31.42</u>
	In accordance with Definitions In Section C.				
59.1	Travel and per diem/Subsistence		Estimated	\$	<u>2,000.00</u>
	PER YEAR-IAW Section G, and Statement of Work Paragraph 1.12.				

NOTE-Reference to CLIN Numbers throughout the rest of the contract shall be to the general CLIN number such as 2.0, 50.0 or 52.0 as this reference is to all years and is not a separate option CLIN designation

## OPTION Year 1

**SCHEDULE OF RATES** -(October 1,2000 through September 30,2001)

<b>LIN</b>	<b>Labor Category</b>		<b>Estimated Annual Requirements</b>	<b>Unit</b>	<b>Hourly Composite Rate</b>	<b>Est Amount</b>
<b>2.2</b>	<b>Word Processor I</b>	(Regular Hrs)	50	Hr	\$ 14.41	\$ 720.50
<b>3.2</b>	<b>Word Processor II</b>	(Regular Hrs)	4,800	Hr	\$ 15.41	\$ 73,968.00
<b>4.2</b>	<b>Word Processor III</b>	(Regular Hrs)	9,500	Hr	\$ 16.36	\$ 155,420.00
<b>5.2</b>	<b>General Clerk I</b>	(Regular Hrs)	100	Hr	\$ 16.11	\$ 1,611.00
<b>6.2</b>	<b>General Clerk II</b>	(Regular Hrs)	30,580	Hr	\$ 15.98	\$ 488,668.40
<b>7.2</b>	<b>General Clerk III</b>	(Regular Hrs)	24,440	Hr	\$ 19.59	\$ 478,779.60
<b>8.2</b>	<b>General Clerk IV</b>	(Regular Hrs)	9,500	Hr	\$ 27.14	\$ 257,830.00
<b>9.2</b>	<b>Computer Operator I</b>	(Regular Hrs)	80	Hr	\$ 15.43	\$ 1,234.40
<b>10.2</b>	<b>Computer Operator II</b>	(Regular Hrs)	80	Hr	\$ 18.40	\$ 1,472.00
<b>11.2</b>	<b>Computer Operator III</b>	(Regular Hrs)	80	Hr	\$ 23.77	\$ 1,901.60
<b>12.2</b>	<b>Computer Operator IV</b>	(Regular Hrs)	80	Hr	\$ 25.50	\$ 2,040.00
<b>13.2</b>	<b>Key entry Operator I</b>	(Regular Hrs)	1,880	Hr	\$ 14.81	\$ 27,842.80
<b>14.2</b>	<b>Key Entry Operator II</b>	(Regular Hrs)	50	Hr	\$ 17.91	\$ 895.50
<b>15.2</b>	<b>Peripheral Equipment Operator (Scanner Operator)</b>	(Regular Hrs)	100	Hr	\$ 16.99	\$ 1,699.00
<b>16.2</b>	<b>Document Preparation Clerk (Scanner Document Prep)</b>	(Regular Hrs)	100	Hr	\$ 16.88	\$ 1,688.00
<b>17.2</b>	<b>Inspector I (Scanner/QC Operator)</b>	(Regular Hrs)	5,640	Hr	\$ 15.96	\$ 90,014.40
<b>18.2</b>	<b>Inspector II</b>	(Regular Hrs)	80	Hr	\$ 18.97	\$ 1,517.60
<b>19.2</b>	<b>Inspector III</b>	(Regular Hrs)	3,840	Hr	\$ 19.00	\$ 72,960.00
<b>20.2</b>	<b>Inspector IV</b>	(Regular Hrs)	1,960	Hr	\$ 23.79	\$ 46,628.40
<b>21.2</b>	<b>Film/Tape Librarian</b>	(Regular Hrs)	100	Hr	\$ 17.92	\$ 1,792.00
<b>22.2</b>	<b>Computer Systems Analysts I</b>	(Regular Hrs)	100	Hr	\$ 34.80	\$ 3,480.00
<b>23.2</b>	<b>Computer Systems Analysts II</b>	(Regular Hrs)	100	Hr	\$ 38.62	\$ 3,862.00
<b>24.2</b>	<b>Computer Systems Analysts III</b>	(Regular Hrs)	100	Hr	\$ 43.93	\$ 4,393.00
<b>25.2</b>	<b>Training Program Assistant I</b>	(Regular Hrs)	1,900	Hr	\$ 22.12	\$ 42,028.00
<b>26.2</b>	<b>Training Program Assistant II</b>	(Regular Hrs)	50	Hr	\$ 27.61	\$ 1,380.50
<b>27.2</b>	<b>Training Program Assistant III</b>	(Regular Hrs)	50	Hr	\$ 30.64	\$ 1,532.00
<b>28.2</b>	<b>Administrative Analysts I</b>	(Regular Hrs)	1,900	Hr	\$ 22.12	\$ 42,028.00

OPTION Year **I**  
SCHEDULE OF RATES **-(October 1,2000 through September 30,2001)**

LINE	Labor Category		Estimated Annual Requirements	Unit	Hourly Composite Rate	Est Amount
29.2	Administrative Analysts <b>II</b>	(Regular Hrs)	50	Hr	\$ 27.61	\$ 1,380.50
30.2	Licensed Practical Nurse	(Regular Hrs)	80	Hr	\$ 17.02	\$ 1,361.60
31.2	Licensed Practical Nurse <b>I</b>	(Regular Hrs)	80	Hr	\$ 17.02	\$ 1,361.60
32.2	Licensed Practical Nurse <b>II</b>	(Regular Hrs)	80	Hr	\$ 18.80	\$ 1,504.00
33.2	Licensed Practical Nurse <b>III</b>	(Regular Hrs)	80	Hr	\$ 20.75	\$ 1,660.00
34.2	Registered Nurse <b>I</b>	(Regular Hrs)	80	Hr	\$ 25.07	\$ 2,005.60
35.2	Registered Nurse <b>II</b>	(Regular Hrs)	80	Hr	\$ 30.07	\$ 2,405.60
36.2	Registered Nurse <b>III</b>	(Regular Hrs)	80	Hr	\$ 35.83	\$ 2,866.40
37.2	Registered Nurse <b>IV</b>	(Regular Hrs)	80	Hr	\$ 42.44	\$ 3,395.20
38.2	<b>Hotline</b> Analyst <b>I</b>	(Regular Hrs)	1,960	Hr	\$ 27.98	\$ 54,840.80
39.2	<b>Hotline</b> Analyst <b>II</b>	(Regular Hrs)	1,960	Hr	\$ 29.30	\$ 57,428.00
40.2	Aeromedical Examiner <b>I</b>	(Regular Hrs)	3,800	Hr	\$ 24.40	\$ 92,720.00
41.2	Aeromedical Examiner <b>II</b>	(Regular Hrs)	100	Hr	\$ 32.64	\$ 3,264.00
42.2	Computer Programmer <b>I</b>	(Regular Hrs)	100	Hr	\$ 27.03	\$ 2,703.00
43.2	Computer Programmer <b>II</b>	(Regular Hrs)	100	Hr	\$ 30.61	\$ 3,061.00
44.2	Computer Programmer <b>III</b>	(Regular Hrs)	100	Hr	\$ 37.23	\$ 3,723.00
45.2	Computer Programmer <b>N</b>	(Regular Hrs)	100	Hr	\$ 42.87	\$ 4,287.00
46.2	Technical Writer <b>I</b>	(Regular Hrs)	50	Hr	\$ 22.84	\$ 1,142.00
	Functional Specialist <sup>9</sup>					
47.2	Technical Writer <b>II</b>	(Regular Hrs)	50	Hr	\$ 27.74	\$ 1,387.00
	Functional Specialist <sup>11</sup>					
48.2	Technical Writer <b>III</b>	(Regular Hrs)	100	Hr	\$ 34.31	\$ 3,431.00
	Functional Specialist <sup>12</sup>					
49.2	Technical Professional <b>I</b>	(Regular Hrs)	100	Hr	\$ 53.67	\$ 5,367.00
	Functional Specialist <sup>13</sup>					
50.2	Technical Professional <b>II</b>	(Regular Hrs)	100	Hr	\$ 62.94	\$ 6,294.00
	Functional Specialist <sup>14</sup>					
51.2	Technical Professional <b>III</b>	(Regular Hrs)	100	Hr	\$ 73.57	\$ 7,357.00
	Functional Specialist <sup>15</sup>					
						\$ 2,072,332.00

Estimated Total **Hours (ETH)** 106,650 hours

OPTION Year 1  
**SCHEDULE OF RATES** -(October 1, 2000 through September 30, 2001)

<b>22</b>	<b>Overtime Premium Rate (OPR)</b> <u>43%</u> IAW Section C, C.2 Definitions (Contractor Fill-in the applicable percentage rate they are proposing). Evaluation based on the following calculation: (ETP ÷ ETHJ = Average Hourly Rate (AHR): AHR X 100 hours X OPR % = total dollars for Overtime. NOTE-Actual rate that OPR is applied to will be <i>the</i> individual rate shown in <b>CLINs</b> 2 0 through 51. 0	Est <del>Annual</del> Hours 100			\$ <u>836.35</u> (not-to-exceed)
<b>53.2</b>	<b>Functional Lead Premium Rate (FLPR)</b> <u>34%</u> IAW Section C, C.2, "Definitions" Evaluation based on the following calculation: (ETP ÷ ETHJ = Average Hourly Rate (AHR): AHR X 1,920 hours X FLPR % = total dollars for Functional Lead. NOTE-Actual rate that FLPR is applied to will be <i>the</i> individual rate shown in <b>CLINs</b> 2 0 through 51. 0	Est 1,920	Hr		\$ <u>12,696.96</u>
<b>54.2</b>	<b>Task Lead Premium Rate (TLPR)</b> <u>34%</u> IAW Section C, C.2, "Definitions" Evaluation based on the following calculation: (ETP ÷ ETHJ = Average Hourly Rate (AHR): AHR X 1,920 hours X TLPR % = total dollars for TASK Lead Premium NOTE-Actual rate that TLPR is applied to will be the individual rate shown in <b>CLINs</b> 2 0 through 51. 0	Est 1,920	Hr		\$ <u>12,696.96</u>
<b>55.2</b>	<b>Task Supervisor (full time) I</b> (Regular Hrs) In accordance with Definitions In Section C.	Est 100	Hr	\$ <u>22.43</u>	\$ <u>2,243.00</u>
<b>56.2</b>	<b>Task Supervisor (full time) II</b> (Regular Hrs) In accordance with Definitions In Section C.	Est 1,920	Hr	\$ <u>23.66</u>	\$ <u>45,427.20</u>
<b>57.2</b>	<b>Task Supervisor (full time) III</b> (Regular Hrs) In accordance with Definitions In Section C.	Est 50	Hr	\$ <u>29.03</u>	\$ <u>1,451.50</u>
<b>58.2</b>	<b>Task Supervisor (full time) N</b> (Regular Hrs) In accordance with Definitions In Section C.	Est 50	Hr	\$ <u>32.32</u>	\$ <u>1,616.00</u>
<b>59.2</b>	<b>Travel and per diem/Subsistence</b> PER YEAR-IAW Section G, and Statement of Work Paragraph 1.12		Estimated		<b>\$2,000.00</b> (Not-to-Exceed)

NOTE-Reference to CLIN Numbers throughout the rest of the contract shall be to the general CLIN number such as 2.0, 50.0 or 52.0 as this reference is to all years and is not a separate option CLIN designation.



**OPTION Year 2**  
**SCHEDULE OF RATES - (October 1, 2001 through September 30, 2002)**

CLIN	Labor Category		Estimated Annual Requirements	Unit	Hourly Composite Rate	Est Amount
2.3	Word Processor I	(Regular Hrs)	50	Hr	\$ 14.47	\$ 723.50
3.3	Word Processor II	(Regular Hrs)	4,800	Hr	\$ 15.46	\$ 74,208.00
4.3	Word Processor III	(Regular Hrs)	9,500	Hr	\$ 16.40	\$ 155,800.00
5.3	General Clerk I	(Regular Hrs)	100	Hr	\$ 16.14	\$ 1,614.00
6.3	General Clerk II	(Regular Hrs)	30,580	Hr	\$ 16.03	\$ 490,197.40
7.3	General Clerk III	(Regular Hrs)	24,440	Hr	\$ 19.66	\$ 480,490.40
8.3	General Clerk IV	(Regular Hrs)	9,500	Hr	\$ 27.24	\$ 258,780.00
9.3	Computer Operator I	(Regular Hrs)	80	Hr	\$ 15.47	\$ 1,237.60
10.3	Computer Operator II	(Regular Hrs)	80	Hr	\$ 18.47	\$ 1,477.60
11.3	Computer Operator III	(Regular Hrs)	80	Hr	\$ 23.84	\$ 1,907.20
12.3	Computer Operator IV	(Regular Hrs)	80	Hr	\$ 25.57	\$ 2,045.60
13.3	Key entry Operator I	(Regular Hrs)	1,880	Hr	\$ 14.84	\$ 27,899.20
14.3	Key Entry Operator II	(Regular Hrs)	50	Hr	\$ 17.95	\$ 897.50
15.3	Peripheral Equipment Operator (Scanner Operator)	(Regular Hrs)	100	Hr	\$ 17.02	\$ 1,702.00
16.3	Document Preparation Clerk (Scanner Document Prep)	(Regular Hrs)	100	Hr	\$ 16.95	\$ 1,695.00
17.3	Inspector I (Scanner/QC Operator)	(Regular Hrs)	5,640	Hr	\$ 16.01	\$ 90,296.40
18.3	Inspector II	(Regular Hrs)	80	Hr	\$ 19.03	\$ 1,522.40
19.3	Inspector III	(Regular Hrs)	3,840	Hr	\$ 19.08	\$ 73,267.20
20.3	Inspector IV	(Regular Hrs)	1,960	Hr	\$ 23.85	\$ 46,746.00
21.3	Film/Tape Librarian	(Regular Hrs)	100	Hr	\$ 17.96	\$ 1,796.00
22.3	Computer Systems Analysts I	(Regular Hrs)	100	Hr	\$ 34.90	\$ 3,490.00
23.3	Computer Systems Analysts II	(Regular Hrs)	100	Hr	\$ 38.74	\$ 3,874.00
24.3	Computer Systems Analysts III	(Regular Hrs)	100	Hr	\$ 44.06	\$ 4,406.00
25.3	Training Program Assistant I	(Regular Hrs)	1,900	Hr	\$ 22.18	\$ 42,142.00
26.3	Training Program Assistant II	(Regular Hrs)	50	Hr	\$ 27.68	\$ 1,384.00
27.3	Training Program Assistant III	(Regular Hrs)	50	Hr	\$ 30.73	\$ 1,536.50
28.3	Administrative Analysts I	(Regular Hrs)	1,900	Hr	\$ 22.18	\$ 42,142.00

**SCHEDULE OF RATES - (October 1,2001 through September 30,2002)**

**Estimated Total Hours (ETH) 106,650 hours**

OPTION Year 2  
SCHEDULE OF RATES - (October 1, 2001 through September 30, 2002)

<b>2.3</b>	Overtime Premium Rate (OPR)	<u>43%</u>	Est Annual Hours 100			<b>\$</b>	<u><b>839.36</b></u> (not-to-exceed)
	IAW Section C, C.2 Definitions (Contractor <b>Fi-in</b> the applicable percentage rate they are proposing). Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 100 hours X OPR % = total dollars for Overtime. <b>NOTE-Actual rate that</b> OPR is applied to will be the individual rate shown in <b>CLINs</b> 2 0 through 51.0						
<b>53.3</b>	Functional Lead Premium Rate (FLPR)	<u>34%</u>	Est 1,920	Hr		<b>\$</b>	<u><b>12,742.66</b></u>
	LAW Section C., C.2, "Definitions" Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 1,920 hours X FLPR % = total dollars for Functional Lead <b>NOTE-Actual rate that FLPR</b> is applied to will be the individual rate shown in <b>CLINs</b> 2 0 through 51.0						
<b>54.3</b>	Task Lead Premium Rate (TLPR)	<u>34%</u>	Est 1,920	Hr		<b>\$</b>	<u><b>12,742.66</b></u>
	IAW Section C., C.2, "Definitions" Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 1,920 hours X TLPR % = total dollars for TASK Lead Premium <b>NOTE-Actual rate that TLPR is applied to will be the</b> individual rate shown in <b>CLINs</b> 2 0 through 51.0						
<b>55.3</b>	Task Supervisor (full time) I In accordance with Definitions In Section C	(Regular Hrs)	Est 100	HI	<u>\$ 23.09</u>	<b>\$</b>	<u><b>2,309.00</b></u>
<b>56.3</b>	Task Supervisor (full time) II In accordance with Definitions In Section C.	(Regular Hrs)	Est 1,920	HI	<u>\$ 24.36</u>	<b>\$</b>	<u><b>46,771.20</b></u>
<b>57.3</b>	Task Supervisor (full time) III In accordance with Definitions In Section C.	(Regular Hrs)	Est 50	HI	<u>5 29.90</u>	<b>\$</b>	<u><b>1,495.00</b></u>
<b>58.3</b>	Task Supervisor (full time) IV In accordance with Definitions In Section C.	(Regular Hrs)	Est 50	Hr	<u>5 33.32</u>	<b>\$</b>	<u><b>1,666.00</b></u>
<b>59.3</b>	Travel and per diem/Subsistence PER YEAR-IAW Section G, and Statement of Work Paragraph 1.12.			Estimated		<b>\$2,000.00</b> (Not-to-Exceed)	

NOTE-Reference to CLIN Numbers throughout the rest of the contract shall be to the general CLIN number such as 2.0, 50.0 or 52.0 as this reference is to all years and is not a separate option CLIN designation

## OPTION Year 3

## SCHEDULE OF RATES - (October 1, 2002 through September 30, 2003)

LN	Labor Category		Estimated Annual Requirements	Unit	Hourly Composite Rate	Est Amount
24	Word Processor I	(Regular Hrs)	50	Hr	\$ 14.50	\$ 725.00
34	Word Processor II	(Regular Hrs)	4,800	Hr	\$ 15.51	\$ 74,448.00
44	Word Processor III	(Regular Hrs)	9,500	Hr	\$ 16.45	\$ 156,275.00
54	General Clerk I	(Regular Hrs)	100	Hr	\$ 16.17	\$ 1,617.00
64	General Clerk II	(Regular Hrs)	30,580	Hr	\$ 16.07	\$ 491,420.60
74	General Clerk III	(Regular Hrs)	24,440	Hr	\$ 19.71	\$ 481,712.40
84	General Clerk IV	(Regular Hrs)	9,500	Hr	\$ 27.32	\$ 259,540.00
94	Computer Operator I	(Regular Hrs)	80	Hr	\$ 15.52	\$ 1,241.60
104	Computer Operator II	(Regular Hrs)	80	Hr	\$ 18.51	\$ 1,480.80
114	Computer Operator III	(Regular Hrs)	80	Hr	\$ 23.90	\$ 1,912.00
124	Computer Operator IV	(Regular Hrs)	80	Hr	\$ 25.64	\$ 2,051.20
134	Key entry Operator I	(Regular Hrs)	1,880	Hr	\$ 14.87	\$ 27,355.60
144	Key Entry Operator II	(Regular Hrs)	50	Hr	\$ 18.00	\$ 900.00
54	Peripheral Equipment Operator (Scanner Operator)	(Regular Hrs)	100	Hr	\$ 17.09	\$ 1,709.00
164	Document Preparation Clerk (Scanner Document Prep)	(Regular Hrs)	100	Hr	\$ 16.99	\$ 1,699.00
174	Inspector I (Scanner/QC Operator)	(Regular Hrs)	5,640	Hr	\$ 16.07	\$ 90,634.80
184	Inspector II	(Regular Hrs)	80	Hr	\$ 19.10	\$ 1,528.00
194	Inspector III	(Regular Hrs)	3,840	Hr	\$ 19.12	\$ 73,420.80
204	Inspector IV	(Regular Hrs)	1,960	Hr	\$ 23.91	\$ 46,863.60
214	Film/Tape Librarian	(Regular Hrs)	100	Hr	\$ 18.02	\$ 1,802.00
224	Computer Systems Analysts I	(Regular Hrs)	100	Hr	\$ 34.99	\$ 3,499.00
234	Computer Systems Analysts II	(Regular Hrs)	100	Hr	\$ 38.84	\$ 3,884.00
244	Computer Systems Analysts III	(Regular Hrs)	100	Hr	\$ 44.17	\$ 4,417.00
254	Training Program Assistant I	(Regular Hrs)	1,900	Hr	\$ 22.25	\$ 42,275.00
264	Training Program Assistant II	(Regular Hrs)	50	Hr	\$ 27.75	\$ 1,387.50
274	Training Program Assistant III	(Regular Hrs)	50	Hr	\$ 30.83	\$ 1,541.50
284	Administrative Analysts I	(Regular Hrs)	1,900	Hr	\$ 22.25	\$ 42,275.00

OPTION Year 3  
SCHEDULE OF RATES - (October 1,2002 through September 30,2003)

LINE	Labor Category		Estimated Annual Requirements	Unit	Hourly Composite Rate		Est Amount
29.4	Administrative Analysts II	(Regular Hrs)	50	Hr	\$	27.75	\$ 1,387.50
30.4	Licensed Practical Nurse	(Regular Hrs)	80	Hr	\$	17.12	\$ 1,369.60
31.4	Licensed Practical Nurse I	(Regular Hrs)	80	HI	\$	17.12	\$ 1,369.60
32.4	Licensed Practical Nurse II	(Regular Hrs)	80	HI	\$	18.92	\$ 1,513.60
33.4	Licensed Practical Nurse III	(Regular Hrs)	80	HI	\$	20.88	\$ 1,670.40
34.4	Registered Nurse I	(Regular Hrs)	80	HI	\$	25.21	\$ 2,016.80
35.4	Registered Nurse II	(Regular Hrs)	80	HI	\$	30.26	\$ 2,420.80
36.4	Registered Nurse III	(Regular Hrs)	80	Hr	\$	36.05	\$ 2,884.00
37.4	Registered Nurse N	(Regular Hrs)	80	Hr	\$	42.69	\$ 3,415.20
38.4	Hotline Analyst I	(Regular Hrs)	1,960	Hr	\$	28.15	\$ 55,174.00
39.4	Hotline Analyst II	(Regular Hrs)	1,960	Hr	\$	29.47	\$ 57,761.20
40.4	Aeromedical Examiner I	(Regular Hrs)	3,800	Hr	\$	24.55	\$ 93,290.00
41.4	Aeromedical Examiner II	(Regular Hrs)	100	Hr	\$	32.83	\$ 3,283.00
42.4	Computer Programmer I	(Regular Hrs)	100	Hr	\$	27.18	\$ 2,718.00
43.4	Computer Programmer II	(Regular Hrs)	100	Hr	\$	30.78	\$ 3,078.00
44.4	Computer Programmer III	(Regular Hrs)	100	Hr	\$	37.45	\$ 3,745.00
45.4	Computer Programmer N	(Regular Hrs)	100	Hr	\$	43.11	\$ 4,311.00
46.4	Technical Writer I	(Regular Hrs)	50	Hr	\$	22.98	\$ 1,149.00
47.4	Technical Writer II Functional Specialist 9	(Regular Hrs)	50	Hr	\$	27.91	\$ 1,395.50
48.4	Technical Writer III Functional Specialist 11	(Regular Hrs)	100	Hr	\$	34.51	\$ 3,451.00
49.4	Technical Professional I Functional Specialist 12	(Regular Hrs)	100	Hr	\$	57.11	\$ 5,711.00
50.4	Technical Professional II Functional Specialist 13	(Regular Hrs)	100	Hr	\$	67.02	\$ 6,702.00
51.4	Technical Professional III Functional Specialist 14	(Regular Hrs)	100	Hr	\$	78.36	\$ 7,836.00
	Functional Specialist 15						\$ 2,085,867.60

**Estimated Total Hours (ETH) 106,650 hours**

## OPTION Year 3

## SCHEDULE OF RATES - (October 1, 2002 through September 30, 2003)

<b>52.4</b>	Overtime Premium Rate (OPR)	<u>43%</u>	Est Annual Hours 100			\$	<u>841.94</u>
	IAW Section C. C.2 Definitions (Contractor Fill-in the applicable percentage rate they are proposing). Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 100 hours X OPR % = total dollars for Overtime. NOTE-Actual rate <i>that OPR</i> is applied to will be the individual <i>rate</i> shown in <i>CLINs</i> 2 0 through 51. 0						(not-to-exceed)
<b>53.4</b>	Functional Lead Premium Rate (FLPR)	<u>34%</u>	Est 1,920	Hr		\$	<u>12,781.82</u>
	IAW Section C., C.2, "Definitions" Evaluation based on the Following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 1,920 hours X FLPR % = total dollars For Functional Lead. <b>NOTE-Actual</b> rate that <b>FLPR</b> is applied to <b>will</b> be <b>the</b> individual rate shown in <b>CLINs</b> 2 0 <b>through</b> 51. 0						
<b>54.4</b>	Task Lead Premium Rate (TLPR)	<u>34%</u>	Est 1,920	Hr		\$	<u>12,781.82</u>
	IAW Section C., C.2, "Definitions" Evaluation based on the Following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 1,920 hours X TLPR % = total dollars for TASK Lead Premium NOTE-Actual rate that <b>TLPR</b> is applied to will be the individual rate shown in <b>CLINs</b> 2 0 through 51. 0						
<b>55.4</b>	Task Supervisor (full time) I	(Regular Hrs)	Est 100	HI	5	\$	<u>2,374.00</u>
	In accordance with Definitions In Section C.						
<b>56.4</b>	Task Supervisor (full time) II	(Regular Hrs)	Est 1,920	Hr		\$	<u>48,172.80</u>
	In accordance with Definitions In Section C.						
<b>57.4</b>	Task Supervisor (full time) III	(Regular Hrs)	Est 50	Hr		\$	<u>1,539.50</u>
	In accordance with Definitions In Section C.						
<b>58.4</b>	Task Supervisor (full time) IV	(Regular Hrs)	Est 50	Hr		\$	<u>1,717.00</u>
	In accordance with Definitions In Section C.						
<b>59.4</b>	Travel and per diem/Subsistence			Estimated		\$	<u>2,000.00</u>
	PER YEAR-IAW Section G, and Statement of Work Paragraph 1.12.						(Not-to-Exceed)

NOTE-Reference to CLIN Numbers throughout the rest of the contract shall be to the general CLIN number such as 2.0, 50.0 or 52.0 as this reference is to all years and is not a separate option CLIN designation

## OPTION Year 4

## SCHEDULE OF RATES • (October 1, 2003 through September 30, 2004)

UN	Labor Category		Estimated Annual Requirements	Unit	Hourly Composite Rate	Est Amount
<b>2.5</b>	Word Processor I	(Regular Hrs)	50	Hr	\$ 14.55	\$ 727.50
<b>3.5</b>	Word Processor II	(Regular Hrs)	4,800	Hr	\$ 15.54	\$ 74,592.00
<b>4.5</b>	Word Processor III	(Regular Hrs)	9,500	Hr	\$ 16.50	\$ 156,750.00
<b>5.5</b>	General Clerk I	(Regular Hrs)	100	Hr	\$ 16.24	\$ 1,624.00
<b>6.5</b>	General Clerk II	(Regular Hrs)	30,580	Hr	\$ 16.12	\$ 492,949.60
<b>7.5</b>	General Clerk III	(Regular Hrs)	24,440	Hr	\$ 19.77	\$ 483,178.80
<b>8.5</b>	General Clerk IV	(Regular Hrs)	9,500	Hr	\$ 27.39	\$ 260,205.00
<b>9.5</b>	Computer Operator I	(Regular Hrs)	80	Hr	\$ 15.57	\$ 1,245.60
<b>10.5</b>	Computer Operator II	(Regular Hrs)	80	Hr	\$ 18.55	\$ 1,484.00
<b>11.5</b>	Computer Operator III	(Regular Hrs)	80	Hr	\$ 23.97	\$ 1,917.60
<b>12.5</b>	Computer Operator N	(Regular Hrs)	80	Hr	\$ 25.72	\$ 2,057.60
<b>13.5</b>	Key entry Operator I	(Regular Hrs)	1,880	Hr	\$ 14.94	\$ 28,087.20
<b>14.5</b>	Key Entry Operator II	(Regular Hrs)	50	Hr	\$ 18.05	\$ 902.50
<b>15.5</b>	Peripheral Equipment Operator (Scanner Operator)	(Regular Hrs)	100	Hr	\$ 17.14	\$ 1,714.00
<b>16.5</b>	Document Preparation Clerk (Scanner Document Prep)	(Regular Hrs)	100	Hr	\$ 17.02	\$ 1,702.00
<b>17.5</b>	Inspector I (Scanner/QC Operator)	(Regular Hrs)	5,640	Hr	\$ 16.11	\$ 90,860.40
<b>18.5</b>	Inspector II	(Regular Hrs)	80	Hr	\$ 19.13	\$ 1,530.40
<b>19.5</b>	Inspector III	(Regular Hrs)	3,840	Hr	\$ 19.18	\$ 73,651.20
<b>20.5</b>	Inspector IV	(Regular Hrs)	1,960	Hr	\$ 24.00	\$ 47,040.00
<b>21.5</b>	Film/Tape Librarian	(Regular*)	100	Hr	\$ 18.08	\$ 1,808.00
<b>22.5</b>	Computer Systems Analysts I	(Regular Hrs)	100	Hr	\$ 35.10	\$ 3,510.00
<b>23.5</b>	Computer Systems Analysts II	(Regular Hrs)	100	Hr	\$ 38.95	\$ 3,895.00
<b>24.5</b>	Computer Systems Analysts III	(Regular Hrs)	100	Hr	\$ 44.31	\$ 4,431.00
<b>25.5</b>	Training Program Assistant I	(Regular Hrs)	1,900	Hr	\$ 22.31	\$ 42,389.00
<b>26.5</b>	Training Program Assistant II	(Regular Hrs)	50	Hr	\$ 27.84	\$ 1,392.00
<b>27.5</b>	Training Program Assistant III	(Regular Hrs)	50	Hr	\$ 30.90	\$ 1,545.00
<b>28.5</b>	Administrative Analysts I	(Regular Hrs)	1,900	Hr	\$ 22.31	\$ 42,389.00

## OPTION Year 4

## SCHEDULE OF RATES - (October 1, 2003 through September 30, 2004)

PLIN	Labor Category		Estimated Annual Requirements	Unit	Hourly Composite Rate	Est Amount
29.5	Administrative Analysts II	(Regular Hrs)	50	Hr	\$ 27.84	\$ 1,392.00
30.5	Licensed Practical Nurse	(Regular Hrs)	80	Hr	\$ 17.18	\$ 1,374.40
31.5	Licensed Practical Nurse I	(Regular Hrs)	80	Hr	\$ 17.18	\$ 1,374.40
32.5	Licensed Practical Nurse II	(Regular Hrs)	80	Hr	\$ 18.97	\$ 1,517.60
33.5	Licensed Practical Nurse III	(Regular Hrs)	80	Hr	\$ 20.93	\$ 1,674.40
34.5	Registered Nurse I	(Regular Hrs)	80	Hr	\$ 25.28	\$ 2,022.40
35.5	Registered Nurse II	(Regular Hrs)	80	Hr	\$ 30.35	\$ 2,428.00
36.5	Registered Nurse III	(Regular Hrs)	80	Hr	\$ 36.15	\$ 2,892.00
37.5	Registered Nurse IV	(Regular Hrs)	80	Hr	\$ 42.81	\$ 3,424.80
38.5	Hotline Analyst I	(Regular Hrs)	1,960	Hr	\$ 28.22	\$ 55,311.20
39.5	Hotline Analyst II	(Regular Hrs)	1,960	Hr	\$ 29.56	\$ 57,937.60
40.5	Aeromedical Examiner I	(Regular Hrs)	3,800	Hr	\$ 24.61	\$ 93,518.00
41.5	Aeromedical Examiner II	(Regular Hrs)	100	Hr	\$ 32.92	\$ 3,292.00
42.5	Computer Programmer I	(Regular Hrs)	100	Hr	\$ 27.26	\$ 2,726.00
43.5	Computer Programmer II	(Regular Hrs)	100	Hr	\$ 30.87	\$ 3,087.00
44.5	Computer Programmer III	(Regular Hrs)	100	Hr	\$ 37.55	\$ 3,755.00
45.5	Computer Programmer IV	(Regular Hrs)	100	Hr	\$ 43.24	\$ 4,324.00
46.5	Technical Writer I	(Regular Hrs)	50	Hr	\$ 23.03	\$ 1,151.50
47.5	Functional Specialist 9 Technical Writer II	(Regular Hrs)	50	Hr	\$ 27.98	\$ 1,399.00
48.5	Functional Specialist 11 Technical Writer III	(Regular Hrs)	100	Hr	\$ 34.61	\$ 3,461.00
49.5	Functional Specialist 12 Technical Professional I	(Regular Hrs)	100	Hr	\$ 58.90	\$ 5,890.00
50.5	Functional Specialist 13 Technical Professional II	(Regular Hrs)	100	Hr	\$ 69.15	\$ 6,915.00
51.5	Functional Specialist 14 Technical Professional III	(Regular Hrs)	100	Hr	\$ 80.84	\$ 8,084.00
	Functional Specialist 15					\$ 2,092,529.70

Estimated Total Hours (ETH) 106,650 hours



## OPTION Year 4

**SCHEDULE OF RATES - (October 1, 2003 through September 30, 2004)**

<b>2.5</b>	Overtime Premium Rate (OPR)	<u>43%</u>	Est Annual Hours 100			\$	<u>844.52</u>
	IAW Section C, C.2 Definitions (Contractor Filing in the applicable percentage rate they are proposing). Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 100 hours X OPR % = total dollars for Overtime. <b>NOTE-Actual</b> rate that OPR is applied to <b>will be the</b> individual rate shown in <b>CLINs 20 through 51.0</b>						(not-to-exceed)
<b>3.5</b>	Functional Lead Premium Rate (FLPR)	<u>34%</u>	Est 1,920	Hr		\$	<u>12,820.99</u>
	JAW Section C., C.2, "Definitions" Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 1,920 hours X FLPR % = total dollars for Functional Lead <b>NOTE-Actual</b> rate <b>that</b> FLPR is applied to <b>will be the</b> individual rate <b>shown</b> in <b>CLINs 20 through 51.0</b>						
<b>4.5</b>	Task Lead Premium Rate (TLPR)	<u>34%</u>	Est 1,920	Hr		\$	<u>12,820.99</u>
	IAW Section C., C.2, "Definitions" Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 1,920 hours X TLPR % = total dollars for TASK Lead Premium <b>NOTE-Actual</b> <b>rate</b> that TLPR is applied to <b>will be the</b> individual rate shown in <b>CLINs 20 through 51.0</b>						
<b>5.5</b>	Task Supervisor (full time) I	(Regular Hrs)	Est 100	Hr	\$	<u>24.45</u>	\$ <u>2,445.00</u>
	In accordance with Definitions In Section C						
<b>6.5</b>	Task Supervisor (full time) II	(Regular Hrs)	Est 1,920	Hr	\$	<u>25.84</u>	\$ <u>49,612.80</u>
	In accordance with Definitions In Section C.						
<b>7.5</b>	Task Supervisor (full time) III	(Regular Hrs)	Est 50	Hr	\$	<u>31.73</u>	\$ <u>1,586.50</u>
	In accordance with Definitions In Section C.						
<b>8.5</b>	Task Supervisor (full time) IV	(Regular Hrs)	Est 50	Hr	\$	<u>35.38</u>	\$ <u>1,769.00</u>
	In accordance with Definitions In Section C.						
<b>9.5</b>	Travel and per diem/Subsistence			Estimated		<b>\$2,000.00</b>	
	PER YEAR-JAW Section G, and Statement of Work Paragraph 1.12.						(Not-to-Exceed)

(NOTE-Reference to CLIN Numbers throughout the rest of the contract shall be to the general CLW number such as 2.0, 50.0 or 52.0 as this reference is to all years and is not a separate option CLIN designation)

**PART I - SECTION C**  
**DESCRIPTION/SPECS/WORK STATEMENT**

**C.1 SCOPE OF WORK**

(a) The contractor shall provide all personnel and other **items** or services as necessary to perform the various administrative and technical support services as identified in the attached Statement of Work (SOW), dated May 1999.

(b) The services required under this contract will be ordered by "task/delivery orders" signed and issued by the Contracting Officer. Task/delivery order pricing will be based on the composite hourly rates listed in Section B. The composite hourly rate for each skill category must be indicated. The "composite hourly" rate includes direct and indirect labor, indirect materials, overhead, G&A, and profit. The man-hours shown for each type skill are estimates only and are not an obligation for ordering on the part of the Government.

(c) The contractor shall be responsible for all on-site **management** of this contract. The contractor shall **furnish** an on-site project manager and an on-site assistant project manager as part of its other direct costs. If additional positions are necessary to effectively manage the contract, the contractor will also include those positions as part of its other direct costs. Charges for personnel that are not chargeable directly to a task/delivery order shall not be charged direct to the contract.

(d) Contractor supervisors will provide day-to-day supervision of **contractor** employees including but not limited to work assignments, leave, payroll records, etc. At no time will contractor employees be supervised by Government personnel.

**C.2 DEFINITIONS**

(a) "Overtime Premium Rate" (OPR)--all hours prepaid at the basic rate, the OT premium **is** paid on hours approved, worked as directed and paid to employees. Rate will be applied directly to the actual individual rate show in **CLINs 2.0 through 51.0**.

(b) "Functional Lead Premium Rate" (FLPR)--percentage rate as an additive to any **personnel functioning** in the **capacity** of a "functional lead." These personnel will be providing supervision for up-to but not-to-exceed 4 hours per week. In a 40-hour week, employee will receive 36 hours at regular hour rate and four (4) hours at the regular rate **plus** the premium. Will **provide** some supervision on immediate task and area only.

(c) "Task Lead Premium Rate" (TLPR) -- percentage rate as an additive to any **personnel functioning** in the **capacity** of a "functional lead." These personnel will be providing supervision for more than four (4) hours per week, not-to-exceed eight (8) hours per week. In a 40-hour week, employee will receive 32 hours at regular hour rate and eight (8) hours at the regular rate **plus** the premium percentage. Can provide cross task supervision within same area.

(d) "Task Supervisor" I, II, III, IV, V (full time)-- These personnel will be providing **supervision** as a full time **job** of **forty** hours per week. This category of employee will be considered on-site **supervisors** for the **contractor's** personnel. Shall provide cross task **supervision** for all areas. Level will be dependent upon Task, and personnel supervised.

(e) "Contractor's Cost"--means the net cost to the contractor (after deducting cash or trade discounts, rebates, commissions and any other allowances and credits available to the contractor, regardless of date purchased, plus properly identified and supported freight or transportation costs) for parts acquired by the contractor for performance under this **contract**.

(f) "Direct Labor Hours"--means those **hours** of labor which are identifiable as being performed directly on an **item/task** of the contract and which serve as the basis **for payment of** the Hourly Composite Rate set forth in Section B. The method of charging direct labor hours to this contract must **conform** to the contractor's accepted **normal** accounting practices and procedures, and allow for verification to the sources of the costs incurred. The term **Direct Labor Hours** does NOT include time for the indirect work of overhead and **supervisory** employees such as officers, engineers, supervisors, foremen, quality control inspectors, **material** handlers, clerks, typists, timekeepers, **watchmen** and truck drivers.

(g) "Direct Material"--means those **materials**, if required, which are not **encompassed by** the definition of "Indirect Materials."

(h) "Hourly Composite Rate"--includes **direct** and indirect labor, indirect **material**, management overheads and profit. Payment under the applicable labor rate will be **computed by** multiplying the Direct Labor Hours expended **by the** Hourly composite Rate. The amounts **payable** for fractional parts of an hour may be prorated **by** fractions or increments not **less than one-tenth (1/10)** of one hour.

(i) "Indirect Material" means all supplies and materials, if required, which do not become an integrated part of the assembly, accessory, or component. Price of indirect material shall be included in the Hourly Composite Rate.

(j) "Direct Hourly Labor Rate"--Actual labor hour rates which are negotiated. These rates represent adequate compensation to attract the competence levels required in each labor category necessary for successful contract performance.

#### PART I - SECTION D - PACKAGING AND MARKING

Not applicable

#### PART I - SECTION E - INSPECTION AND ACCEPTANCE

##### E.1 INSPECTION AND ACCEPTANCE

Inspection and acceptance of the services performed under this contract shall be at destination. Mike Monroney Aeronautical Center, 6500 South MacArthur Boulevard, Oklahoma City, Oklahoma, Civil Aeromedical Institute, or as otherwise designated in the specific task order.

##### 3.1-1 Clauses and Provisions Incorporated by Reference (June 1999)

This screening information request (SIR) or contract, as applicable, incorporates by reference one or more provisions or clauses with the same force and effect as if they were given in full text. Upon request, the Contracting officer will make the full text available, or offerors and contractors may obtain the full text via Internet at: <http://fast.faa.gov> (on this web page, select "toolsets", then "procurement toolbox").

3.10.4-4 Inspection of ~~Services-- Fixed-Price~~ L Cost Reimbursement (April 1996)

3.10.4-5 ~~Inspection--Time-and-Material~~ and Labor-Hour (April 1996)

3.10.4-24 Year 2000 Warranty - ~~Services~~ (November 1997)

#### PART I - SECTION F DELIVERIES OR PERFORMANCE

##### F.1 CONTRACT PERIOD **CLA.1504**

The effective period of this contract is from October 1, 1999, or dates of award, whichever is later, through September 30, 2000 unless extended by exercise of options.

##### F.2 PHASE-IN PERIOD AND PERIOD OF PERFORMANCE

This contract contemplates a phase-in period beginning October 1, 1999, and ending October 31, 1999, followed by the basic period of performance. The basic period of performance is followed by four 1-year option periods to be exercised at the sole discretion of the Government. In the event award is not made as anticipated, the Government may alter the phase-in period, or the Government may reduce the basic contract period, and/or option contract periods.

##### F.3 DELIVERY SCHEDULE

All deliverables shall be in accordance with the provisions set forth in the statement of work as further defined by the individual task assignments issued during the term of the contract.

##### F.4 PLACE OF PERFORMANCE

The principal place of performance shall be the Mike Monroney Aeronautical Center, 6500 South MacArthur Boulevard, Oklahoma City, Oklahoma, unless otherwise designated by specific task order.

##### F.5 CHANGE TO INDIVIDUAL DELIVERY ORDER SCHEDULE (JAN 1997) **CLA.1137**

(a) The delivery schedule(s) of all delivery orders issued hereunder shall be established in accordance with the terms of the contract.

(b) In the event that the Contractor fails to deliver in accordance with the established delivery schedule(s) and if such failure is not due to an excusable delay as defined in the Default clause of this contract, the Government and the Contractor may at the Government's option, negotiate a revised delivery schedule(s) in exchange for adequate

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consideration to the Government. A contract modification will not be required, but the delivery order(s) shall be amended in writing accordingly.

(c) A delivery order change or amendment made pursuant to this clause shall not affect the delivery schedule(s) of any other delivery order(s) issued under this contract.

(d) This clause shall not limit the Government's rights under the Default clause.

3.1-1 Clauses and Provisions Incorporated by Reference (JUNE 1999)

3.10.1-9 Stop-Work Order (October 1996)

3.10.1-11 Government Delay of Work (April 1996)

#### PART I - SECTION G - CONTRACT ADMINISTRATION DATA

##### G.1 ACCOUNTING AND APPROPRIATION DATA (JAN 1997) CLA.0502

Accounting and appropriation data will be set forth on individual delivery orders issued hereunder.

##### G.2 OPTION TO EXTEND SERVICES (JAN 1997) CLA.0116

The Government may unilaterally exercise its option to extend the term of the contract for performance of specified services pursuant to Section I, AMS Clause 3.2.4-34, Option to Extend Services, by written notice to the contractor not later than the expiration date of the current contract period.

##### G.3 INVOICING PROCEDURES - GENERAL (JUL 1997) CLA.0135

(a) In addition to the requirements set forth at AMS Clause 3.3.1-17, Prompt Payment, for the submission of a proper invoice, the contractor shall submit a separate invoice for (1) each month of performance of service, or (2) those items of supplies furnished, as follows:

(1) The original to: FAA, Mike Monroney Aeronautical Center  
Financial Operations Division (AMZ-100)  
P.O. Box 25710  
Oklahoma City, OK 73125-4913

(2) One copy to: FAA, Mike Monroney Aeronautical Center  
(Applicable Task contracting officer Representative)  
(As designated on the individual Task Order)  
P.O. Box 25082  
Oklahoma City, OK 73125

(3) One copy to: FAA, Mike Monroney Aeronautical Center  
Aviation, Medical & Training Division (AMQ-340)  
P.O. Box 25082  
Oklahoma City, OK 73125

(b) Each invoice shall highlight the following information:

(1) Contract number and applicable Task/Delivery Order number.

(2) Noun description of services and/or supplies, including applicable line item number(s) and quantity(s) that were provided.

(3) Extended totals for invoiced quantities.

(4) Hours by employee by labor category, with payroll documentation indicating the hourly rate/total wages paid to each employee (furnish only to AMQ-340 and Task Managers).

(5) The cumulative hours by category billed and paid on the current Task/Delivery Order.

##### G.4 GOVERNMENT FURNISHED PROPERTY AND SERVICES

The Government shall provide, without cost, the facilities, equipment, materials and/or services listed in Statement of Work, Dated June 15, 1999, Paragraph 3.0.

##### G.5 OVERTIME

The FAA shall pay the basic hours as ordered and worked; paying overtime premium only on those hours approved in advance, worked as directed and paid to employees. (for example- If the contractor wants to use one employee 60 hours/week instead of two employees for the same 60-hour requirement on 1 or more tasks, FAA shall not pay overtime. If a contractor works exempt employees overtime and does not pay overtime, FAA shall not pay overtime). See--Definition C.2 (a).

## G.6 PAYMENT PROCEDURES

(a) Provisional payments to the contractor on **task/delivery** orders shall be made monthly (or bimonthly), upon receipt of the original invoice (**s**), without approval or certification by the Contracting Officer (**CO**) or the Contracting Officer's Representative (**COR**).

(b) Certification **will** be made **by** the **COR** to the **CO** for verification of the services invoiced. Any adjustments required shall be made from the succeeding month's billings.

(c) The first and last invoice of each fiscal and contract 1 year shall be certified by the **CO** or **COR** prior to payment.

(d) Each invoice submitted shall show the contract number, month covered, and a description of work, services, or **items** being invoiced.

(e) The withholding provisions of AMS 3.3.1-5(a)(2) are hereby deleted: The Government will not withhold or retain any payment or portion thereof pursuant to AMS-3.3.1-5.

### 3.10.1-22 CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (JULY 1996)

(a) The Contracting Officer may designate other Government **personnel** (known as the Contracting Officer's Technical Representative) to act as his or her authorized representative for contract administration functions which do not involve changes to the scope, price, schedule, or terms and conditions of the contract. The designation will be in writing, signed by the Contracting officer, and will set forth the authorities and limitations of the **representative(s)** under the contract. Such designation will **not** contain **authority** to sign contractual documents, order **contract** changes, modify contract **terms**, or create any commitment or liability on the part of the Government different **from** that **set** forth in the contract.

(b) The Contractor shall immediately contact the Contracting Officer **is** there is any question regarding the authority of an individual to act on behalf of the Contracting Officer under this contract.

### 3.1-1 CLAUSES AND PROVISIONS INCORPORATED BY REFERENCE (JUNE 1999)

3.3.1-17 PROMPT PAYMENT (APRIL 1996)

3.9.1-2 PROTEST AFTER AWARD (AUGUST 1997)

## PART I - SECTION H - SPECIAL CONTRACT REQUIREMENTS

### H.1 AUTHORIZED PERFORMANCE (JAN 1997)

CLA.0168

The execution of a contract shall not constitute authority for the contractor to commence performance. Performance shall be ordered by the issuance of a **formal** delivery order by an authorized Contracting Officer of the Mike Monroney Aeronautical Center. orders issued orally or by written telecommunications shall reference a formal delivery order number and shall be confirmed by issuance of the formal delivery order.

### H.2 TASK/DELIVERY ORDER PROCESSING

(a) The Contracting Officer shall issue task orders in order of priority, which may be periodically : during the performance period of the contract. Concurrent c pl: shme of : tha one task at a time may be required. The c shall perform the tasks in the priority order unless written approval is received from the Contracting Officer to deviate from the priority order.

(b) Task/delivery orders will be issued upon completion of the following sequence of actions:

(1) The Contracting Officer will issue a request for task proposal, with a copy of the Task Work Statement attached.

(2) Contractor will submit a task proposal to the Contracting Officer including:

- (i) A proposed management plan/Supervision requirements and levels.
- (ii) A milestone schedule.
- (iii) Proposed completion or delivery date.
- (iv) Proposed travel costs.
- (v) A breakdown of the proposed labor hours and costs by category of discipline/skill as shown in Part I, Section 3 of this contract.

(3) Each task will be negotiated by the Contracting Officer and, when mutual agreement is reached, a task/delivery order will be issued.

(4) The task/delivery order will be signed, dated and issued by the Contracting Officer. Each task/delivery order will contain the following information:

- (i) An appropriate delivery order number and a reference to this contract number.
- (ii) A description of the services to be performed presented in a Task Performance Work Statement format.
- (iii) Any special requirements relating to the specific task to be performed.
- (iv) Period of performance.
- (v) Ceiling Price.

(c) The Contracting Officer may issue **Task/delivery** orders under this contract at any time within the term of this contract or any extension under the option clause. The contractor **will** be given a minimum of 5 workdays to **commence** work under any task order issued.

(d) Whenever, in the opinion of the Contracting Officer, the need for **services** is an emergency, the Contracting Officer may issue a **task/delivery** order, with a copy of the Task Performance Work Statement attached, directing **the** Contractor to proceed with performance of the work specified. Such **task/delivery** order will specify a ceiling price. The contractor will proceed with the performance of the work required by **task/delivery** order. The contractor will submit a task proposal within 20 calendar days from the date of receipt of the **task/delivery** order. Following receipt of the contractor's task proposal, negotiations, if required, will be conducted to establish a new ceiling price.

(e) Any completion-type **task/delivery** order (performance work statement **must** state a **definite** goal or target and specify an end product) issued during the **term** of this contract and not completed within that term shall be completed by the contractor within the term specified in the **task/delivery** order. The rights and obligations of **the contractor** and the FAA respecting that **task/delivery** order shall be completed during the effective **term** of this contract. This paragraph (e) does not apply to term or level-of-effort **type** task.

### H.3 CEILING PRICE

(a) A "ceiling price" (see H.2, **Task/Delivery** Order Processing) is applicable to and will be established for each **task/delivery** order issued hereunder and will vary depending on the work to be performed.

(b) The FAA shall not be obligated to pay the Contractor any amount in excess of the ceiling price set forth in the **task/delivery** order, and the contractor shall not be obligated to continue performance if to do so would exceed the established ceiling price. unless and until the Contracting Officer shall have notified the Contractor in writing that the ceiling price has been increased and shall have specified in the notice a revised ceiling that shall constitute the ceiling price for performance under the respective **task/delivery** order. When and to the extent that the ceiling price set forth in the **task/delivery** order has been increased, any hours expended and material costs incurred **by** the Contractor in excess of the ceiling price before the increase shall be allowable to the same **extent** as if the hours expended and material costs had been incurred after the **increase** in the ceiling price.

### H.4 LIMITATION OF FAA'S OBLIGATION -- ALLOTMENT OF FUNDS

(a) The FAA shall **not** be obligated to pay the contractor any amount in excess of the **amount** so set forth in each **delivery/task** order and the contractor shall not be obligated to continue performance **by** virtue of which the **FAA's** obligation hereunder would exceed the **amount** set forth in each **task/delivery** order **unless** and **until** the Contracting Officer shall have notified the contractor in writing that **such amount** had been increased and shall have specified in such notice a revised amount which shall thereupon constitute the ceiling for performance of the **task/delivery** order.

(b) The contractor shall notify the Contracting Officer in writing at the **earliest** practicable time, whenever it is expected that **costs** to be incurred within the succeeding thirty (30) days will exceed 85 percent of the **amount** stated in the **delivery/task** order. The **contractor** will also notify the Contracting Officer in writing at any other **time** if expected costs to be incurred for **items** chargeable to each **delivery/task** order will be substantially greater or **less** than the amount of the **task/delivery** order.

(c) The FAA reserves the right to increase **or** decrease the funds allotted herein **for** a **task/delivery** by way of a "Change to Order" (optional **Form** 347--Overprint) or "Amendment of Solicitation/Modification of Contract" (Standard **Form** 30) on a unilateral basis **to** the respective **task/delivery** order. In no event shall the Contracting Officer decrease **funds** below the amount **incurred** by the contractor **at** the time of the notice of decrease.

H.5 DIRECT HOURLY LABOR RATE (JAN 1997)

CLA.0125

The purpose of this clause is to require the contractor to pay the labor rates that are negotiated and set forth in this contract. It is agreed by the parties that such rates represent adequate compensation to attract the competence levels in each labor category necessary for successful contract performance. Offeror shall provide this information with its cost/pricing proposal.

(a) The contractor agrees to pay all employees a direct hourly labor rate for each labor category required by Section B, Schedule of Supplies/Services and Prices/Costs, whose weighted average is no less than 98 percent of the final negotiated direct labor rate (the direct labor portion of the negotiated composite/billing rate) for each labor category.

(b) Weighted averages (i.e., labor dollars paid divided by the direct labor hours billed under each labor category) shall be computed by the contractor on a cumulative basis for each billing period and this information provided to the Contracting officer in three month intervals, as a minimum.

(c) The contractor shall include a clause substantially the same as this in any subcontract for labor awarded for work under this contract. Wage rates paid to all subcontractor employees performing in the required labor categories are covered by this clause.

(d) Failure to pay the specified weighted average labor rates for each labor category, on a cumulative annual basis, shall constitute a variance from the contract requirements. Any credit to the Government shall be shown on the final invoice for the initial contract term and each renewal option period term. Credits shall be computed for each labor category on which the cumulative weighted average labor rate is less than 98 percent of the final negotiated direct hourly labor rate. No adjustment shall be made if the weighted average direct hourly labor rate for the labor category exceed 98 percent of the final negotiated rates.

NOTE: Prospective contractors must complete the attachment entitled "Negotiated Direct Hourly Labor Rates" and return as part of their proposal offer.

EXAMPLE

(This example assumes a final negotiated direct labor rate of \$21.50/hr for skill I, taken from a separate listing of such rates: and a billing rate of \$38.00/hr taken from Section B, Supplies or Services and Prices/Cost. For Skill II, the final negotiated direct labor rate is assumed to be \$18.75/hr and a billing rate of \$32.00/hr.)

<u>Labor Category</u>	<u>Actual Labor Rate Paid</u>	<u>Worked</u>	<u>Hours</u>	<u>Total Labor</u>
			<u>Dollars</u>	
Contract Skill I	Employee A - \$22.00		100	\$ 2,200.00
	Employee B - \$20.00		100	2,000.00
	Employee C - \$19.00		100	1,900.00
	Employee D - \$19.50		100	<u>1,950.00</u>
Invoice Total			400	\$ 8,050.00
Previous Totals (All other invoices)			<u>4,000</u>	<u>79,950.00</u>
Cumulative Total				<u>\$88,000.00</u>
Cumulative Weighted Average: $\$88,000 / 4,400 \text{ hours} = \$20.00$				
Cumulative Amount Billed: $\$38.00 \times 4,400 \text{ hours} = \$167,200$				
Contract Skill II	Employee G - \$18.00		100	\$ 1,800.00
	Employee H - \$19.00		100	1,900.00
	Employee J - \$18.50		<u>100</u>	<u>1,850.00</u>
Invoice Total			300	\$ 5,550.00
Previous Totals (All other invoices)			<u>4,000</u>	<u>74,400.00</u>
Cumulative Total			<u>4,300</u>	<u>\$79,950.00</u>

Cumulative Weighted Average . \$79,950 / 4,300 hours = \$18.59  
Cumulative Amount Billed: \$32.00 x 4,300 hours = \$137,600

#### Final Billing Adjustment

##### Skill I

Wage ratio 93% (\$20.00/\$21.50), Variance 7% (100%-93%),  
Adjustment 5% (98%-93%)  
Credit to Government \$8,360 (\$167,200 x 5%)

##### Skill II

Wage ratio 99% (\$18.59/\$18.75), Variance 1% (100%-99%),  
Adjustment 0% (98%-99%)  
Credit to Government \$-0- (\$137,600 x 0%)

#### H.6 ADMINISTRATIVE MATTERS

(a) In the event a contractor clearance form(s) and/or procedure is instituted by the Mike Monroney Aeronautical Center (MMAC), such form and procedure will be hereby incorporated and utilized by all contractor employees on this contract terminating employment here at the MMAC.

(b) Contractor Identification in the workplace--All contractor employees shall have nameplates at their individual workstations. Each nameplate shall identify the Company by name or logo, and include the contract employee's name. All contract employees shall be required to wear at all times the FAA issued identification card above the waist. This card shall be visible on the person at all time when on the Center.

#### 8.7 TRAVEL COSTS (JUL 1997) CLA.4531

(a) The FAA will reimburse the contractor for actual subsistence and travel costs required and incurred by contractor personnel traveling outside their assigned work location in performance of this contract. Travel must be authorized in advance by the contracting officer or Contracting Officer's Technical Representative.

(b) Travel and per diem expenses will be reimbursed at the contractor's actual purchase price not to exceed subsistence rates authorized by the Federal Travel Regulations, FPMR 101-7 as amended, issued by the General Services Administration (GSA). Airfare costs in excess of the lowest customary standard, coach, or equivalent airfare offered during normal business hours are unallowable. Expenses for travel by motor or other common carrier shall be reimbursed on a mileage basis at the GSA local automobile transportation rate in effect at the time the travel is accomplished, per vehicle, plus necessary tolls in lieu of actual expenses of such travel. The provisions of the Foreign Service Act of 1980 shall govern any travel outside the United States, the Commonwealth of Puerto Rico and U.S. territories and possessions.

(c) The contractor shall not be entitled to reimbursement for additional travel associated with contractor-directed personnel changes, personnel/labor disputes, for employee convenience, or for travel to and from the normal assigned work location.

(d) Travel, per diem, and subsistence costs, transportation (including local area), and other related expenses shall not be burdened by any indirect costs, e.g., overhead and G&A, or profit.

#### 8.8 PHASE-IN

(a) To ensure a smooth transition in the change of work effort from the current contractor, this contract contains a phase-in period, the purpose of which is to:

- (1) Observe work accomplishment by the incumbent contractor;
- (2) Become thoroughly familiar with work requirements, work procedures, and status of all tasks;
- (3) Complete training requirements and accomplish necessary training of contractor employees; and
- (4) obtain identification badges for contractor employees.

(b) The contractor will be allowed access to the facilities to familiarize the key personnel with the current operations. Such access, however, must not interfere with the activities of current contract personnel. To preclude such interference, arrangements will be made with the Contracting Officer or the designated representative.



(c) At the beginning of full contract performance, the contractor shall assume responsibility for all tasks.

## H.9 PHASE-OUT

(a) In the event that the follow-on contract is awarded to other than the incumbent, the incumbent contractor shall **cooperate** to the extent **required** to **permit** an orderly change over to the successor contractor **pursuant** to the **requirements** of **AMS Clause 3.8.2-11, Continuity of Services, and SOW.**

(b) With regard to a successor contractor's access to incumbent employees, a recruitment notice may be placed in each facility.

## H.10 TRANSITION REQUIREMENTS

(a) Approximately 62 employees currently working on **CAMI's** Administrative Services contract (Contract No. DTFA-02-94-D-94318) may transition to this follow-on contract as that contract expires or **task/delivery** orders are completed.

(b) Transition:

(1) **Immediately** following the contract start date, a period not to exceed 30 days will be allowed for the transition from one **contractor** to another to be accomplished in a well-planned, orderly, and efficient manner. **This** transition period will be the time for initial orientation for contract administration and will provide a time for detailed operational **orientation** for contract supervisory personnel. It will include a time for transition of **administrative** processes from **the** current contract to the new contract.

(2) The FAA will provide a transition team, which will be used to provide technical and administrative orientation to contractor personnel, familiarize the contractor with required services, and provide other guidance and assistance as mutually **determined** necessary by the FAA and the contractor.

(3) The contractor is responsible for the transition of their personnel and the assumption of ongoing tasks during the transition period.

(4) The FAA's transition team will remain available to answer technical and administrative questions throughout the transition period. After this period, the contractor shall report and/or coordinate efforts in accordance with the Statement of Work and the contract.

## H.11 QUALITY CONTROL PLAN

The contractor shall submit a "**final**" Quality Control Plan (QCP) to the Contracting Officer pursuant to Statement of Work (SOW) paragraph 1.1. This QCP shall be approved by the Contracting Officer prior to performance of the contract IAW the SOW.

## H.12 STRIKE CONTINGENCY PLAN

The contractor shall **submit** a "final" Strike contingency Plan (SCP) to the Contracting Officer within two weeks after contract award. The SCP will **ensure** continuity of all operations in the event of a strike by contractor personnel. Contractor operations under a SCP shall be at no additional **cost** to the Government.

## 8.13 SECURITY INVESTIGATION OF CONTRACTOR PERSONNEL (APRIL 1998)

CLA.0088

(a) A background investigation will be required for each contractor employee, including all subcontractors, having a requirement to visit or work **unescorted** by Government personnel at the Mike Monroney Aeronautical Center (MMAC) under **this** contract. The **type** of investigation will depend on what the Government requires for a particular position. The contractor will be advised of the security **designation** level for contract position9 by the Contracting officer or **his/her** designated representative.

(b) The completed security **forms** prescribed herein for initiating the required security investigations must be **submitted to the Civil Aviation Security Division (AMC-700)** prior to contractor employees being allowed **access to the contract work area** and **prior to their access to Government information** under this contract:

(1) **Level 11 Non-Sensitive Positions:**

(A) Standard Form 85, **Questionnaire for Non-sensitive Positions**, revised September 1995. The **SF-85 shall be completed (all questions answered)** in accordance with the instruction sheet. Standard Form 85P may be required for other levels.

(B) Optional Form 306, **Declaration for Federal Employment**, revised September 1994. Answer questions 1, 7, 8-12, 15, and 16a.

(C) One single sheet **fingerprint chart (FD-258)**. The **FD258 shall be written in ink or typewritten with all answerable question blocks completed.**

(c) Fingerprinting facilities are available at **the Aeronautical Center Guard Office** located in room 151 Headquarters Building. Arrangement for using the fingerprinting facilities may be made by contacting the Aeronautical center **Security guards** by phone at

(405) 954-4620. Forms must be signed and dated within the 60-day period preceding submission.

(d) If a contract employee has had a previous background investigation completed by a federal Government entity, further investigation may not be necessary. Provide in writing to AMC-700 the name, date of birth, the name of the investigating entity, and approximate date the background was completed. contractor personnel will be denied access to the worksite and access to sensitive information until the authorization for that employee is obtained from AMC-700.

(e) The contractor shall furnish to AMC-700, with a copy to the Contracting Officer (CO) and the designated Contracting Officer's Representative (COR), the following monthly report on or before the fifth day of each month following the report month.

(1) A complete listing by full name in alphabetical order with date of birth of all contractor personnel whom worked at the MMAC anytime during the report month. Each person's dates of employment during the report month (i.e., hired and terminated) shall be included in the listing. Also, include those employees on furlough or not working at MMAC who still hold MMAC ID's or keys.

(2) The list will show the shift(s) worked by that person and location of that person's worksite i.e., building, room, area, etc.).

(f) The contractor shall notify AMC-700 within one (1) workday of any employee's termination.

#### H.14 STAFFING/RESOURCE UTILIZATION

The contractor shall assure that persons employed on this contract possess the required skills and are assigned duties consistent with the job classifications for which they were employed. Any Department of Labor imposed fine, penalty, or upward salary adjustment resulting from the contractor's failure to properly utilize classified employees, shall be the contractor's responsibility and shall not be allowed for purposes of reimbursement under this contract.

#### H.15 NOTIFICATION OF CRIMINAL ACTIVITY BY CONTRACT EMPLOYEE (JAN 1997) CLA.0069

Upon learning that a contract employee has been charged by a law enforcement agency for any offense other than minor traffic offense, the contractor shall be required to provide written notification within one workday to the contracting Officer. The Contracting Officer shall then notify AMC-700 in writing. A traffic offense will be considered minor when the maximum fine that could be imposed is \$200 or less.

#### H.16 QUALIFICATIONS OF EMPLOYEES (JAN 1998)

CLA.1262

The Contracting Officer may, by written notice, require removal from contract work those employees who have been deemed incompetent, careless, dangerous, unsuitable or otherwise objectionable, those employees determined in violation of VSIP, or whose continued presence on Government property is deemed contrary to the public interest or inconsistent with actual or apparent Government policies. The contractor shall fill out, and cause each of its employees on the contract work to fill out, for submission to the Government, such forms as may be necessary for security or other reasons relating to qualifications and suitability for contract work. Upon request of the contracting Officer, the Contractor's employees shall be fingerprinted. Each employee of the contractor shall be a citizen of the United States of America, or an alien who has been lawfully admitted for permanent residence as evidenced by Alien Registration Receipt Card Form I-151, or who presents other evidence from the Immigration and Naturalization service that employment will not affect his/her immigration status.

#### H.17 AGREEMENT TO PARTICIPATE IN ALTERNATIVE DISPUTE RESOLUTION (APRIL 1998) CLA.4540

(a) The Federal Aviation Administration encourages direct communications and negotiations between the contractor and the contracting officer in an attempt to resolve contract disputes. In those situations where the parties are not able to achieve resolution at the contracting officer level, the agency favors the use of alternative dispute resolution (ADR) techniques to resolve disputes.

(b) The parties hereby agree that, prior to referring a contract dispute to the Office of Disputes Resolution as described in contract clause 3.9.1-1 "Contract Disputes:", the parties will discuss whether they are willing to utilize ADR techniques such as mediation or nonbinding evaluation of the dispute by a neutral party. Upon receipt of a contract dispute from the contractor, the contracting officer will explore with the contractor whether the use of ADR techniques would be appropriate to resolve the dispute. Both parties must agree that the use of such techniques is appropriate, and agree to fairly share the associated expenses. If the parties do not mutually agree to utilize ADR to resolve the dispute, the dispute will be processed in accordance with the

**H.18 CONTRACT SHUTDOWN PROCEDURES PENDING APPROPRIATIONS FOR  
NEW FISCAL YEAR (JAN 1997)**

**CLA.1051**

(a) In the event no continuing resolution or permanent appropriation is in place at the outset of the new fiscal year (FY), contractor employees are expected to report for their assigned duties the first workday of that new FY. Absent an **appropriation**, contract **services** that are determined by the Government to be non-essential will be shutdown as soon as practical. To implement the shutdown, the Contracting Officer may require the contractor to stop **all**, or any part, of the work called for under the contract **pursuant** to AMS clause 3.10.1-9, Stop-Work Order.

(b) This clause does not limit the Government's rights provided by AMS 3.10.6-4, **Default**, or AMS 3.10.6-1, Termination for Convenience of the Government, **clause** of the contract.

**H.19 CONTRACT PERFORMANCE WITH FORMER GOVERNMENT EMPLOYEES (SEP 1998) CLA.4527**

(a) After contract award or the effective date this clause is incorporated into the contract by modification, the Contractor agrees not to allow any former Government employee, who separated from Government service with a Voluntary Separation Incentive Payment (VSIP), to perform work on this **contract** before receipt of non-objection by the **Contracting Officer**.

(b) The contractor shall notify the Contracting officer in advance of any **proposed** work or change in work to be done under this contract by a **former** government "buyout" employee. Such written notification shall include:

- 1) employee's **full** name and date of separation from Government service,
- 2) name and location of former Government agency of **employment**, and
- 3) either evidence of any one of the following:
  - (i) repayment of the separation incentive or a court approved **settlement**, or
  - (ii) a waiver of repayment granted under authority of the **statute(s)** or
  - (iii) that five years have lapsed since separation from **government service**; or
- 4) proposed job title, work location and **a** detailed statement of work to be

performed by the former **employee** under the contract

(c) The contracting officer's non-objection described in (a) **above is at the sole discretion** of the Government. In no event shall the Government's decision under (a) **above with respect to any person, or the length of time to arrive at the decision, constitute** grounds for adjustment of the contract price, or the contract performance or delivery requirements.

**8.20 AERONAUTICAL CENTER REGULATIONS (JAN 1997)**

**CLA.3402**

Contractor personnel, including employees of subcontractors, suppliers, **etc.**, working or visiting the worksite, shall abide by all appropriate traffic, parking, security, and **airport** regulations in effect at the Mike **Monroney** Aeronautical **Center/Will Rogers World** Airport.

**8.21 SAVE HARMLESS AND INDEMNITY AGREEMENT (JAN 1997)**

**CLA.3211**

The **contractor** shall save and keep harmless and indemnify the Government **against any and all** liability, claims, and costs of whatsoever kind and nature of injury to or death of any person or persons and for loss or damage to any property (Government or otherwise) **occurring** in connection with or in any way incident to or arising out of the occupancy, **use**, service, operations, or performance of work in connection with this contract, resulting from the negligent acts, fault or omissions of the contractor, any subcontractor, or any **employee, agent**, or representative of the contractor or any subcontractor.

**H.22 LIABILITY INSURANCE (JAN 1997) (REV) CLA.3212**

(a) Pursuant to AMS 3.4.1-12, Insurance, the insurance required of the **contract** during contract **performance** is:

(1) Workers' compensation and employer's liability as required **by applicable** Federal and Oklahoma State **workers'** compensation and occupational disease statutes. Employer's liability coverage shall be **not** less than \$100,000.

(2) General liability coverage written on the comprehensive form of policy providing limits of **liability** for bodily injury of not less than \$500,000 for each occurrence and property damage limits of liability of not less than \$100,000 for **each** accident.

(3) Automobile liability (applicable to vehicles used in connection with contract performance) written on the comprehensive form of policy **providing** coverage of **at least \$200,000** per person and \$500,000 per occurrence for bodily injury and **\$100,000** per occurrence for property damage.

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(b) The policy shall name "The United States of America, acting by and through the Federal Aviation Administration" as an additional insured with respect to operations performed under this contract.

(c) The policy shall include the following provision: "It is a condition of this policy that the insurer shall furnish written notice to the Federal Aviation Administration (certificate holder) 30 days in advance of any reduction in or cancellation of this policy."

(d) Certificate holder address:

FAA, Aviation, Medical & Training  
Acquisition Division (AMP-340)  
P. O. Box 25082  
Oklahoma City, OK 73125

(e) At any time during contract performance and upon request of the Contracting Officer, the contractor shall provide a certified true copy of the liability policy and manually countersigned endorsements of any changes thereto.

## H.23 GOVERNMENT-ISSUED KEYS/IDENTIFICATION BADGES AND VEHICLE DECALS-CIA.3403 (APRIL 1998)

(a) It may become necessary for the Government to issue keys, identification (ID) cards or vehicle decals to contractor personnel. Prior to or upon completion or termination of the work required hereunder, the contractor shall return all such government issued items to the issuing office with notification to the Contracting officer Representative (COR).

When contract employees who have been issued such items, either directly by the Government or through the contract supervisor, no longer require them to perform the work, the Government issued items shall be returned to the Government within three workdays. Additionally, unauthorized duplication or use of such keys, ID cards or decals is a violation of security procedures and is prohibited.

(b) In the event such keys, ID cards, or vehicle decals are not returned, the contractor understands and agrees that the Government may, in addition to any other withholding provision of the contract, withhold \$200 for each key, ID card, or vehicle decal not returned. If the keys, ID cards, or vehicle decals are not returned within 30 days from the date the withholding action was initiated, the contractor will forfeit any amount so withheld.

(c) Access to aircraft ramp/hangar areas is authorized only to those persons displaying a flightline identification card and, for vehicles, a current ramp permit issued pursuant to Part 107 of the Federal Aviation Regulations.

(d) The Government retains the right to inspect, inventory, or audit the ID cards, keys, vehicle decals and RUSCARDS issued to the contractor in connection with the contract at the convenience of the Government. Any items not accounted for to the satisfaction of the Government shall be assumed to be lost and the provisions of paragraph (b) shall apply.

(e) Keys shall be obtained from the COR who will require the contractor to sign a receipt for each key obtained. Lost keys or identification media shall immediately be reported concurrently to the Contracting officer (co), COR, the Civil Aviation Security Division, AMC-700 and the Office of Facility Management, AMP-300. RUSCARD keys shall be handled in the same manner as metal keys.

(f) Each contract employee, during all times of on-site performance at the Mike Monroney Aeronautical Center, shall prominently display his/her identification card. Such ID card shall be in an unexpired state, unless waived by AMC-700.

(1) Arrangements for ID card preparation, including photographs and laminating, can be made by contacting the Aeronautical Center guards at (405) 954-4620. The Aeronautical Center guard office is located in Room 151 of Headquarters Building.

(2) To obtain the ID card each employee shall submit an Identification Card/Credential Application, (DOT 1681), signed by the employee and authorized by the CO or the COR. The DOT 1681 should be submitted at the same time the personnel security investigation paperwork required by Clause 0088, Security Investigation of Contractor Personnel is submitted. These forms should be submitted to the Aeronautical Center guards in Headquarters Building, Room 151. The DOT 1681 shall contain, as a minimum, under the "Credential Justification" heading, the name of the contractor/company, the contract number or the appropriate acquisition identification number, the expiration date of the contract or the task (whichever is sooner), and the required signatures.

3 The contractor's project manager shall receive and sign for each ID card issued on the reverse of the DOT 1681. The DOT 1681 will be retained by the Government for accountability purposes.

## H.24 SAFETY AND HEALTH (JAN 1997)

CLA.0090

(a) The Contractor shall assure that no person employed on this contract works in surroundings or under conditions that are unsanitary, hazardous, or dangerous to their health or safety. The contractor shall also ensure that all employees received appropriate and required safety, health, environmental, and equipment operational training. In fulfilling these requirements, the Contractor shall comply with:

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(1) Department of Labor Safety and Health Standards for Construction under Section 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327 et seq. and CFR 1960).

(2) Occupational Safety and Health Act of 1970, (Public Law 91-598 and 29 CFR 1960) and applicable rules and regulations as may have been delegated to the states.

3 Supplemental FAA safety and health requirements contained in FAA Order 3900.19A and Order AC3900.21E, Chg 1, or elsewhere in the contract. Other standards used by FAA include the National Fire Codes, American National Standards Institute, American Society of Testing and Materials (ASTM), AC 3940.1C (Procedures for handling injury, illness, or fire at the Mike Monroney Aeronautical Center), etc. This list of standards or laws is not inclusive. Other safety and health FAA regulations can be found in the 3900 classification series entitled, "Employee Health and Safety." Other environmental FAA regulations can be found in the 1000 classification series entitled, "Administration, Management, and Policies -- General."

(b) If there are conflicts between any of the requirements referenced in this contract, the more stringent requirement will prevail.

(c) If the Contractor fails or refuses to promptly comply with any safety or health requirement, the Contracting Officer's Technical Representative (COTR) will notify the Contractor of any such noncompliance and the Contractor shall take immediate corrective action. Such notice, whether oral or written, when served on the Contractor or any of its employees at the site of the work shall be deemed sufficient. If the Contractor fails or refuses to promptly correct the condition, the COTR may stop all or any portion of the work. When satisfactory corrective action has been taken, the contractor shall request permission to resume work from the COTR. No time extension or additional costs, resulting from the directive to stop work shall be allowed. Failure of the COTR to provide notice of noncompliance or to stop work shall not relieve the Contractor of its responsibility for the safe performance of the work.

(d) The Contractor shall require contract personnel to wear personal protective equipment when it is necessary because of the hazards on the job and in most instances will provide the equipment, except that which has been specified to be furnished by FAA. All personal protective equipment worn by contractors shall be equal to or exceed the level of protection provided to Government employees.

(e) Contractors shall include a clause in all subcontracts to require subcontractors to comply with this clause.

## 8.25 STRIKES OR PICKETING AFFECTING TIMELY COMPLETION OF THE CONTRACT WORK

Notwithstanding any other provision hereof, the Contractor is responsible for delays arising out of labor disputes, including but not limited to strikes, if such strikes are reasonably avoidable. A delay caused by a strike or by picketing which constitutes an unfair labor practice is not excusable unless the Contractor takes all reasonable and appropriate action to end such a strike or picketing, such as the filing of a charge with the National Labor Relations Board, the use of other available Government procedures, and the use of private boards or organizations for the settlement of disputes.

## H.26 CONTRACTOR TESTIMONY

All requests for the testimony of the contractor or its employees, and any intention to testify as an expert witness relating to: (a) any work required by, and/or performed under, this contract; or (b) any information provided by any party to assist the Contractor in the performance of this contract, shall be immediately reported to the Contracting Officer. Neither the Contractor nor its employees shall testify on a matter related to work performed or information provided under this contract, either voluntarily or pursuant to a request, in any judicial or administrative proceeding unless approved by the Contracting Officer or required by a judge in a final court order.

## 8.27 DISSEMINATION OF CONTRACT INFORMATION

The Contractor shall not publish, permit to be published, or distribute for public consumption, any information, oral or written, concerning the results or conclusions made pursuant to the performance of this contract, without the prior written consent of the Contracting Officer. Two copies of any material proposed to be published or distributed shall be submitted to the Contracting Officer.

## H.28 RESTRICTIONS - ORGANIZATIONAL CONFLICT OF INTEREST

(a) It is hereby agreed that the contractor, DataCom Sciences, Inc., or any subcontractor performing under this contract shall not compete as a prime contractor nor as a subcontractor, consultant or otherwise on any construction, refurbishment, surveys, or studies which may evolve directly or indirectly from work performed under this contract for a period of 3 Years following completion of this contract. Additionally, the contractor or

any subcontractor agrees not to divulge any information or data acquired or developed through performance of this contract to any affiliates or other sources which may **otherwise** compete on any construction, refurbishment, survey, or study acquisitions which may evolve directly or indirectly from work performed under this contract.

(b) It ~~is~~ also agreed that the contractor will, on those occasions requiring access to proprietary data of other companies, make agreements with such companies to (1) protect their **information** from unauthorized use or disclosures for as long as it remains proprietary, and (2) refrain from using the information for any purpose other than that for which it was furnished. Prior to commencement of work on any such effort, the contractor must furnish the Contracting officer copies of all such agreements.

## PART II - SECTION I - CONTRACT CLAUSES

### **3.2.4-16 ORDERING**

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from date of contract through one (1) year thereafter unless extended by exercise of options extending the ordering period.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the FAA deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule;

### **3.2.4-17 ORDER LIMITATIONS**

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than \$500, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor--

(1) Any order for a single item in excess of \$1,000,000;

(2) Any order for a combination of it -- in excess of \$3,000,000; or

(3) A series of orders from the same ordering office within 30 days that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.

(c) If this is a requirements contract (i.e., includes the Requirements clause, the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within 30 days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

### **3.2.4-19 Requirements-- Alternate I (Modified June 1999)**

(a) This is a requirements contract for the supplies or services specified, and effective for the period stated, in the Schedule. The **quantities** of supplies or services specified in the "Schedule" are estimate. only and are not purchased by this contract. Except as this contract may **otherwise** provide, if the Government's requirements **do not result in** orders in the quantities described as "estimated" or "maximum" in the schedule, that **fact shall not** constitute the basis for an equitable price adjustment.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. Subject to any limitations in the Order **Limitations** clause or elsewhere in this contract, the contractor shall furnish to the **Government all supplies or services** specified in the "Schedule" and called for by orders issued in accordance with ~~the~~ Ordering clause. The **Government** may issue orders requiring delivery to multiple destinations or performance at: multiple locations.

(c) The estimated quantities are not the total requirements of the Government **activity** specified in the Schedule, but are estimates of requirements in excess of the quantities that **the** activity may itself **furnish** within its **own** capabilities or in some Cases, administrative support services that are task specific included under existing Technical **Services** Contracts that are specific to that contract's task as specified **in** that

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Technical Services Contract. These administrative support functions will not be split outside of the specific task that they support. Except as this contract otherwise provides, the Government shall order from the Contractor all of that activity's requirements for supplies and services specified in the "Schedule" that exceed the quantities that the activity may itself furnish within its own capabilities.

(d) The Government is not required to purchase from the Contractor requirements in excess of any limit on total orders under this contract.

(e) If the Government urgently requires delivery of any quantity of an item before the earliest date that delivery may be specified under this contract, and if the Contractor will not accept an order providing for the accelerated delivery, the Government may acquire the urgently required goods or services from another source.

(f) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period: provided, that the Contractor shall not be required to make any deliveries under this contract after March 31, 2004.

### 3.2.4-34 OPTION TO EXTEND SERVICES (APRIL 1996)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting officer may exercise the option by written notice to the Contractor within the period specified in the Schedule.

### 3.2.4-35 OPTION TO EXTEND THE TERM OF THE CONTRACT (APRIL 1996)

(a) The Government may extend the term of this contract by written notice to the Contractor no later than the expiration date of the current contract period; provided that the Government shall give the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option provision.

(c) The total duration of this contract, including the exercise of any option5 under this clause, shall not exceed 5 years.

### 3.3.1-11 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (April 1996)

Funds are not presently available for performance under this contract beyond the current fiscal year. The FAA's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the FAA for any payment may arise for performance under this contract beyond the current fiscal year, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the contracting Officer.

### 3.4.1-10 INSURANCE--WORK ON GOVERNMENT INSTALLATION (APRIL 1996)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the "Schedule" or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall certify to the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Federal Aviation Administration's interest shall not be effective (1) for such period as the laws of the State in which this contract is to be performed prescribe, or (2) until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer. The FAA contract number shall be listed on the insurance certificate.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Federal Aviation Administration installation and shall require subcontractors to provide and maintain the insurance required in the "Schedule" or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the contracting Officer upon request.

**3.6.1-8 Notification of Competition Limited to Eligible SEDB Concerns** (Revised 6-23)

(a) Offers are solicited only from "eligible socially and economically disadvantaged business (SEDB)" concerns, under SIC 7374. As used herein, an "eligible SEDB" concern is a small business concern expressly certified by the Small Business Administration (SBA) for participation in the SBA's 8(a) program and which meets the following criteria at the time of release of the initial SIR or public announcement (if issued), whichever is first:

(1) SIC code 7374 is specifically included in the Offeror's approved business plan;

(2) The offeror is in conformance with the 8(a) support limitation set forth in its approved business plan; and

(3) The offeror is in conformance with the Business Activity Targets set forth in its approved business plan or any remedial action direct by the SBA.

(4) Only those SEDBs registered by the Small Business Administration, Oklahoma City District Office, under the SIC code listed in (1) above. No other offerors will be accepted.

(b) By submission of its offer, the offeror certifies that it meets all of the criteria set forth in paragraph (a) of this clause.

(c) (1) Agreement. A manufacturer or regular dealer submitting an offer in its own name agrees to furnish, in performing the contract, only end items manufactured or produced by small business concerns inside the United States, its territories or possessions, the Commonwealth of Puerto Rico, or the Trust Territory of the Pacific Islands. However, this requirement does not apply in connection with construction or service contracts.

(2) The [insert name of contractor] will notify the Contracting Officer Shown on page one (1) SF33, in writing immediately upon entering an agreement (either oral or written) to transfer all or part of its stock or other ownership interest to any other party.

**3.6.2-29 Statement of Equivalent Rates for Federal Hires** (April 1996)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332. This Statement is for Information Only: It Is Not a Wage Determination.

<u>Employee class</u>		<u>Catauory</u>	<u>Monetary Wage</u> <u>Fringe Benefits</u>
2.1	Word Processor I	GS-04	01611 \$ 9.36
3.1	Word Processor II	GS-05	01612 \$10.48
4.1	Word Processor III	GS-06	01613 \$11.68
5.1	General Clerk I	GS-03	01115 \$ 8.34
6.1	General Clerk II	GS-04	01116 \$ 9.37
7.1	General Clerk III	GS-05	01117 \$10.48
8.1	General Clerk IV	GS-06	01118 \$11.68
9.1	Computer Operator I	GS-05	03041 \$ 9.37
10.1	Computer Operator II	GS-06	03042 \$11.68
11.1	Computer Operator III	GS-07	03043 \$12.98
12.1	Computer Operator IV	GS-08	03044 \$14.38
13.1	Key Entry Operator I	GS-04	01130 \$ 9.36
14.1	Key Entry operator II	GS-05	01131 \$10.48
15.1	Peripheral Equipment Operator	GS-04	03160 \$ 9.37
	Scanner Operator-		
16.1	Document Preparation Clerk	GS-03	01060 \$ 8.34
	Scanner Document Rep		
17.1	Inspector I	GS-05	99240 \$12.98
	Scanner/QC operator		
18.1	Inspector II	GS-06	99241 \$11.68
19.1	Inspector III	GS-07	99242 \$12.98
20.1	Inspector IV	GS-09	99243 \$15.88
21.1	Film/Tape Librarian	GS-04	01110 \$ 9.36
22.1	Computer Systems Analyst I	GS-09	03101 \$15.88
23.1	Computer Systems Analysts II	GS-11	03102 \$19.21
24.1	Computer Systems Analyst III	GS-12	03103 \$23.02
25.1	Training Program Assistant I	GS-08	01122 \$14.38
26.1	Training Program Assistant II	GS-09	01123 \$14.38
27.1	Training Program Assistant III	GS-10	01124 \$17.49
28.1	Administrative Analysts I	GS-07	01125 \$12.99
29.1	Administrative Analysts II	GS-08	01126 \$14.38
30.1	Licensed Practical Nurse	GS-03	12070 \$ 8.34
31.1	Licensed Practical Nurse I	GS-04	12071 \$ 9.36



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32.1	Licensed Practical Nurse II	GS-05	12072	\$10.48
33.1	Licensed Practical Nurse III	GS-06	12073	\$11.68
34.1	Registered Nurse I	GS-07	12311	\$12.99
35.1	Registered Nurse II	GS-09	12312	\$14.38
36.1	Registered Nurse III	GS-11	12314	\$19.21
37.1	Registered Nurse IV	GS-12	12316	\$23.02
38.1	Hotline Analyst I	GS-08	01315	\$14.38
39.1	Hotline Analyst II	GS-09	01316	\$15.88
40.1	Aeromedical Examiner I	GS-07	12191	\$12.99
41.1	Aeromedical Examiner II	GS-09	12192	\$15.88
42.1	Computer Programmer I	GS-05	03071	\$10.48
43.1	Computer Programmer II	GS-07	03072	\$12.99
44.1	Computer Programmer III	GS-09	03073	\$15.88
45.1	Computer Programmer IV	GS-11	03074	\$19.21
46.1	Technical Writer I	GS-09	29481	\$15.88
47.1	Technical Writer II	GS-11	29482	\$19.21
48.1	Technical Writer III	GS-12	29483	\$23.02
49.1	Technical Professional Functional Specialist 13	GS-13	NA	\$27.38
50.1	Technical Professional Functional Specialist 14	GS-14	NA	\$32.35
51.1	Technical Professional Functional Specialist 15	GS-15	NA	\$36.76
528.0	RESERVED			
53.0	RESERVED			
54.0	RESERVED			
55.0	Task Supervisor I	GS-9	NA	\$15.88
56.0	Task Supervisor II	GS-11	NA	\$19.21
57.0	Task Supervisor III	GS-12	NA	\$23.02
58.0	Task Supervisor IV	GS-13	NA	\$27.38

### 3.8.2-11 CONTINUITY OF SERVICES (APRIL 1996)

(a) The Contractor recognizes that the services under **this** contract are vital to the Government and must be continued without interruption and that, upon contract expiration, a successor, **either** the Government or another contractor, may continue them. The Contractor agrees to (1) furnish phase-in training and (2) exercise its best efforts and cooperation **to effect** an orderly and efficient **transition** to a successor.

(b) The Contractor shall, upon the Contracting officer's written notice, (1) furnish phase-in, phase-out services for up to 90 days after this contract expires and (2) negotiate in good faith a plan with a successor to determine **the** nature and extent of phase-in, phase-out services required. The plan **shall** specify a training program and a date **for** **transferring** responsibilities for each division of work described in the plan, and shall be subject to the Contracting Officer's approval. The **Contractor** shall provide sufficient experienced personnel during the phase-in, phase-out period to ensure that **the** services called **for** by this contract are maintained at the required level of proficiency.

(c) The Contractor shall allow as **many** personnel as practicable to remain on the job to help the successor maintain the continuity and consistency of the **services** required by this contract. The Contractor also shall disclose necessary personnel records and allow **the** successor to conduct **onsite** interviews **with** these employees. If selected employees are agreeable to the change, the Contractor shall release them at a **mutually** agreeable date and **negotiate** transfer of their earned fringe benefits to the successor.

(d) The Contractor shall be reimbursed for all reasonable phase-in, phase-out **costs** (i.e., costs incurred within the agreed period after contract expiration that result **from** phase-in, phase-out operations) and a fee (profit) not to exceed a prorata portion of the fee (profit) under this contract. (End of clause)

### 3.8.2-17 KEY PERSONNEL AND FACILITIES (JULY 1996)

(a) The personnel and/or facilities as specified below are considered essential to the work being **performed** hereunder and **may**, with the consent of the **contracting** parties, be changed from time to time during the course of the contract.

(b) **Prior** to removing, replacing, or diverting any of the specified personnel and/or facilities, the Contractor shall notify in writing, and receive consent from, the **Contracting Officer** **reasonably** in advance of the action and shall submit justification (including proposed substitutions) in sufficient detail to permit evaluation of the **impact** on this contract.

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(c) NO diversion shall be made by the Contractor without the written consent of the Contracting Officer.

(d) The key personnel and/or facilities under this contract are:

Charles Guinn

Jo Powers

Ross Ridgeway

[List key personnel and/or facilities]

### 3.8.2-21 KEY - BADGE REQUIREMENTS (AUGUST 1998)

The FAA may issue keys and badges to contractor personnel that require regular access to designated FAA work areas to perform contract work. The contractor shall assure that its personnel do not duplicate keys or use the keys and badges for other than the intended purpose, which would be a violation of security procedures. Upon (1) contract completion, (2) contract termination, or (3) discontinuation of individual contractor personnel under the contract, the contractor shall immediately return the FAA badges and keys. The contractor shall return these items to [CO to insert information here]. In the event the contractor fails to return all keys and badges, the FAA may withhold [CO to insert amount] for each badge or key not returned. If the contractor does not return the badges or keys within 30 days from the date the withholding action was initiated, the contractor shall forfeit the withheld amount.

### 3.9.1-1 Contract Disputes (August 1999)

(a) All contract disputes arising under or related to this contract shall be resolved through the Federal Aviation Administration (FAA) dispute resolution system at the Office of Dispute Resolution for Acquisition (ODRA) and shall be governed by the procedures set forth in 14 C.F.R. Parts 14 and 17, which are hereby incorporated by reference. Judicial review, where available, will be in accordance with 49 U.S.C. 46110 and shall apply only to final agency decisions. A contractor may seek review of a final FAA decision only after its administrative remedies have been exhausted.

(b) The filing of a contractor dispute with the ODRA may be accomplished by mail, overnight delivery, hand delivery, or by facsimile. A contract dispute is considered to be filed on the date it is received by the ODRA.

c Contract disputes are to be in writing and shall contain:

(1) The contractor's name, address, telephone and fax numbers and the name, address, telephone and fax numbers of the contractor's legal representative(s) (if any) for the contract dispute:

(2) The contract number and the name of the Contracting officer;

(3) A detailed chronological statement of the facts and of the legal grounds for the contractor's positions regarding each element or count of the contract dispute (i.e., broken down by individual claim item), citing to relevant contract provisions and documents and attaching copies of those provisions and documents;

(4) All information establishing that the contract dispute was timely filed;

(5) A request for a specific remedy, and if a monetary remedy is requested, a sum certain must be specified and pertinent cost information and documentation (e.g., invoices and cancelled checks) attached, broken down by individual claim item and summarized; and

(6) The signature of a duly authorized representative of the initiating party.

(d) Contract disputes shall be filed at the following address:

(1) Office of Dispute Resolution for Acquisition, AGC-70, Federal Aviation Administration, 400 7th Street, S.W., Room 8332, Washington, DC 20590, Telephone: (202) 366-6400, Facsimile: (202) 366-7400; or

(2) other address as specified in 14 CFR Part 17.

(e) A contract dispute against the FAA shall be filed with the ODRA within two (2) years of the accrual of the contract claim involved. A contract dispute by the FAA against a contractor (excluding contract disputes alleging warranty issues, fraud or latent defects) likewise shall be filed within two (2) years after the accrual of the contract claim. If an underlying contract entered into prior to the effective date of this part provides for time limitations for filing of contract disputes with the ODRA which differ from the aforesaid two (2) year period, the limitation periods in the contract shall control over the limitation period of this section. In no event will either party be permitted to file with the ODRA a contract dispute seeking an equitable adjustment or other damages after the contractor has accepted final contract payment, with the exception of FAA claims related to warranty issues, gross mistakes amounting to fraud or latent defects. FAA claims against the contractor based on warranty issues must be filed within the time specified under applicable contract warranty provisions. Any FAA claims against the contractor based on gross mistakes amounting to fraud or latent defects shall be filed with the ODRA within two (2) years of the date on which the FAA knew or should have known of the presence of the fraud or latent defect.

(f) A party shall serve a copy of the contract dispute upon the other party, by means reasonably calculated to be received on the same day as the filing is to be received by the

ODRA.

(g) After filing the contract dispute, the contractor should seek informal resolution with the Contracting Officer.

(h) The FA? requires continued performance with respect to contract disputes arising under this contract, in accordance with the provisions of the contract, pending a final FAA decision.

(i) The FAA will pay interest on the amount found due and unpaid from (1) the date the Contracting Officer receives the **contract** dispute, or (2) the date payment otherwise would be due, if that date is later, until the date of payment. Simple interest on contract disputes shall be paid at the rate fixed by the Secretary of the Treasury that is applicable on the date the Contracting officer receives the contract dispute and then at the rate applicable for each 6-month period as fixed by the Treasury Secretary until payment is made.

(j) Additional information and guidance about the ODRA dispute **resolution** process for contract disputes can be found on the **ODRA Website** at <http://www.faa.gov>.

### 3.9.1-2 PROTEST AFTER AWARD (August 1997)

(a) Upon receipt of a notice that a protest has been filed with the FAA Office of Dispute Resolution, or a determination that a protest is likely, the **Administrator** or his designee may instruct the Contracting Officer to direct the Contractor to stop performance of the work called for by this contract. The order to the Contractor shall be **in** writing, and shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Upon receipt of the final decision or other resolution of the protest, the Contracting Officer shall **either--**

(1) Cancel the stop-work order; or

(2) For other than cost-reimbursement contracts, terminate the work covered by the order as provided in the "Default" or the "Termination for Convenience of the Government" clause(s) of **this** contract; or

(3) For cost-reimbursement contracts, terminate the work covered by the order as provided in the "Termination" clause of this contract.

(b) If a stop-work order issued under this clause is canceled either before or **after** the final resolution of the protest, the Contractor shall resume work. The Contracting Officer shall make for other than cost-reimbursement **contracts**, an equitable adjustment in the delivery schedule or Contract price, or both; and for cost-reimbursement contracts, an equitable adjustment in the delivery schedule, the estimated cost, the fee, or a combination thereof, and in any other **terms** of the contract that may be affected; and the contract shall be modified, in writing, accordingly, **if--**

(1) The stop-work order results in an increase in the time required **for**, or **in** the Contractor's cost properly allocable to, the performance of any **part** of this **contract**; and

(2) The contractor asserts its right to an adjustment within 30 days after the end of the period of work stoppage; provided, that if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon a proposal submitted at any time before final payment under **this** contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated **for** the convenience of the **Government**, the Contracting Officer shall **allow** reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is **terminated** for default, the Contracting officer shall allow, by equitable adjustment or otherwise, **reasonable** costs resulting from the stop-work order.

(e) The Government's rights to terminate this contract at any time are not affected by action taken under this clause.

### 3.1-1 **Clauses and Provisions Incorporated by Reference**(June 1999)

#### 3.1.7-2 **Organizational Conflicts of Interest** (August 1997)

#### 3.2.2.3-1 **False Statements in Offers** (April 1996)

#### 3.2.2.3-30 **Termination of Defined Benefit Pension Plans** (April 1996)

#### 3.2.2.3-32 **Waiver of Facilities Capital Cost of Money** (April 1996)

#### 3.2.2.3-33 **Order of Precedence** (November 1997)

#### 3.2.2.3-39 **Requirements for Cost or Pricing Data or Information Other Than Cost or Pricing Data--Modifications** (June 1999)

#### 3.2.2.7-6 **Protecting the Government's Interest when Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment** (April 1996)

#### 3.2.5-1 **Officials Not to Benefit** (April 1996)

#### 3.253 **Gratuities or Gifts**(January 1999)

#### 3.2.5-4 **Contingent Fees** (October 1996)

#### 3.2.5-5 **Anti-Kickback Procedures** (October 1996)

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- 3.2.5-8 **Whistleblower Protection for Contractor Employees** (April 1996)
- 3.2.5-11 **Drug Free Workplace** (April 1996)
- 3.3.1-1 **Payments** (April 1996)
- 3.3.1-5 **Payments under Time-and-Materials and Labor-Hour Contracts** (October 1996)
- 3.3.1-6 **Discounts to Prompt Payment** (1996)
- 3.3.1-7 **Limitation on Withholding of Payments** (April 1996)
- 3.3.1-9 **Interest** (April 1996)
- 3.3.1-10 **Availability of Funds** (April 1996)
- 3.3.1-15 **Assignment of Claims** (April 1996)
- 3.3.1-17 **Prompt Payment** (August 1998)
- 3.3.1-25 **Mandatory Information for Electronic Funds Transfer Payment** (October 1996)
- 3.3.2-1 **FAA Cost Principles** (October 1996)
- 3.4.1-11 **Insurance—Liability to Third Persons** (October 1996)
- 3.4.1-12 **Insurance** (July 1996)
- 3.4.2-6 **Taxes—Contracts Performed In U.S. Possessions or Puerto Rico** (October 1996)
- 3.4.2-8 **Federal, State, and Local Taxes—Fixed Price Contract** (April 1996)
- 3.5-2 **Notice and Assistance Regarding Patent and Copyright Infringement** (April 1996)
- 3.5-3 **Patent Indemnity** (April 1996)
- 3.5-13 **Rights in Data—General** (October 1996)
- 3.6.1-3 **Utilization of Small, Small Disadvantaged and Women-Owned Small Business Concerns** (April 1996)
- 3.6.1-4 **Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan** (JUNE 1999)
- 3.6.1-6 **Liquidated Damages—Subcontracting Plan** (April 1996)
- 3.6.2-1 **Contract Work Hours and Safety Standards Act—Overtime Compensation** (April 1996)
- 3.6.2-2 **Convict Labor** (April 1996)
- 3.6.2-9 **Equal Opportunity** (August 1998)
- 3.6.2-10 **Equal Opportunity Preaward Clearance of Subcontracts** (November 1997)
- 3.6.2-12 **Affirmative Action for Special Disabled and Vietnam Era Veterans** (January 1998)
- 3.6.2-13 **Affirmative Action for Handicapped Workers** (January 1998)
- 3.6.2-14 **Employment Reports on Special Disabled Veterans and Veterans of Vietnam Era** (January 1998)
- 3.6.2-16 **Notice to the Government of Labor Disputes** (April 1996)
- 3.6.2-28 **Service Contract Act of 1965, as Amended** (April 1996)
- 3.6.2-30 **Fair Labor Standards Act and Service Contract Act—Price Adjustment (Multiple Year and Option Contracts)** (April 1996)
- 3.6.3-2 **Clean Air and Clean Water** (April 1996)
- 3.7-1 **Privacy Act Notification** (October 1996)
- 3.7-2 **Privacy Act** (October 1996)
- 3.8.2-10 **Protection of Government Buildings, Equipment, and Vegetation** (April 1996)
- 3.8.2-20 **Qualifications of Employees** (August 1997)
- 3.10.1-7 **Bankruptcy** (April 1996)
- 3.10.1-12 **Changes—Fixed-Price (Alternate 9)** (April 1996)
- 3.10.1-14 **Changes—Time and Materials or Labor Hours** (April 1996)
- 3.10.2-3 **Subcontracts (Time-and-Materials and Labor-Hour Contracts)** (April 1996)
- 3.10.2-5 **Competition in Subcontracting** (January 1998)
- 3.10.4-24 **Year 2000 (Services)** (November 1997)
- 3.10.5-1 **Product Improvement/Technology Enhancement** (April 1996)
- 3.10.6-1 **Termination for Convenience of the Government (Fixed Price)** (October 1996)
- 3.10.6-3 **Termination (Cost-Reimbursement)** (October 1996)
- 3.10.6-4 **Default (Fixed-Price Supply and Service)** (October 1996)
- 3.10.6-7 **Excusable Delays** (October 1996)

**PART III - SECTION J - LIST OF ATTACHMENTS**

<b>Attachment</b>	<b>Title</b>	<b>Date</b>	<b>Pages</b>
1.0	U.S. Dept of Labor Wage Determination No. 94-2431 (Revision No. 121)	7-20-1999	9
2.0	Statement of Work (SOW)	May 1999	8
	Appendix A	AUG 1999	1
	Appendix B	AUG 1999	13

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REGISTER OF WAGE DETERMINATION UNDER  
THE SERVICE CONTRACT ACT  
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR  
EMPLOYMENT STANDARDS ADMINISTRATION  
WAGE AND HOUR DIVISION  
Washington, D.C. 20210

Division of Wage Determinations

Wage Determination No.: 94-2431  
Revision No.: 12  
Date of Last Revision: 07/20/1999

state(s): Oklahoma

Areas: Oklahoma COUNTIES OF Alfalfa, Atoka, Beckham, Blaine, Bryan, Caddo, Canadian, Carter, Cleveland, Coal, Custer, Dewey, Ellis, Garfield, Garvin, Grady, Grant, Harper, Hughes, Johnston, Kingfisher, Lincoln, Logan, Love, McClain, Major, Marahall, Murray, Noble, Oklahoma, Payne, Pontotoc, Pottawatomie, Roger Mills, Seminole, Washita, Woods, Woodward

**\*\* Fringe Benefits Required For All Occupations Included In  
This Wage Determination Follow The Occupational Listing \*\***

## OCCUPATION CODE AND TITLE

## MINIMUM HOURLY WAGE

## Administrative Support and Clerical Occupations:

01011 Accounting Clerk I	\$ 8.91
01012 Accounting Clerk II	\$ 9.81
01013 Accounting clerk III	\$ 12.57
01014 Accounting Clerk IV	\$ 16.80
01030 Court Reporter	\$ 11.90
01050 Dispaecher. Motor Vehicle	\$ 13.00
01060 Document Preparation Clerk	\$ 8.91
01070 Messenger (Courier)	\$ 9.17
01090 Duplicating Machine Operator	\$ 8.91
01110 Film/Tape Librarian	\$ 9.55
01115 General Clerk I	\$ 8.41
01116 General Clerk II	\$ 9.11
01117 General Clerk III	\$ 11.54
01118 General Clerk IV	\$ 16.62
01120 Housing Referral Assistant	\$ 14.45
01131 Key Entry Operator I	\$ 8.41
01132 Key Entry Operator II	\$ 9.54
01191 Ordar Clerk I	\$ 7.82
01192 Order Clerk II	\$ 10.80
01761 Personnel Assistant (Employment) I	\$ 10.06
01262 Personnel Assistant (Employment) II	\$ 10.98
01263 Personnel Assistant (Employment) III	\$ 13.69
01264 Personnel Assistant (Employment) IV	\$ 15.87
01270 Production Control Clerk	\$ 14.98
01290 Rental Clerk	\$ 10.00
01300 Scheduler, Maintenance	\$ 10.00
01311 secretary I	\$ 10.00
01312 secretary II	\$ 12.46
01313 Secretary III	\$ 14.45
01314 secretary IV	\$ 16.24
01315 Secretary V	\$ 17.20
01320 Service Order Dispatcher	\$ 10.43
01341 Stenographer I	\$ 8.50
01342 Stenographer II	\$ 9.55
01400 Supply Technician	\$ 16.24
01420 Survey Worker (Interviewer)	\$ 11.90

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01460 Switchboard Operator-Receptionist	\$ 8.45
01510 Test Examiner	\$ 12.46
01520 Test Proctor	\$ 12.46
01531 Travel Clerk I	\$ 8.36
01532 Travel Clerk II	\$ 8.78
01533 Travel Clerk III	\$ 9.20
01611 Word Processor I	\$ 7.37
01612 Word Processor II	\$ 8.83
01613 Word Processor III	\$ 9.58

**Automatic Data Processing Occupations:**

03010 Computer Data Librarian	\$ 7.80
03041 Computer Operator I	\$ 8.00
03042 Computer Operator II	\$ 9.85
03043 Computer Operacor III	\$ 13.20
03044 Computer Operator IV	\$ 14.28
03045 Compucer Operator V	\$ 15.83
03071 Computer Programmer I 1/	\$ 15.23
03072 Computer Programmer II 1/	\$ 17.47
03073 Computer Programer III 1/	\$ 21.60
03074 Computer Programer IV 1/	\$ 25.12
03101 Computer Systems Analysc I 1/	\$ 20.08
03102 Computer Systems Analyst II 1/	\$ 22.47
03103 Computer Systems Analyst III 1/	\$ 25.78
03160 Peripheral Equipment Operator	\$ 8.97

**Automotive Service Occupations:**

05005 Automobile Body Repairer. Fiberglass	\$ 15.11
05010 Automocive Glass Installer	\$ 13.60
05040 Automotive worker	\$ 13.60
05070 Electrician, Automotive	\$ 14.36
05100 Mobile Equipment Servicer	\$ 12.12
05130 Motor Equipment Metal Mechanic	\$ 15.11
05160 Motor Equipment Metal Worker	\$ 13.60
05190 Motor Vehicle Mechanic	\$ 15.11
05220 Motor Vehicle Mechanic Helper	\$ 11.35
05250 Motor Vehicle Upholstery Worker	\$ 12.86
05280 Motor Vehicle Wrecker	\$ 13.60
05310 Painter, Automocive	\$ 14.36
05340 Radiator Repair Specialist	\$ 13.60
05370 Tire Repairer	\$ 12.12
05400 Transmission Repair specialist	\$ 15.11

**Food Preparation and Service Occupations:**

07010 Baker	\$ 8.73
07041 Cook I	\$ 7.26
07042 Cook II	\$ 8.73
07070 Dishwasher	\$ 6.38
07100 Food Service Worker (Cafeteria Worker)	\$ 6.28
07130 Meat Cutter	\$ 10.04
07250 Waiter/Waitress	\$ 6.52

**Furniture Maintenance and Repair Occupations:**

09010 Electrostatic Spray Painter	\$ 14.36
09040 Furniture Handler	\$ 10.18
09070 Furniture Refinisher	\$ 14.36
09100 Furniture Refinisher Helper	\$ 11.35
09110 Furniture Repairer, Minor	\$ 12.86
09130 Upholsterer	\$ 14.36

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WAGE DETERMINATION NO.:94-2431 (Rev.12) ISSUE DATE:07/20/1999

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**General Service and Support Occupations:**

11030 Cleaner, Vehicles	\$ 6.88
11060 Elevator Operator	\$ 7.07
11090 Gardener	\$ 8.86
11121 Housekeeping Aide I	\$ 6.27
11122 Housekeeping Aide II	\$ 7.07
11150 Janitor	\$ 7.07
11210 Lahorer, Grounds Mainrenance	\$ 7.45
11240 Maid or Houseman	\$ 6.27
11270 Pest Controller	\$ 9.48
11300 Refuse Collector	\$ 7.07
11330 Tractor Operator	\$ 8.31
11360 Window Cleaner	\$ 7.50

**Health Occupations:**

12020 Denral Assisranc	\$ 9.84
12040 Emergency Medical Technician/Paramedic Ambulance Driver	\$ 11.19
12071 Licensed Practical Nurse I	\$ 9.00
12072 Licensed Practical Nurse XI	\$ 10.11
12073 Licensed Practical Nurse III	\$ 11.32
12100 Medical Asaistant	\$ 9.93
12130 Medical Laboratory Technician	\$ 10.11
12160 Medical Record Clerk	\$ 9.77
12190 Medical Record Technician	\$ 12.18
12221 Nursing Assistant I	\$ 6.38
12222 Nursing Assistant II	\$ 7.18
12223 Nursing Assistant III	\$ 7.83
12274 Nursing Asaistant IV	\$ 8.79
12250 Pharmacy Technician	\$ 10.96
12280 Phlebotornisc	\$ 10.11
12311 Registered Nurse I	\$ 14.01
12312 Registered Nurse II	\$ 17.14
12313 Registered Nurse II, Specialist	\$ 17.14
12314 Registered Nurse III	\$ 20.73
12315 Registered Nurse III, Anesthetist	\$ 20.73
12316 Registered Nurse IV	\$ 24.85

**Information and Arts Occupations:**

13002 Audiovisual Librarian	\$ 15.93
13011 Exhibits Specialist I	\$ 14.28
13012 Exhibits Specialist II	\$ 15.79
13013 Exhibits Specialist III	\$ 19.71
13041 Illuatrator I	\$ 14.28
13042 Illustrator II	\$ 15.79
13043 Illustrator III	\$ 19.71
13047 Librarian	\$ 15.48
13050 Library Technician	\$ 10.70
13071 Photographer I	\$ 10.59
13072 Photographer II	\$ 13.07
13073 Photographer III	\$ 15.79
13074 Photographer IV	\$ 19.71
13075 Photographer V	\$ 22.62

**Laundry. Drycleaning, Pressing and Related Occups:**

15010 Assembler	\$ 5.83
15030 Counter Attendant	\$ 5.83
15040 Dry Cleaner	\$ 7.73
15070 Finisher. Flatwork. Machine	\$ 5.83

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15090 Presser. Hand	\$ 5.83
15100 Presser. Machine. Drycleaning	\$ 5.83
15130 Preseer. Machine, Shirts	\$ 5.83
15160 Presser. Xachine, Wearing Apparel, Laundry	\$ 5.83
15190 Sewing Machine Operator	\$ 8.30
15220 Tailor	\$ 8.68
15250 Washer. Machine	\$ 6.38

**Machine Tool Operation and Repair Occupations:**

19010 Machine-Tool Operator (Toolroom)	\$ 14.36
19040 Tool and Die Maker	\$ 19.52

**Materials Handling and Packing Occupations:**

21010 Fuel Distribution System Operator	\$ 13.55
21020 Material Coordinator	\$ 14.05
21030 Material Expediter	\$ 14.05
21040 Material Handling Laborer	\$ 10.58
21050 Order Filler	\$ 11.34
21071 Forklift Operator	\$ 11.07
21080 Production Line Warker (Food Processing)	\$ 11.07
21100 Shipping/Receiving Clerk	\$ 10.21
21130 Shipping Packer	\$ 10.21
21140 Store Worker I	\$ 9.69
21150 Stock Clerk (Shelf Stocker: Store Worker II)	\$ 11.59
21210 Tools and Parts Attendant	\$ 11.07
21400 Warehouse Specialist	\$ 11.07

**Mechanics and Maintenance and Repair Occupations:**

23010 Aircraft Mechanic	\$ 15.11
23040 Aircraft Mechanic Helper	\$ 11.35
23050 Aircraft Quality Control Inspector	\$ 15.88
23060 Aircraft Servicer	\$ 12.86
23070 Aircraft Worker	\$ 13.60
23200 Appliance Mechanic	\$ 14.36
23120 Bicycle Repairer	\$ 12.12
23125 Cable Splicer	\$ 17.38
23130 Carpenter, Maintenance	\$ 14.36
23140 Carpet Layer	\$ 13.60
23160 Electrician, Maintenance	\$ 15.49
23181 Electronics Technician, Maintenance I	\$ 12.57
23182 Electronics Technician. Maintenance II	\$ 18.91
23183 Electronics Technician. Maintenance III	\$ 21.21
73760 Fabric Worker	\$ 12.86
73290 Fire Alarm System Mechanic	\$ 15.11
23310 Fire Extinguisher Repairer	\$ 12.12
23340 Fuel Distribution System Mechanic	\$ 15.11
13370 General Maintenance Worker	\$ 13.60
23400 Heating, Refrigeration and Air-conditioning Mechanic	\$ 15.11
23430 Heavy Equipment Mechanic	\$ 15.11
23440 Heavy Equipment Operator	\$ 15.11
23460 Instrument Mechanic	\$ 16.44
23470 Laborer	\$ 8.13
23500 Locksmith	\$ 14.36
23530 Machinery Maintenance Mechanic	\$ 15.00
23550 Machinist, Maintenance	\$ 15.11
23580 Maintenance Trades Helper	\$ 11.15
23640 Millwright	\$ 13.60
23700 Office Appliance Repairer	\$ 14.36
13740 Painter, Aircraft	\$ 14.36
23760 Painter. Maintenance	\$ 14.36

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23790 Pipefitter. Maintenance	\$ 15.81
23800 Plumber, Maintenance	\$ 15.03
23820 Pneudraulic Systems Mechanic	\$ 15.11
23850 Rigger	\$ 15.11
23870 Scale Mechanic	\$ 13.60
23890 Sheet-Metal Worker. Maintenance	\$ 15.11
23910 Small Engine Mechanic	\$ 13.60
23930 Telecommunications Mechanic I	\$ 17.38
23931 Telecommunications Mechanic II	\$ 18.26
23950 Telephone Lineman	\$ 17.38
23960 Welder. Combination, Maintenance	\$ 15.11
23965 Well Driller	\$ 15.11
23910 Woodcraft Worker	\$ 15.11
23980 Woodworker	\$ 12.12

**Personal Needs Occupations:**

24570 Child Care Attendant	\$ 8.13
24580 Child Care Center Clerk	\$ 11.65
24600 Chore Aide	\$ 5.81
24630 Homemaker	\$ 12.95

**Plant and System Operation Occupations:**

25010 Boiler Tender	\$ 15.11
25040 Sewage Plant Operator	\$ 14.36
25070 Stationary Engineer	\$ 16.62
25190 Ventilation Equipment Tender	\$ 11.35
25210 Water Treatment Plant Operator	\$ 14.36

**Protective Service Occupations:**

27004 Alarm Monitor	\$ 9.25
27006 Corrections Officer	\$ 12.19
27010 Court Security Officer	\$ 12.52
27040 Detention Officer	\$ 12.19
27070 Firefighter	\$ 10.54
27101 Guard I	\$ 7.51
27102 Guard II	\$ 11.01
27130 Police Officer	\$ 13.33

**Stevedoring/Longshoreman Occupational Services:**

28010 Blocker and Bracer	\$ 15.26
28020 Hatch Tender	\$ 13.27
28030 Line Handler	\$ 13.27
28040 Stevedore I	\$ 14.43
28050 Stevedore II	\$ 16.11

**Technical Occupations:**

29010 Air Traffic Control Specialist, Center 2/	\$ 24.90
29011 F Traffic Control Specialist, Station 2/	\$ 17.17
29012 F a I Control Specialist, Terminal 2/	\$ 18.91
29023 Archeological Technician I	\$ 11.54
19024 Archeological Technician II	\$ 12.91
29025 Archeological Technician III	\$ 15.98
29030 Cartographic Technician	\$ 16.07
29035 Computer Based Training (CBT) Specialist/Instructor	\$ 21.02
29040 Civil Engineering Technician	\$ 15.79
29061 Drafter I	\$ 10.22
29062 Drafter II	\$ 11.81
19063 Drafter III	\$ 15.57

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29064 Drafter IV	\$ 18.17
29081 Engineering Technician I	\$ 12.12
29082 Engineering Technician II	\$ 15.18
29083 Engineering Technician III	\$ 16.68
29084 Engineering Technician IV	\$ 21.60
29085 Engineering Technician V	\$ 24.93
29086 Engineering Technician VI	\$ 28.61
29090 Environmental Technician	\$ 16.45
29100 Flight Simulator/Instructor (Pilot)	\$ 25.65
29150 Graphic Artist	\$ 18.28
29160 Instructor	\$ 19.09
29210 Laboratory Technician	\$ 11.82
29240 Mathematical Technician	\$ 18.16
29361 Paralegal/Legal Assistant I	\$ 11.90
29362 Paralegal/Legal Assistant II	\$ 15.51
29363 Paralegal/Legal Assiscant III	\$ 18.97
29364 Paralegal/Legal Assistant IV	\$ 22.96
29390 Photooptics Technician	\$ 18.98
29480 Technical Writer	\$ 19.77
29491 Unexploded Ordnance Technician I	\$ 15.87
29492 Unexploded Ordnance Technician II	\$ 19.20
29493 Unexploded Ordnance Technician III	\$ 23.01
29494 Unexploded Safety Escort	\$ 15.87
29495 Unexploded Sweep Personnel	\$ 15.87
29620 Weather Observer, Senior 3/	\$ 15.37
29621 Weather Observer. Combined Upper Air & Surface Programs 3/	\$ 13.36
29622 Weather Obscrver. Upper Air 3/	\$ 13.36

**Transportation/Mobile Equipment Operation Occups:**

31030 Bus Driver	\$ 11.01
31260 Parking and Lot Attendant	\$ 7.73
31290 Shuttle Bus Driver	\$ 9.75
31300 Taxi Driver	\$ 9.17
31361 Truckdriver. Light Truck	\$ 9.75
31362 Truckdriver, Medium Truck	\$ 11.01
31363 Truckdriver, Heavy Truck	\$ 13.23
31364 Truckdrivar. Tractor-Trailer	\$ 13.23

**Miscellaneous Occupations:**

99020 Animal Caretaker	\$ 7.12
99030 Cashier	\$ 6.63
99041 Carnival Equipment Operator	\$ 8.36
99042 Carnival Equipment Repairer	\$ 8.92
99043 Carnival Worker	\$ 6.49
99050 Deak Clerk	\$ 8.13
99095 Embalmer	\$ 14.90
99300 Lifeguard	\$ 8.34
99310 Mortician	\$ 14.90
99350 Park Attendant (Aide)	\$ 10.47
99400 Photofinishing worker (Photo Lab Tech., Darkroom Tech)	\$ 8.33
99500 Recreation Specialist	\$ 11.26
99510 Recycling Worker	\$ 8.35
99610 Salsa Clerk	\$ 7.79
99620 School Crossing Guard (Crosswalk Attendant)	\$ 6.15
99630 Sports Official	\$ 8.34
99658 Survey Parry Chief (Chief of party)	\$ 15.68
99659 Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	\$ 12.53
99660 Surveying Aide	\$ 8.73
99690 Swimming Pool Operator	\$ 8.73
99720 Vending Machine Attendant	\$ 7.26
99730 Vending Machine Repairer	\$ 8.73

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99740 Vending Machine Repairer Helper \$ 7.26

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**\*\* Fringe Benefits Required For All Occupations Included In  
This Wage Determination \*\***

HEALTH & WELFARE: \$1.63 an hour or \$65.20 a week or \$282.53 a month.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years; 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 4.173)

HOLIDAYS: Minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

1/  
Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See 29 CFR 4.156)

2/  
APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3/  
WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employee (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination: The Department of Labor will

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PAGE NO. 7 OF 9

WAGE DETERMINATION NO.:94-2431 (Rev.12) ISSUE DATE:07/20/1999 Page 8

accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee. all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount. or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$4.25 per week (or \$.85 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards Set by the terms of the Government contract, by the contractor, by law, or by the nature of the work. there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* NOTES APPLYING TO THIS WAGE DETERMINATION \*\***

**Source of Occupational Titles and Descriptions:**

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations." Fourth Edition. January 1993, as amended by the Second Supplement, dated August 1995, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office. Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

**REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE (standard Form 1444 (SF 1444))**

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. (See section 4.6 (C)(vi)) When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

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1) When preparing the bid. the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award. the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved. or where there is no authorized representative. the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration. U.S. Department of Labor, for review. (See section 4.6 (b) (2) of Regulations 29 CFR Part 41.

4) Within 30 days of receipt, the Wage and Hour Division approves. modifies. or disapproves the action via transmittal to the agency contracting officer. or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember. it is not the job title. but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split. combine. or subdivide classifications listed in the wage determination.

ATTACHMENT 1  
PAGE NO. 9 OF 9

# **Statement of Work**

## **TECHNICAL SUPPORT SERVICES CONTRACT**

**for**

**US Department of Transportation**

**Federal Aviation Administration**

**Civil Aeromedical Institute (CAMI)**

**May 1999**

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## 1.0 CAMI MISSION.

The Civil Aeromedical Institute (CAMI) develops, maintains and manages a system for the medical examination and certification of U.S. civil airmen; conducts medical and related human factors research projects applicable to the FAA's mission; develops, maintains, and administers aviation medical education programs to meet the needs of the agency; administers occupational health programs for agency employees; operates a medical clinic for the Mike Monroney Aeronautical Center (MMAC); and provides professional advice and technical knowledge to the Federal Air Surgeon and other agency elements.

1.1 Quality Control. The contractor shall establish and maintain a complete quality control plan to assure the requirements of the functions are provided as specified. Two copies of the contractor's Government approved Quality control Plan shall be provided to the CO and the CCR not later than two weeks after contract award. Updated copies must be provided to the CO and COR as changes occur.

## 2.0 BACKGROUND.

2.1 The Aeromedical Certification Division is responsible for the accurate and timely processing of approximately 45,000 airmen medical certification applications per year. Their objective is to improve aviation safety by ensuring the health of pilots. They develop, recommend, administer, and evaluate standards and procedures for all FAA airmen medical certification activities and associated record keeping systems and manage a national repository of airmen medical records and a system for processing medical applications for medical certification.

2.2 The Aeromedical Education Division develops, maintains, and administers aviation medical education programs to FAA personnel, aviation medical examiners (AME's) and the civil aviation community. The division also plans, develops, and conducts nationwide education/training activities using all available delivery media and/or methods to disseminate aeromedical information and scientific data to FAA personnel, AME's, airmen, aviation industry, aviation organizations, academic institutions, and the general public in support of the agency's mission of promoting aviation safety.

2.3 The Occupational Health Division administers agency occupational health programs for agency employees pursuant to F. 91-596, the Occupational Safety and Health Act: Executive Order 12196, Occupational Safety and Health Programs for the Federal Air Surgeon and other agency elements. The division manages a professional, technical, and clerical staff with programs in occupational medicine, clinical services, and industrial hygiene. The division provides clinical support to MMAC and conducts a medical monitoring program for employees who are potentially exposed to recognized health hazards.

## 3.0 SCOPE OF WORK.

The contractor shall furnish all personnel and other items or services as necessary to perform various administrative and technical support services to the Civil Aeromedical Institute as stated in specific performance work statements for individual task orders. These orders, which will incorporate provisions of the basic contract, will be issued to the contractor as requirements develop. The contractor shall effectively administer, manage and perform Task Orders (TO's) issued in the Performance Work Statement (PWS). The contractor shall provide supervision, support staff and qualified personnel in defined labor categories. The contract is to be performed primarily at the MMAC, 6500 South MacArthur Boulevard, Oklahoma City, Oklahoma, unless otherwise stipulated by the government in individual TO's.

The following functions are provided as an example to indicate the type of technical support services that may be required under this contract.

Provide analysis of physical examination reports to determine applicant's compliance with medical standards prescribed in Federal Aviation Regulations (FAR's), Part 67. Analyze medical reports, certificates, waivers, and supporting documents for conformance with established policies and procedures. Examine airman medical case histories and make recommendations as to the airman's eligibility for the class of medical certificate for which applied.

Provide technical support, such as receiving incoming calls from AME's and/or their Staff, concerning operation of software applications. Resolve problems regarding software installation, hardware/software configuration, operational problems, or provide information regarding the Host telephone number, Host password, and/or other miscellaneous questions.

Prepare correspondence using PC's or memory typewriters. Knowledge of the latest version of Microsoft Word and medical terminology is required. Type certificates,



envelopes, and letters to **appropriate airmen** and doctors **after** review by Aeromedical certification Division personnel.

Provide personnel to answer **incoming** division calls- Must possess a general knowledge of the medical certification program and have **sufficient medical** terminology to enable them to answer general questions from airmen and physicians.

Input medical applications from **the FAA Form 8500-2** (Application For Airman Medical Certificate or Airman Medical Student Pilot Certificate) **utilizing** a personal computer into the Document Information Workflow **System** (DIWS) using **Craie** database and Documetrix Workflow Manager system.

Provide general clerical **support**, i.e., opening, **distributing**, and sorting mail, **copying** medical files, retrieving and re-filing **medical records**, shredding documents, etc.

Provide coding support for **medical** applications (**manual** and computer).

Provide information to **AME's**, **prospective AME's**, **FAA staff**, and other government personnel relating to **FAA/Federal guidelines** policies, **procedures**, and regulations. These include, but are **not** limited to: **FAA Order 8520.2E** (Aviation Medical Examiners System), applicable Federal Aviation Regulations (FAR's), **Medical Guideline Letters (MGL's)**, Guide for Aviation Medical Examiners, Privacy Act, and **Freedom of Information Act (FOIA)**.

Provide military flight surgeons, **federal physicians**, and international physicians who request **AME** designation, with **application materials** and **detailed information** regarding the requirements for designation and steps **involved** in the **designation process**.

Maintain up-to-date **information on AME/Airmen ratios** in each country in the International Region to be **used** in the determination **of the** need for designation of additional **AME's**.

Request background clearances **from the U.S. State Department** to ensure international **AME** applicants have the qualifications to become **AME's**. **Coordinate** the clearance process with the office of International **Aviation** and **U.S. embassies** and consulates.

Provide information to the Surgeons General of **the Armed Forces**, representatives of the Coast Guard, NASA, and other federal agencies **regarding** guidelines, policies, procedures, and regulations in the **designation of military** and federal **AME's**.

Provide information to **international** and **military/federal** **AME** applicants on the status of their requests for **AME** designation. Notify **AME applicants** if additional information (including support documentation) is needed and **schedule their** participation in mandatory **AME** training.

Receive documentation from **AME** applicants and **inform** them whether or not requirements are met for **AME** designation, in accordance with **FAA Order 8520.2E** (Aviation Medical Examiner system).

Provide complete designation **packages** of **international** and **military/federal** **AME** applicants, i.e., assign **AME designation** numbers, **prepare** required designation documentation and correspondence for **approval** and signature by the **Aeromedical Education Division Manager**, send designation materials to the new **AME's**, and **coordinate** shipments of **AME** supplies.

Provide **information** to the **Aeromedical Certification Division** regarding the selection of **Military/Federal AME's** to participate in **DIWS**.

Maintain accurate files on all active and **inactive** international, military, and federal **AME's**, and certified **military/federal** medical **facilities**.

Provide multimedia **training** development to **include** providing videos.

Conduct studies, **evaluations**, reviews and **analyses**.

**3.1 Personnel:** The contractor shall provide a **sufficient** number of qualified personnel to perform the work described in the **PSW** and subsequently issued **TO's**.

**3.2 Project Manager:** The contractor shall identify a **project manager** who will have **full** authority to act for the contractor in all day-to-day **matters** relating to contract, **PSW** and **TO** performance. The project manager shall serve as the **initial** point of contact for administrative and technical matters pertaining to the **contract** and individual **TO's**. The project manager shall be on-site **during** normal **working hours** at the **MMAC** and available to meet with Government **personnel designated** as the **Federal Aviation Administration (FAA) Contracting Officer's Technical Representative (COTR)** to discuss problem areas. The **project**

manager shall be able to read, write, speak, and understand English. The **project** manager shall designate an alternate to act in **his/her** absence.

**3.3 Supervision:** The contractor shall provide sufficient on-site supervision to monitor the work assignments of contract personnel. At no time shall contract personnel be supervised by the **Government**.

**3.4 Employee Labor Categories:** The contractor shall provide employees for the specified categories of labor (Section 5) required for each task to be performed. The contractor shall fill vacancies within 10 working days after the vacancies occur or task request(s) are officially submitted, or provide a written statement to the Contracting Officer (CO) or COTR explaining the reason(s) for not meeting the placement criteria with stated corrective actions to timely meet future employee placements.

#### **4.0 EMPLOYEE TRAINING.**

The contractor shall furnish fully trained personnel. When advantageous to the **Government**, training may be provided at no cost to the contractor.

#### **5.0 EMPLOYEE QUALIFICATIONS.**

Contract employees shall have the knowledge and skills necessary to perform the specific functions of the requested task as defined in the Labor Categories and Definitions. Labor categories are defined in general terms; individual TO's may define requirements in more specific detail. The contractor will be required to provide qualified contract employees within 10 working days after TO's are issued by the CO or vacancies occur on on-going TO's.

#### **6.0 QUALITY.**

**6.1 Quality Control:** The contractor shall establish and maintain a complete quality control plan to assure the requirements of the functions are provided as specified. Two copies of the contractor's Government-approved Quality Control Plan shall be provided to the CO and the COTR not later than two weeks after contract award. Updated copies must be provided to the CO and COTR as changes occur.

**6.1.1 Quality Assurance:** The Government shall be responsible for monitoring and evaluating the performance of the contractor to ensure compliance with prevailing laws, regulations, provisions, and policies under the contract and each task order.

#### **7.0 TASK REVIEW MEETINGS.**

The project manager shall be required to meet, at the discretion of the CO or COTR, with the CO or COTR at anytime during the term of any identified task.

#### **8.0 SECURITY.**

The contractor shall ensure that his/her employees observe and comply with all FAA/CAMI policies, regulations, and procedures concerning fire, safety, environmental protection, sanitation, identification, security, traffic, parking, gratuities, conduct and limited access areas.

**8.1 Badges:** The contractor shall be responsible for obtaining an FAA issued identification badge for each employee upon initial entry to the work site. While on FAA premises, each contractor shall wear his/her FAA identification (ID) badge at all times in accordance with FAA/MMAC current policies and directives.

**8.2 Security Awareness:** Contract employees working with government facilities shall be responsible for compliance with applicable building and physical security requirements. These requirements include, but are not limited to, the use of only authorized entrance and exit points, responsibilities for securing doors, protecting government property from loss, theft, abuse, or damage, and the proper use of telephones and computers. Specific security requirements for individual TO's shall be identified by the Task Manager and/or FAA security office.

**8.3 Security Operations:** The contractor shall be responsible for safeguarding all Government property for contractor use. At the close of each work period, Government facilities, equipment and materials shall be secured.

#### **9.0 HOURS OF OPERATION.**

The contractor shall maintain a 40-hour workweek. A normal workweek is Monday through Friday within a 6:00 a.m. through 6:00 p.m. timeband. Specific tasks may require variations from the normal workweek and may require less than a 40-hour workweek.

#### 10.0 OVERTIME.

10.1 Overtime Requested by the Government: Overtime may be necessary on occasion as requested by the CO or COTR. Overtime will be authorized when directed by the Government only when absolutely necessary to meet work requirements.

10.2 Overtime Requested by the Contractor: In the event the contractor deems overtime necessary to meet work requirements, the contractor shall submit a written request to the CO or COTR. The request shall identify in detail what service requires overtime, how many work-hours are required, and for what segment of the organization the work is being performed. All requests by the contractor for overtime shall be approved in writing by the CO before any overtime is allowed.

#### 11.0 HOLIDAYS AND ADMINISTRATIVE LEAVE.

11.1 Holidays: Contractor shall normally not be required to work on holidays. Following is a list of U.S. Federal holidays.

New Year's Day, January 1  
Martin Luther King's birthday, the third Monday in January  
President's Day, the last Monday in February  
Memorial Day, the last Monday in May  
Independence Day, July 4  
Labor Day, the first Monday in September  
Columbus Day, the second Monday in October  
Veteran's Day, November 11  
Thanksgiving Day, the fourth Thursday in November  
Christmas Day, December 25

11.2 Administrative Leave: Adverse weather conditions, special memorial days, additional holiday hours, or national emergencies may require the Center to close. During such periods of closure, the contractor will not be compensated. Provision for unscheduled 'administrative leave' should be made in the contractor's indirect cost estimates.

#### 12.0 RESTRICTIONS ON EMPLOYEE ACTIVITY.

Contractor employees shall not disclose to any unauthorized person, orally or in writing, any information considered confidential that is obtained during performance of their work. Medical examinations are considered confidential material. Therefore, the data entry/coding room must never be left unattended; no documents left on desks overnight; no discussion outside of work area of information contained on any medical document; and no addresses or information may be disseminated to anyone regarding a specific individual, e.g., famous or political persons.

#### 13.0 TRAVEL.

Travel may be required on some tasks. The provisions of the Federal Travel Regulations as prescribed and issued by the General Services Administration (Order DOT 1500.6A), will be used as a general guideline for establishing allowable reimbursement costs for travel.

#### 14.0 CONTRACTOR TRANSITIONS.

14.1 Phase-In Activities: It is essential to the Government that services currently being performed are continued without interruption. Consequently, it is imperative that transition from incumbent contractor to follow-on contractor be accomplished in a well-planned, orderly and efficient manner to bring the new work force to full contractor performance. See Federal Acquisition Regulation 52.237-3, Continuity of Services, referenced in Section I of the contract.

14.2 Phase-Out Activities: At the conclusion of any performance period, including option periods or extensions, the services provided under this contract may be awarded to another contractor. The contractor in place shall be required to assist the phase-in activities.

#### 15.0 DEFINITION OF TERMS.

Acceptance. Acceptance means the act of an authorized representative of the Government: by which the Government assumes for itself, as an agent of another, ownership of

existing and **identified** supplies or **approves** specific services as partial or complete performance of the **contract**.

**Contract.** The legal **agreement** between the Government and industry.

**Contracting Officer (CO).** The person authorized to act on behalf of the Government to negotiate and award contracts and **modifications** thereto, and to administer contracts through completion or **termination**. Except for authority delegated to the Contracting Officer's Technical Representative (COTR), the CO is the only individual with the authority to direct the work of the **contractor**.

**Contracting Officer's Technical Representative (COTR).** The authorized government representative(s) acting within the **limits** of their delegated authority as authorized by the CO, for technical **management** of the **contract**.

**Performance Work Statement (PWS).** A document that describes the essential and technical **requirements** for tasks or **services** including standards used to determine whether the requirements have been met. .

**Quality Assurance.** Those **actions** taken by the Government to assure services meet the requirements of the PWS.

**Quality Control.** Those **actiiv** taken by the Contractor to assure **services** meet the requirements of the PWS and **task/delivery** orders issued thereunder.

## **16.0 GOVERNMENT FURNISHED ITEMS.**

**16.1 General:** The Government **shall** provide, without cost, the facilities, equipment, **materials** and/or services listed below.

**16.2 Facilities:** The Government **will** provide facilities at the MMAC or other government **leased/owned** facilities that may be at remote locations. Facilities will include office space, utilities, **communications**, **support** and maintenance services, office furnishings, equipment and supplies, and **computer** hardware, software, connectivity, and required maintenance. When government **facilities** are not available, the contractor shall be required to provide facilities for TO **performance** in accordance **with** PWS paragraph titled, Geographical Location.

**16.3 Equipment:** The Government **will** furnish a suitable working environment, **e.g.**, desk, chair, telephone and access to an **appropriate host/personal** computer as required in the performance of the TO. General use office **equipment will** be available to contractor personnel as needed to perform work defined in the TO. The Government will not furnish hand tools, safety shoes, or safety glasses.

**16.4 Materials:** The Government **will** provide the contractor access to all referenced regulations, orders, handbooks, **forms**, changes, etc., required for TO performance.

**16.5 Supplies:** The Government **will** provide general office supplies required for TO performance.

## **17.0 CONTRACTOR FURNISHED ITEMS.**

**17.1 General:** The contractor **shall** provide all personnel, services and supervision to **perform** the requirement of this PWS and subsequent TO's

**17.2 Facilities/Equipment/Supplies:** In the event adequate space is not available at the MMAC, or other government provided facilities, the contractor shall provide the necessary space. This may include all **utilities**; **communications**, **support** and maintenance **services**, office furnishings, equipment and **supplies**, and computer **hardware**, software, and connectivity as required for **performance** of specific TO's issued under this PWS. The government reserves the right to **consent** to all contractor-proposed leases and capital non-consumable **property/equipment purchases** prior to final **commitment**. Actual cost shall be reimbursed to the contractor **by** the Government upon inspection and acceptance, and receipt of a proper invoice. Disposition of all non-consumable property and equipment shall be in accordance with **the** Government **property** clause of the contract.

## **18.0 LABOR CATEGORIES.**

**18.1 Listing of Labor Categories:** Appendix A contains a listing of labor **categories** that may be ordered under task orders **issued** under this contract. Equivalent Government FC grades are also indicated. Labor **category** codes are provided for those categories that are covered by the U.S. Department of **Labor Wage** Determinations.

18.2 Definitions of Labor Categories: Appendix B presents a definition of each labor category listed in Appendix A.

# LABOR CATEGORIES DEPARTMENT OF LABOR

<u>Labor Category (Skill)</u>	<u>FG Equivalency</u>	<u>DOL CATEGORY</u>
2.0 Word Processor I	GS-04	01611
3.0 Word Processor II	GS-05	01612
4.0 Word Processor III	GS-06	01613
5.0 General Clerk I	GS-03	01115
6.0 General Clerk II	GS-04	01116
7.0 General Clerk III	GS-05	01117
8.0 General Clerk IV	GS-06	01118
9.0 Computer Operator I	GS-05	03041
10.0 Computer Operator II	GS-06	03042
11.0 Computer Operator III	GS-07	03043
12.0 Computer Operator IV	GS-08	03044
13.0 Key Entry Operator I	GS-04	01130
14.0 Key Entry Operator II	GS-05	01131
15.0 Peripheral Equip Oper., (Scanner Op)	GS-04	03160
16.0 Document Prep Clerk (Scanner Document Prep)	GS-03	01060
17.0 Inspector I (Scanner/QC operator)	GS-05	99240
18.0 Inspector II	GS-06	99241
19.0 Inspector III	GS-07	99242
20.0 Inspector IV	GS-09	99243
21.0 Film/Tape Librarian	GS-04	01110
22.0 Computer Systems Analysts I	GS-09	03101
23.0 Computer Systems Analysts II	GS-11	03102
24.0 Computer Systems Analysts III	GS-12	03103
25.0 Training Program Assistant I	GS-08	01122
26.0 Training Program Assistant II	GS-09	01123
27.0 Training Program Assistant III	GS-10	01124
28.0 Administrative Analysts I	GS-07	01125
29.0 Administrative Analysts II	GS-08	01126
30.0 Licensed Practical Nurse	GS-03	12070
31.0 Licensed Practical Nurse I	GS-04	12071
32.0 Licensed Practical Nurse II	GS-05	12072
33.0 Licensed Practical Nurse III	GS-06	12073
34.0 Registered Nurse I	GS-07	12311
35.0 Registered Nurse II	GS-09	12312
36.0 Registered Nurse III	GS-11	12314
37.0 Registered Nurse IV	GS-12	12316
38.0 Hotline Analyst I	GS-08	01315
39.0 Hotline Analyst II	GS-09	01316
40.0 Aeromedical Examiner I	GS-07	12191
41.0 Aeromedical Examiner II	GS-09	12192
42.0 Computer Programmer I	GS-05	03071
43.0 Computer Programmer II	GS-07	03072
44.0 Computer Programmer III	GS-09	03073
45.0 Computer Programmer IV	GS-11	03074
46.0 Technical Writer I	GS-09	29481
Functional specialist 10		
47.0 Technical Writer II	GS-11	29482
Functional Specialist 11		
48.0 Technical Writer III	GS-12	29483
Functional Specialist 12		
49.0 Technical Professional	GS-13	NA
Functional Specialist 13		
50.0 Technical Professional	GS-14	NA
Functional Specialist 14		
51.0 Technical Professional	GS-15	NA
Functional 15		
52.0 through 54		
55.0 Task Supervisor I	GS-9	NA
56.0 Task Supervisor II	GS-11	NA
57.0 Task Supervisor III	GS-12	NA
58.0 Task Supervisor IV	GS-13	NA

Appendix B to the Job Family of Word  
CATEGORY/DEFINITIONS of SKILLS

2.1 Word Processor I\* GS-04 01611

Produces a variety of **standard** documents, such as **correspondence**, form **letters**, **reports**, cables and other printed materials. Work **requires** skill in **typing**, a **knowledge** of grammar, punctuation and **spelling**, and **ability** to **use** reference guides and equipment manuals. **Performs** familiar, routine **assignments** following **standard** procedures. **Seeks** further **instructions** for **assignments** requiring **deviations** from established procedures.

3.1 Word Processor II\* GS-05 01612

**Uses** a knowledge of **varied** and **advanced functions** of one **software type**, a **knowledge** of varied functions of **different types** of **software**, or a **knowledge** of **specialized** or technical terminology to **perform** such **typical duties** as: (a) Editing and **reformatting** written or **electronic drafts**. Examples include **correcting** function codes, **adjusting** spacing and **formatting**, and **standardizing** headings, margins, and **indentations**; and (2) **Transcribing** scientific **reports**, lab analyses, legal proceedings, or **similar material** from voice **tapes** or **handwritten drafts**. Work requires knowledge of **specialized**, technical, or **scientific terminology**.

Work **requires familiarity with** office terminology and practices, **incumbent** **corrects** copy and **questions** originator of document concerning missing **information**, improper formatting or discrepancies in **instructions**. **Supervisor** **sets** priorities and **deadlines** on **continuing assignments**, **furnishes** general **instructions** for recurring work, and provides **specific instructions** for **new** or **unique projects**. May **lead lower level** word processors.

4.1 Word Processor III GS-06 01613

**Requires** both a **comprehensive** knowledge of word **processing software applications** and office practices and a high degree of **skill** in applying **software functions** to prepare complex and detailed documents. For example, **processes** complex and lengthy technical reports **which include** tables, **graphs**, charts, or multiple **columns**. **Uses** **either** different word **processing packages** or many different **style macros** or **special command functions**. **Independently** completes assignments and **resolves problems**.

5.1 General Clerk I GS-03 01115

Performs a **combination** of clerical **tasks** to support office, business, or **administrative operations**, such as: maintaining records; **receiving**, preparing, or **verifying** documents; searching for and compiling information and **data**; responding to routine **requests** with **standard answers** (by phone, in person, or by correspondence). The work **requires** a basic knowledge of **proper office** procedures. **Workers at Levels I, II, and III follow prescribed** procedures or **steps** to process **paperwork**; they may **perform** other routine office support work, (e.g., typing, **filing**, or **operating** a keyboard **controlled data entry** device **to transcribe data** into a form suitable for a **data processing**). Workers at Level **IV** are also **required** to make decisions about the adequacy and **content** of transactions **handled** in addition to **following proper procedures**. Clerical work is **controlled** (e.g., through **spot checks**, **complete review**, or a subsequent **processing**) for **both** quality and quantity. **Supervisors** (or other employees) are **available** to assist and **advise** clerks on **difficult problems** and to approve their suggestions for **significant deviations from existing instructions**. **Follows** a few clearly detailed procedures in performing simple repetitive **tasks** in the **same sequence**, such as **filing precoded documents** in a **chronological file** or operating office equipment, e.g., mimeograph, photocopy, addressograph or **mailing machine**.

6.1 General Clerk II GS-04 01116

**Follows** a number of **specific procedures** in completing **several** repetitive clerical steps performed in a **prescribed** or slightly **varied sequence**, such as **coding** and **filing documents** in an extensive **alphabetical file**, simple posting to individual **accounts**, opening mail **running mail** through metering machines, and calculating and **posting** charges to **departmental accounts**. **Little or no subject-matter knowledge** is **required**, but the clerk needs to choose the proper procedure for each **task**.

Work **requires** a familiarity with the terminology of the office unit. Selects appropriate methods from a wide variety of procedures or makes simple **adaptations** and **interpretations** of a limited number of **substantive** guides and manuals. The clerical steps often **vary** in type or sequence, **depending on** the task. Recognized problems **are referred** to others.

## 8.1 General Clerk IV

GS-06

01118

Uses some **subject-matter knowledge** and judgment to **complete** assignments consisting of numerous **steps** that vary in nature and sequence. Selects from **alternative** methods and **refers** problems not solvable by adapting or interpreting substantive guides, **manuals**, or **procedures**. Typical duties include: assisting in a variety of **administrative matters**; maintaining a wide variety of financial or other records; **verifying statistical** reports for accuracy and completeness; and handling and **adjusting complaints**. May **also direct** lower level clerks. **Positions** above Level IV are excluded. Some **typing** of complicated **statistical** tables to maintain **uniformity** and **balance** in spacing. May **type** routine form letters, **varying** details to suit **circumstances**.

## 9.1 computer Operator I

GS-05

03041

Processes scheduled **routines**, which present few **difficult** operating problems (**e.g.**, infrequent or **easily** resolved error conditions). In **response** to **computer output instructions** or error conditions, applies **standard** operating or corrective procedure. Refers **problems that** do not respond to **pre-planned** procedure. May serve as an **assistant** operator, working under general supervision.

## 10.1 computer Operator II

GS-06

03042

**Processes** scheduled **routines**, which present few **difficult** operating problems (**e.g.**, **infrequent** or **easily** resolved error conditions). In **response** to **computer output instructions** or error conditions, applies **standard operating** or corrective **procedure**. Refers **problems that do** not respond to **pre-planned procedure**. May serve as an **assistant** operator, working under **general supervision**.

## 11.1 Computer Operator III

GS-07

03043

Processes a range of **scheduled** routines. In **addition** to operating the system and resolving common error conditions diagnoses and acts on machine stoppage **and** error conditions not fully covered by existing procedures and guidelines (**e.g.**, **resetting** switches and **other controls** or **making** mechanical **adjustments** to maintain or restore equipment operations). In **response** to **computer output instructions** or **error** conditions, **may deviate from** standard procedures if **standard procedures** do not provide a solution. Refers problems **that do** not respond to **corrective procedures**.

## 12.1 Computer Operator IV

GS-08

03044

Resolves a variety of **difficult** operating problems (**e.g.**, making **unusual** equipment **connections** and rarely **used equipment and** channel **configurations** to direct **processing** through or around problems in equipment circuits, or channels or reviewing test run requirements and **developing** **unusual** system **configurations** that **will allow** ten programs to **process** without interfering with ongoing job requirements). In **response** to **computer output instructions** and error conditions or to avoid loss of information or to **conserve computer time**, operator deviates from **standard procedures**. Such actions may **materially** alter the **computer unit's** production plans. May **spend considerable** time **away from the control station** **providing technical assistance** to lower level operators and **assisting programmers**, systems **analysts**, and **subject matter specialists** in **resolving** problems.



## 13.1 Key Entry Operator I

GS-04

01130

Work is **routine** and repetitive. Under close supervision or **following specific procedures** or **detailed instructions**, works from **various standardized** source documents which have been **coded** and **quire** title or no **selecting, coding** or interpreting of data to be entered. Refers to **supervisor** problems arising from **erroneous items**, codes, or **missing information**.

## 14.1 Key Entry Operator II

GS-05

01131

Work requires the application of experience and judgment in **selecting** procedures to be followed and in searching for, interpreting **selecting, or coding items** to be entered **from** a variety of source documents. **On occasion** may also **perform** routine work **as described** for Level I.

15.1 Peripheral Equipment Operator  
Scanner Operator-

GS-04

03160

Prepares, assembles, and batches **source** documents in **accordance with** established **criteria** and **procedures**. Operates scanning devices to convert **hardcopy** source documents to **digital** images. **Ensures document** quality and integrity while performing **scan** operations. Stores **electronic** images into appropriate **folders** through a **selection of software parameters (indexes)**. Performs image validation for each **document**. Prepares and **reassembles source documents** upon completion. **Reviews, accepts and/or rejects** digital images for acceptable **system** usage. **Produces accurate, complete work**, within designated **production** rates **and/or schedules**. Maintains special logs for **tracking**. Batches work **assignments**. Performs **other** duties as assigned.

16.1 Document Preparation Clerk  
Scanner Document Prep

GS-03

01060

Responsible for selecting **records** to be prepared for **scanning**. Prepares, assembles, **and batches** source documents in accordance with established **criteria and procedures**. **Ensures the integrity** of the record to be submitted for scanning. **Produces accurate, complete work**, within designated **production** rates **and/or schedules**. Reassembles the source **documents** upon **completion of scanning**. Performs record validation for each **record** after the **record** has been scanned. Maintains **special** logs for **tracking**. Batches work **assignments**. **Performs other** duties as **assigned**.

17.1 Inspector I  
Scanner/QC operator

GS-05

99240

Reviews the **preparation** assembling and **batching** of **source documents** in **accordance** with established **criteria** and **procedures**. Operates **scanning** devices to convert **hardcopy source documents** to **digital** images. Performs the **scanning operations** of **source** documents following established **procedures**. **Ensures document** quality **assurance/control (QA/QC)** and integrity while performing **scan** operations. Stores **electronic** images into **appropriate folders** through a **selection of software parameters (indexes)**. Performs image validation for each **document**. Performs indexing validation. **Resolves** issues with scanning and indexing. **Must** be able to adjust and maintain **scanners**. **Must** be able to make **reco** to improve **scanning and indexing operations**. **Must** be able to document and modify **procedures** to increase **productivity** and reduce **errors**. Supervises the reassembling of **source** documents upon **scan completion**. **Reviews, accepts and/or rejects** digital images acceptable for **system** usage. **Reviews, accepts and/or rejects** index **information acceptable** for **system** usage. Will be responsible for **submitting QA/QC** records to **workflow**. **Produces accurate, complete work**, within designated **production** rates **and/or** schedules. Maintains **special** logs for **tracking**. Batches work **assignments**. Performs **other** duties as **assigned**. Examines any of a variety of goods, **services** or operations for conformity to **established** quality, health, safety, **legal, business, ethical** or other standards, by **performing** any combination of the following duties. **Verifies that established** standards are **maintained** relative to **such matters as food-growing, processing and marketing, product-packaging, storage and transportation** methods; building and facilities; and business **practices, operations** and **services**. **Confers with** officials, interprets **regulations** and codes, and **assists establishments** in altering methods and **practices** to meet established standards. Investigates **complaints** and **violations**, prepares reports of findings and action **taken or recommended**, files charges and testifies in **court**. Recommends changes in **standards, administrative procedures, facilities, methods, and practices**.

## 13.1 Inspector II

GS-06

99241

Duties are the same as Inspector **above** with this position having additional **non-technical** subject matter expertise. This position requires subject matter **expertise** such as training various **administrative** fields, **quality assurance**, **safety**, regulatory, **legal**, **document** verification, medical qualification requirements, computer imaging computer **records** systems, **automation**, **human factors**, testing **instructional** and procedural manuals etc. **Receives** assignment from **lead** or **supervisor**.

## 13.1 Inspector III

GS-07

99242

Duties are the same as **Inspector** above with this position having additional technical subject matter **expertise**. This position requires subject matter **expertise** in both non-technical and technical **areas**, including **electrical**, **structural**, mechanical engineering, **aviation/aeronautical** systems, medical **qualification requirements**, computer imaging computer records **systems**, **automation**, **human factors**, testing **instructional** and **procedural** manuals etc. **Receives** assignment from **lead** or **supervisor**.

## 13.1 Inspector IV

GS-09

99243

Duties **are** the same as **Inspector** above with this **position** having additional technical subject matter **expertise**. **This position** requires subject matter **expertise** in both non-technical and technical **areas**, including **electrical**, **structural**, mechanical engineering **aviation/aeronautical** systems, medical **qualification requirements**, computer imaging computer records **systems**, **automation**, **human factors**, testing **instructional** and **procedural** manuals etc. **May** function as **lead** or **supervisor**. **Provides** **guidance**, **instruction**, and help to lower grades.

## 21.1 Film/Tape Librarian

GS-04

03011

Maintains database information of media (**tapes**, disks, **cards**, **cassettes**, forms) **used** for automatic **data processing applications** and equipment **Classifies**, **catalogs**, transcribes, and **stores** data items in accordance with **standardized** system. **Issues** media for **processing** on request. **Updates** and maintains records **received**, stored, **issued**, and returned. **Examines** returned media for damage or **excessive** wear to determine if they need replacing. **May** make minor **repairs** to damaged tapes.

## 22.1 Computer Systems Analysts I

GS-09

03101

\$15.88

At this **level**, initial assignments **are** designed to **expand** practical experience in applying systems analysis techniques and procedures. **Provides** **several** phases of the required **systems** analysis where the nature of the **system** is predetermined. **Uses** established fact-finding approaches, knowledge of pertinent work **processes** and procedures, and familiarity with related computer **programming practices**, system **software**, and computer **equipment**.

**Carries** out fact finding and analysis as assigned, usually of a single activity or a routine problem: applies established **procedures** where the nature of the system, **feasibility**, computer equipment and programming **language** have **already** been decided; may assist a higher level systems analyst by preparing the detailed specifications required by computer **programmers** from information **developed** by the higher level **analyst**, may **research** routine user problems and solve them by **modifying** the **existing** system when the solutions **follow** clear **precedents**. When **cost** and deadline estimates are required, results **receive** closer review.

The **supervisor** defines **objectives**, priorities, and deadlines. Incumbents work independently. **adapt** guides to **specific** situations; resolve **problems** and deviations **according** to established **practices**; and obtain **advice** where **precedents** are unclear or not available. **Completed** work is reviewed for conformance to **requirements**, **timeliness**, and **efficiency**. **May** **supervise** technicians and others who assist in specific assignments,

## 23.1 Computer System Analysts II

GS-11

03102

Applies systems **analysis** and design **skills** in an **area** such as a record keeping or **scientific** operation. A system of **several** varied sequences or formats is **usually** **developed**, e.g., **develops** systems for **maintaining** depositor **accounts** in a **bank**, **maintaining** accounts receivable in a **retail** establishment, **maintaining** inventory accounts in a **manufacturing** or **wholesale** establishment, or **processing** a limited problem in a **scientific** project. **Requires** **competence** in most phases of system **analysis** and knowledge of **pertinent** system software and computer **equipment** and of the work **processes**, applicable **regulations**, **work** load, and practices of the assigned subject-matter **area**. Recognizes probable interactions of related computer system and predicts impact of a change in assigned system

Reviews proposals which consist of objectives, scope, and user expectations; gathers facts, analyzes data, and prepares a project synopsis which compares alternatives in terms of cost, time, availability of equipment and personnel, and recommends a course of action; and upon approval of synopsis, prepares specifications for development of computer programs. Determines and resolves data processing problems and coordinates the work with program, users, etc.; orients user personnel on new or changed procedures. May conduct special projects such as data element and code standardization throughout a bmad system, working under specific objectives and bringing to the attention of the supervisor any unusual problems or controversies. Works independently under overall project objectives and requirements; appraises supervisor about progress and unusual complications.

#### 24.1 computer Systems Analysts III

GS-12

03103

Applies systems analysis and design techniques to complex computer systems in a bmad area such as manufacturing, finance management, engineering, accounting, or statistics; logistics planning material management, etc. Usually, there are multiple users of the system, however, there may be complex one-user systems, e.g., for engineering or research projects. Requires competence in all phases of systems analysis techniques, concepts, and methods and knowledge of available system software, computer equipment, and the regulations, structure, techniques, and management practices of one or more subject-matter areas. Since input data usually come from diverse sources is responsible for recognizing probable conflicts and integrating diverse dam elements and sources. Produces innovative solutions for a variety of complex problems. Maintains and modifies complex systems or develops new subsystems such as an integrated production scheduling inventor) control, cost analysis, or sales analysis record in which every item of each type is automatically processed through the full system of records. Guides users in formulating requirements; advises on alternatives and on the implications of new or revised data processing systems analyzes resulting user project proposals. identifies omissions and errors in requirements and conducts feasibility studies; recommends optimum approach and develops system design for approved projects. Interprets information and informally arbitrates between system users when conflicts exist May serve as lead analyst in a design subgroup, directing and integrating the work of one or two lower level analysts, each responsible for several programs. Supervision and nature of review are similar to level II; existing systems provide precedents for the operation of new subsystems.

#### 25.1 Training Program Assistant I

GS-08

01121

The labor category of Training Program Assistant Level I, is not contained in the SCA Handbook of Occupations nor is it included in the current DOL Wage Determination. This category is currently utilized and has a negotiated rate under contract DTFA-02-94-D-94318. This position is currently in the process of being conformed. The work falls between the General Clerk III and the General Clerk IV labor categories in the Handbook of Occupations. It is estimated that approximately 75 percent of the work performed is in the higher wage category. The conformed Administrative Analyst rate is \$13.38\*.

\*NOTE: From the DOL Wage Determination 94-2431, Revision 10, dated June 1, 1998.

Perform a wide range of duties including typing, filing, telephone/reception etiquette, and has ability to comprehend and comply with government regulations. Receives assignment from lead or supervisor. Must have knowledge of the seminars conducted by using activity to assist applicant with enrollment in the proper seminars. Must have ability to brief calla on subject matter for each seminar conducted and area where seminars are to be conducted and assist applicant with selected area that will best serve the applicant's travel requirements. Operate a computer to input material and produce finished products. Input and manipulate data utilizing MS Excel spreadsheets and MS Access database management system. The duties include being responsible for insuring the correctness of data, format, spelling, punctuation, and grammar of all material typed. Use of agency directives, correspondence manuals, travel manuals, desk procedures, and precedent procedures in deterring matters concerning form and format of material. Duties will include participation in the further development and operation of the various databases. Will be required to ensure that the accounting of the database system and maintenance of it so as to meet all Government regulations pertaining to subject matter expertise for various systems.

#### 26.1 Training Program Assistant II

GS-09

01122

(compare to Training Program Assistant Level I-requiring additional non-technical subject matter expertise.)

Duties are the same as Training Program Assistant Level I above with this position having non-technical subject matter expertise. This position requires training expertise in legal issues/procedures, rules, regulations record systems, automation, human factors, testing instructional and procedural manuals. Receives assignment from lead or supervisor.

## TRAINING PROGRAM ASSISTANT II

**Must** (1) be able to **perform** work on a **personal** computer in a **Windows** environment; (2) have **strong** oral and written communication **skills**.

27.1 Training Program Assistant III SS-10 01124  
(compare to Training Program Assistant Level I-requiring technical subject matter expertise.)

Duties are the **same** as Training Program Assistant Level I and II above with this **position** having additional technical subject matter **expertise**. This **position** requires subject matter expertise in training in various technical fields in engineering **such** as **electrical, structural, mechanical engineering, aviation/aeronautical systems**, medical qualification requirements, computer imaging computer systems, automation, human factors, **testing, instructional** and procedural manuals. **Receives** assignment from lead or **supervisor**.

28.1 Administrative Analysts I SS-07 01125

The labor category of Administrative Analyst is not contained in the SCA Handbook of Occupations nor is it included in the current DOL Wage Determination. This category currently utilized and has a negotiated rate under contract DTFA-02-94-D-94318. This position is currently in the process of being conformed. The work falls between the General Clerk III and the General Clerk IV labor categories in the Handbook of Occupations. It is estimated that approximately 75 percent of the work performed is in the higher wage category. [The conformed Administrative Analyst rate is \$13.38\*].

**\*NOTE:** From the DOL Wage Determination 94-2431, Revision 10, dated June 1, 1998.

Uses some **subject-matter knowledge** and judgement to **complete** assignments consisting of **numerous** steps that vary in nature and sequence. **Receives** assignment from lead or supervisor. **Selects** from alternative methods and refers problems not solvable by adapting or interpreting **substantive** guides, **manuals**, or procedures. **Requires** using a **personal** computer, **provide** assistance to the lead or **supervisor** in special programs and functions.

Develop, **revise**, edit, and **updates** mmputer **spreadsheets** used in **tracking** data, **delivery** orders, and **purchase** requests.

Develop, **revise**, edit, and **update** data **summary** reports.

**Revise**, edit and **update** **purchase** requests and **delivery** order **continuation** forms.

**Verification** of **contractor** invoices.

Type **Speed** Memos, and **supplemental** pages to **those** requests, letters, etc., as needed for **normal** conduct of work.

Perform, as **needed**, **supervisory** functions required by the contract for **contract** personnel employed by the Division

Works in a "team" environment and **provides** assistance and **guidance** to fellow team members, **promptly** and **willingly**. Serves in other teams or branches as **directed** and **requested** on an as **needed** basis. Work assignments in other areas will be directed and **coordinated** by the **contract** personnel only.

29.0 Administrative Analysts II GS-08 01126

Considered as a Liaison to the Division's COTR and **contractor's** supervisors and/or leads **assigned** to multiple tasks. **Provides** **workflow** coordination and guidance to **supervisors/leads** on **all** tasks by serving as a single point of **contact** to the COTR. Ensures that **all** **supervisors/leads** of tasks are properly **mined** and are updated on policy changes, new software and/or new equipment and coordinates **cross** training of employees. **Serves** as **supervisor** of one W a n d is responsible for **training** and cross-training of the employees on this task to assure **proper** coverage for each day's work. **This** task includes key entry, coding, and clerical **personnel** for the **Special** Issuance **program**.

**30.0 Licensed Practical Nurse****GS-33****12070**

LPN's are **licensed** to provide practical or vocational **nursing care** in **patients** in hospitals, nursing homes, **clinics**, health units, homes, and community **health organizations**. They typically **work under** the supervision of a registered **nurse** or physician, and **may** supervise unlicensed nursing **assistants**.

**31.1 Licensed Practical Nurse I****GS-34****12071**

**Provides** standard nursing care requiring some **latitude** for **independent** judgment and **initiative** to **perform** recurring duties. Supervisor provides additional **instructions** for **unusual** or **difficult** tasks. Deviations from **specific** guidelines must be authorized by the **supervisor**.

**32.1 Licensed Practical Nurse II****GS-05****12072**

**Provides** nursing **care** requiring an understanding of **diseases and illnesses** sufficient to enhance communications with **physicians, registered** nurses, and **patients**. **Follows** general **instructions** in addition to established policies, practices and procedures. Uses judgment to vary sequence of **procedures** based on patient's **condition** and **previous instructions**. **Supervisory** approval for requested deviations is given **routinely**. **Guidance** is provided for unusual occurrences.

**33.1 Licensed Practical Nurse III****GS-06****12073**

This level applies to two different work situations. In **situation (1)** LPN's **provide** nursing **care** for **patients** in various stages of dependency, **setting** priorities and deadlines for **patient care** as **necessary** prior to notifying the supervisor. In situation (2), LPN's **are** assigned to a **selected group** of critically ill **patients, e.g.,** in hospital intensive **care** or coronary **care** units. **These assignments** require LPN's to immediately recognize and **respond** to serious **situations, sometimes** prior to notifying a RN. However, their overall independence and authority is **more limited** than that **described** in **situation (1)** and **supervisory** approval is **required** for **proposed** deviations **from** established guidelines.

**34.1 Registered Nurse I****GS-07****12311**

**Provides** comprehensive general nursing **care** to **patients** whose **conditions** and treatment **are** normally uncomplicated. **Follows** established **procedures, standing orders, and doctor's instructions**. Uses judgment in **selecting** guidelines appropriate to **changing** patient conditions. Routine duties are **performed independently**; variations **from** established routines are **performed under specific instructions**. Typical assignments include:

\* Health Unit/Clinic: **Administers** immunizations, inoculations, **allergy treatments**, and **medications** in a clinic or employer health **unit**; performs **first aid** for minor **burns, cuts, bruises, and sprains**; obtains patient histories; and keeps records, **writes** reports, and **maintains** supplies and equipment

**35.1 Registered Nurse II****55-09****12312**

**Plans** and provides comprehensive nursing **care** in **accordance with** professional nursing **standards**. Uses judgment in **assessing** patient **conditions**, interprets guidelines, and **modifies** patient **care as necessary**. **Recognizes** and determines **proper** action for medical emergencies. **e.g.,** calls physician or takes **preplanned emergency** measures. Typical **assignments include**:

• Health Unit/Clinic: **Provides** a range of **nursing services**, including preventive health **care counseling**. Coordinates **health care needs** and makes **referrals** to medical specialists; **assesses and treats** minor **health problems**; **administers** emergency **treatment**; performs limited portions of physical **examinations**; **manages** the **stable** phases of common chronic **illnesses**; and provides **individual** and family counseling. **Plans** and **provides** **highly** specialized patient **care** in a **difficult** specialty **area, such as** intensive care or critical care. In **comparison** with Registered Nurse II, pay **typically reflects** advanced specialized **training, experience** and **certification**. May assist **higher level** nurses in **developing, evaluating, and revising** nursing plans. May provide advice to lower level nursing **staff** in **area** of specialty.

**36.1 Registered Nurse III****GS-11****12314**

Plans and **performs specialized** and advanced nursing **assignments** of considerable **difficulty**. Uses expertise in **assessing patient conditions** and develops nursing plans, which **serve** as a role model for others. Evaluations and **observation skills** are relied upon by **physicians** in developing and modifying treatment. Work extends **beyond patient care** to the evaluation of concepts, procedures, and program **effectiveness**. **Typical** assignments include:

**Practitioner:** Provides primary health care and nursing services in clinics, **schools**, employer health units, or community health organizations. **Assesses, diagnoses,** and treats minor **illnesses** and manages chronic health problems. Other services **may** include: **providing** primary care for trauma **cases**, including **suturing, planning** and **conducting** a clinic, school or employer health program; or **studying** and appraising community health **services**.

**37.1 Registered Nurse IV****65-12****12316**

Plans, researches, develops, and implements **new** or **modified** techniques, **methods, practices,** and **approaches** in **nursing care**. Acts as **consultant** in area of specialization and is considered an expert or leader within **specialty area**. Consults with **supervisor** to develop **decisions** and **coordinates** with other medical staff and community. **Typical** assignments include:

• **Practitioner:** Serves as primary health **advisor** in **clinics** and community health organizations and provides full range of **health care services**. **Manages** clinic and is **responsible** for **formulating nursing** and health **care** standards and policies, including developing and teaching new techniques or **practices** and **establishing** or revising criteria for **care**. **Collaborates with physician** in planning, evaluating, coordinating and revising program and determines conditions, resources and **policies** essential to delivery of health **care services**.

**38.1 Hotline Analyst I****GS-08****01315**

Personnel will be required to maintain currency on various computer hardware and associated system software, various application software, and be knowledgeable of the **AA** and its organizations and policies as it relates to Aerospace Certification. The AMCS Hotline Analyst Support Staff (Hotline Staff) duties shall include, but are not limited to: providing telephone, e-mail and fax response capability during the business hours of 7:30 am to 4:30 p.m. Central Time. The Hotline Analysts shall approach resolution of all user problems including procedural information inquiries in accordance with set guidelines. A tracking log of number on incoming and outgoing calls will be required, may on as necessary distribute AMCS software, instruction manuals, and other necessary documentation to Aviation Medical Examiners. Analysts shall be required to develop and possess knowledge of AMCS hardware and Software.

**39.1 Hotline Analyst II****GS-09****01316**

Personnel will be responsible for the same requirement for the Hotline Analysts I, but in addition is responsible for training other Hotline Analysts and taking calls the level I analysts cannot resolve. The Analysts II shall assist AMCS personnel in the more difficult hardware/software configuration problems, and shall assist in coordinating transmission of AMCS from Data Entry to CAIS system; also is responsible for generating daily/monthly reports.

**40.1 Aeromedical Examiner I****GS-07****12191**

**Reviews** complex airman medical **applications** with respect to physical requirements but specialized in **applicants** with a history of substance **abuse**, substance-abuse related offenses or treatment and/or history of felonies or **misdemeanor offenses** (i.e., **DUI's**, possession charges and incarcerations). **Similar to** 12190- Medical **Record Technician**, which **maintains medical records of hospital and clinic patients**. **Reviews** medical records for completeness and **accuracy**. **Codes diseases, operations, diagnoses, and treatments**. **Compiles** medical care and **census data** for statistical reports. **Transcribes medical reports**. **Maintains indexes on patient, disease, operation,** and other categories. **Directs routine** operation of medical **record department**. **Files, or directs Medical Record Clerk to file,** patient records. **Maintains flow** of medical records and **reports to departments**. **May assist** medical staff in special studies or research.

**Reviews** the medical **application** for completeness, accuracy, requests **additional** information, **reviews psychiatric and psychological evaluations, substance abuse** evaluations, driving records, court **records**, and **statements** on the **applicant's behalf** and/or any other data needed to establish an applicant's eligibility, and then make **recommendations** to AMCD staff physicians.

Must have a **working knowledge** of Federal Aviation Regulations **Parts** 67 and 61; must have a thorough knowledge of **CAIS**, **AMCS**, **EIS Systems**, and **internal records** systems. Works closely with **FAA Regional Medical offices**, **Security** and **Legal** offices **both** at **MMAC** and **Regional Medical offices**, and **Drub Abatement offices**. Handles all incoming telephone calls **from applicants** and their treating **physicians**, **AME's**, and **attorneys**.

#### 41.1 Aeromedical Examiner II

GS-09

12192

Reviews **airman medical applications** with respect to physical requirements but **specialized** in applicants **with a history of substance abuse**, **substance-abuse related offenses** or **treatment** and/or history of felonies or misdemeanor offenses (**i.e., DUI's**, **possession charges** and **incarcerations**). Reviews the medical application for completeness, accuracy. requests additional **information**, reviews **psychiatric** and psychological evaluations. **substance** abuse evaluations. driving records, **court** records. and **statements** oo the **applicant's behalf** and/or any other data needed to **establish** an applicant's eligibility, **and** then make recommendationsto **Aeromedical Certification Division (AMCD)** staff physicians.

Must **have a working knowledge** of Federal Aviation Regulations Pans 67 and 61; must have a thorough knowledge of Comprehensive Airman **Information System (CAIS)**, Aeromedical **Certification Subsystem (AMCS)**. **Electronic Imaging System (EIS)**, and **internal records** systems. Works closely with FAA Regional Medical offices, **Security** and **Legal** offices both at **MMAC** and **Regional Medical offices**, and **Drub Abatement offices**. Handles **all incoming** telephone calls **from applicants** and their **treating physicians**, **AME's**, and **attorneys**. Handles **all incoming and outgoing correspondence** and required file maintenance. **May function** as lead Aeromedical examiner doing the following: Reviews complex airman medical applications with **respect** to physical requirements but specialized in applicants with a history of substance abuse. **substance-abuse related offenses** or **treatment and/or history** of felonies or misdemeanor **offices** (**i.e., DUI's**, **possession charges** and **incarcerations**). Reviews the medical application for **completeness**, accuracy. requests additional **information**, reviews **psychiatric** and psychological **evaluations**, **substance abuse** evaluations, driving records. **court** records, and statements on the applicant's **behalf** and/or any **other** data needed to **establish** an applicant's eligibility, and then make **recommendations** to **AMCD staff physicians**.

Must have a **working knowledge** of Federal Aviation Regulations Pans 67 and 61; must have a **thorough** knowledge of **CAIS**, **AMCS**, **EIS Systems**, and **internal records** systems. Works closely with FAA Regional Medical **offices**, **Security** and **Legal** offices **both** at **MMAC** and **Regional Medical offices**, and **Drub Abatement offices**. Handles all incoming telephone **calls from applicants** and their treating **physicians**, **AME's**, and **attorneys**. Handles complex questions from **Aeromedical Examiners** and advises on **needed course of action**.

#### 42.0 computes Programmer I

GS-5

03071

**Assists higher level staff by performing** elementary programming **tasks** which concern limited and simple data **items** and **steps** which closely **follow patterns of previous** work done in the **organization**, **e.g., drawing flow charts**, **writing operator instructions**, or coding and **testing** routines to accumulate counts, tallies, or **summaries**. May **perform routine** programming assignments(as described in **Level II**) under close **supervision**.

In **addition**, to assist higher **level staff**, may perform elementary fan-finding concerning a specified work **process**, **e.g., a file of clerical records** which is **treated** as a unit (**invoices**, **requisitions**, or **purchase orders**, etc.); reports findings to higher **level staff**. May receive training in **elementary fact-finding**. **Detailed step-by-step instructions** are **given** for each task and any deviation must be authorized by a **supervisor**. Work is closely **monitored** in **progress** and reviewed in detail upon **completion**.

#### 42.0 Computer Programmer II

GS-07

03072

At this **level**, initial **assignments** are designed to develop **competence** in **applying** established **programming procedures** to **routine problems**. **Performs routine** programming **assignments** that do not require **skilled background** experience but do **require** knowledge of established **programming procedures** and data processing requirements. Works **according to clear cut** and **complete specifications**. The **data** are refined and the format of the **final product** is very similar to that of the input or is **well** defined when significantly **different**, **i.e.,** there are few. if any. problems with interrelating varied records and **outputs**. Maintains and **modifies routine** programs. Makes **approved** changes by amending program flow **charts**, developing **detailed processing** logic, and **coding changes**. **Tests** and **documents** modificationsand **writes operator instructions**. May write **routine new programs** wing **prescribed** specifications: may confer with **EDP personnel** to **clarify** procedures. **processing logic**, etc.

In addition, may evaluate simple **interrelationships** in the immediate programming **area** **e.g.**, whether a **contemplated** change in one part of a simple program **would cause unwanted results** in a related part; **confers** with user **representatives** to gain an understanding of the **situation sufficient to formulate the needed change**; and implements the change upon approval of the **supervisor or higher level staff**. The incumbent is provided with **charts, narrative descriptions** of the functions performed, an approved statement of the **product desired (e.g., a change in a local establishment report)**, and the **inputs, outputs, and record formats**.

Reviews objectives and assignment details with higher level staff to **insure** thorough understanding **uses** judgment in **selecting** among **authorized procedures** and **seeks assistance** when **guidelines** are inadequate. **significant** deviations are proposed, or when **unanticipated problems arise**. Work is usually monitored in progress; all work is reviewed upon completion for **accuracy** and compliance with standards

#### 42.0 Computer Programmer III

GS-9

03073

As a fully qualified computer programmer, applies standard **programming procedures** and detailed knowledge of pertinent subject matter (**e.g.**, work **processes**, governing rules, clerical **procedures**, etc.) in a **programming area** such as: a record keeping operation (**supply, personnel and payroll inventory, purchasing, insurance payments, depositor accounts, etc.**); a **well-defined** statistical or scientific problem; or **other standardized operation or problem**. Works according to approved statements of requirements and detailed **specifications**. While the **data are clear cut, related, and equally available**, there may be substantial **interrelationships** of a **variety of records** and several varied **sequences of formats** are usually **produced**. The programs developed or **modified typically** are **linked** to several other programs in that the output of one becomes the input for another. Recognizes probable interactions of **other related programs with the assigned program(s)** and is familiar with related system **software** and computer equipment. **Solves** conventional programming problems. (**In small organizations, may maintain programs** which concern or **combine several operations, i.e., users, or develop programs** where there is one primary user and the others give input)

Performs such **duties as: develops, modifies, and maintains assigned programs**; designs and implements **modifications** to the interrelation of files and records within programs in **consultations with higher level staff**; **monitors** the operation of assigned programs and **responds to problems by diagnosing and correcting errors** in logic and coding, and implements **and/or maintains** assigned portions of a scientific programming project, applying **established scientific programming techniques** to **well-defined** mathematical, statistical, **engineering, or other scientific problems usually requiring the translation of mathematical notation** into **processing logic and code**. (Scientific programming includes assignments such as: using predetermined physical laws expressed in **mathematical terms** to relate one set of data to another; the routine **storage and retrieval of field test data**; and using **procedures for real-time command and control, scientific data reduction, signal processing, or similar areas**.) **Tests and documents work and write and maintain operator instructions for assigned programs**. **Confers with other EDP personnel to obtain or provide factual data**.

In addition, may **carry out fact-finding and programming analysis** of a single activity or routine problem, applying **established procedures** where the **nature** of the program, feasibility, computer equipment, and programming language have **already been** decided. May analyze present **performance of** the program and **take action to correct** deficiencies based on discussion with the user and consultation with and approval of the **supervisor or higher level staff**. May assist in the review and analysis of **detailed program specifications** and in **program design** to meet **changes in work processes**.

#### 42.0 Computer Programmer IV

GS-5

03071

Applies expertise in **programming procedures** to **complex programs**; **recommends** the redesign of programs. **investigates and analyzes** feasibility and **program requirements**, and develops **programming specifications**. Assigned **programs typically affect a broad multi-user computer system** which **meets** the data **processing** needs of a broad area (**e.g.**, manufacturing, logistics planning **finance management**, human resources, or material **management**) or a computer system for a **project in engineering, research, accounting statistics, etc.** **Plans** the full range of **programming actions** to produce several interrelated but **different products from** numerous and diverse data elements which **are usually from different sources**; solves **difficult programming problems**. **Uses** knowledge of **pertinent system software, computer equipment, work processes, regulations, and management practices**.

Performs such **duties as: develops, modifies, and maintains complex programs**; designs and implements the interrelations of **files and records within programs** which **will effectively fit into the overall design of the project**; working with **problems or concepts**, develops programs for the **solution** to major **scientific computational problems** requiring the analysis and development of logical or mathematical **descriptions of functions** to be programmed, and develops **occasional special programs, e.g., a critical path analysis** program to **assist in managing a special project**. **Tests, documents, and writes** operating



instructions for all work. Confers with other EDP personnel to secure information, investigate and resolve problem and coordinate work efforts.

In addition, performs such programming analysis as: investigating the feasibility of alternate program design approaches to determine the best balanced solution, e.g., one that will best satisfy immediate user needs, facilitate subsequent modification, and conserve resources: on typical maintenance projects and smaller scale, limited new projects. Assisting user personnel in defining problems or needs and determining work organization, the necessary files and records and their interrelation with the program: or on large or more complicated projects. Participating as a team member along with other EDP personnel and users and having responsibility for a portion of the project.

Works independently under overall objectives and direction apprising the supervisor about progress and unusual complications. Modifies and adapts precedent solutions and proven approaches. Guidelines include constraints imposed by the related programs with which the incumbent's programs must be meshed. Completed work is reviewed for timeliness compatibility with other work, and effectiveness in meeting requirements. May function as team leader or supervise a few lower level programmers or technicians on assigned work.

46.0 Technical Writer I  
Functional Specialist 10

GS-9

29481

Serves as an analyst, or entry level technician in the evaluation of systems, programs, operations, functions, or organizations and/or their effectiveness, productivity, efficiency, or strategies. Requires knowledge of specific management principles and processes, and analytical/evaluative methods and techniques. Assists in planning, research, preparation and presentation of studies, analyses, evaluations, reviews, reports briefings, audits, etc. Requires a minimum of one (1) year demonstrated experience, or education equivalent as defined in the Task Performance Work Statement. (The Federal Government GS equivalency for this position is a grade GS-9).

Develops, writes, and edits material for reports, manuals, briefs, proposals, instruction books, catalogs, and related technical and administrative publications concerned with work methods and procedures, and installation, operation, and maintenance of machinery and other equipment. Receives assignment from lead or supervisor. Observes production, developmental, and experimental activities to determine operating procedure and detail. Interviews production and engineering personnel and reads journals, reports, and other material to become familiar with product technologies and production methods. Reviews manufacturer's and trade catalogs, drawings and other data relative to operation, maintenance, and service of equipment. Studies blueprints, sketches, drawings, parts lists, specifications, mockups, and product samples to integrate and delineate technology, operating procedure, and production sequence and detail. Organizes material and completes writing assignment according to set standards regarding order, clarity, conciseness, style, and terminology. Reviews published materials and recommend revisions or changes in scope, format, content, and methods of reproduction and binding. May maintain records and files of work and revisions. May select photographs, drawings, sketches, diagrams, and charts to illustrate material. May assist in laying out material for publication. May arrange for typing duplication and distribution of material. May write speeches, articles, and public or employee relation releases. May edit, standardize, or make changes to material prepared by other writers or plant personnel. May specialize in writing material regarding work methods and procedures.

47.0 Technical Writer II  
Functional Specialist 11

GS-11

29482

(compare to Tech Writer I but with non-technical subject matter expertise.)

Serves as an analyst, or journeyman technician in the evaluation of systems, programs operations, function, or organizations and/or their effectiveness, productivity, efficiency, or strategies. Requires knowledge of management principles and processes, and analytical/evaluative methods and techniques for assessing program development or execution. May require planning research, preparation and presentation of studies, analyses, evaluations, reviews, reports briefings, audits, etc. Requires a minimum of two (2) years demonstrated experience performing analyses, studies and operations/management support, or education equivalent as defined in the Task Performance Work Statement. (The Federal Government GS equivalency for this position is a grade GS-11). Duties are the same as above with this position requiring a non-technical subject matter expert. Receives assignment from lead or supervisor. This position requires administrative expertise such as legal procedures, rules, regulations, record systems, automation, human factors, testing, quality assurance, instructional and procedural manuals, and illustration/graphics, etc.. Receives assignment from lead or supervisor.

48.0 **Technical Writer III**  
**Functional Specialist 12**

GS-12

29483

(Compare to Tech Writer I but with both non-technical and technical subject **matter expertise**.) Serves as an analyst, adviser, or technical expert in the evaluation of systems, programs, **operations**, functions, or organizations **and/or** their **effectiveness**, **productivity**, efficiency or **strategies**. **Requires in-depth** knowledge of **specific** management principles and **processes**, and **analytical, evaluative** methods and techniques for assessing program development or execution. May require planning, **research**, **preparation** and presentation of studies, analyses, evaluations, reviews, **reports** briefings, **audits**, etc. **Must have a minimum** of three (3) years **demonstrated** experience **performing** analyses, studies and **operations/management support**, or education **equivalent** as defined in the Task Performance Work Statement. (The Federal Government GS **equivalency** for this position is a **grade** GS-12). Duties are the same as I and II above with this position requiring additional technical subject **matter expertise**. Receives assignment from lead or supervisor. **This** position requires **technical expertise** in **engineering** such as **electrical, structural, mechanical** engineering, **aviation/aeronautical** systems, medical qualification requirements, computer imaging wmputer systems, etc. **Receives** assignment from lead or supervisor.

49.0 **Technical Professional**  
**FUNCTIONAL SPECIALIST 13**

GS-13

NA

Provides an identifiable level of technical expertise in the performance of **complex**, high level **professional services** in **specific designated** functional, **operational**, or **organizational** areas defined in the Task Performance Work Statement. Conducts studies, **analyses**, research provides professional and **consulting services**, prepares reports and makes **recommendations**. **Assists in the preparation and** delivery of **reports**, briefings, and other presentations. Assists in conducting **analyses**, preparing **feasibility** studies: provides technical advice and **performs** conference reviews, **audits**, and evaluations. Conducts technical and functional **research** and presents findings. May work as a member of a **task** or **project team**. Requires a **minimum** of **four** (4) years **demonstrated** experience performing work **directly** related to **task(s)** defined in the Task Performance Work Statement, or education equivalent (The Federal Government GS equivalency for this position is a **grade** GS-13).

50.0 **Technical Professional**  
**FUNCTIONAL SPECIALIST 14**

GS-14

NA

A **technical expert** in their professional field **with** unique capabilities or a combined **level of technical expertise** in the performance of complex, high level **professional services** in specific designated **functional**, operational, or **organizational** areas defined in the Task Performance Work Statement. Conducts studies, **analyses**, research, provides **professional** and consulting **services**; prepares **reports**, **strategies** and recommendations; prepares and delivers **reports**, briefings, and other presentations. Conducts analyses, prepares feasibility studies; provides technical advice; performs conference reviews, **audits**, and evaluations. May be **required** to serve as a task leader on highly complex time-sensitive, and **important tasks**. May work **independently** on an assigned **project/task**, with little or no direction. **Must have a minimum** of **six** (6) years **direct** experience **performing** work **related to task(s)** defined in the Task Performance Work Statement. An advanced degree in Computer Science, Information Systems, **Business**, or other related **discipline** may be substituted for **experience**. (The Federal Government GS equivalency for **this** position is a **grade** GS-14).

51.0 **Technical Professional**  
**FUNCTIONAL SPECIALIST 15**

GS-15

NA

**Considered** the **highest** level technical expert in their professional field **of expertise**, with special and unique capabilities for performing **and/or integrating** very **complex**, high level **professional services** in several **functional**, operational or **organizational** areas as defined in the Task Performance Work Statement. **Designs** or conducts studies, **analyses**, research; provides professional and consulting **services**; and prepares presentations and **recommendations**. Prepares and delivers **reports**, briefings, and other presentations. Conducts analyses, prepares **feasibility studies** and **strategies**. Provides technical advice; performs conformance reviews, audits, and evaluations. May be **required** to serve as a project or task leader on highly **complex, time-sensitive**, and important tasks. **Must demonstrate** the ability to work independently on assigned **project/task** or **under only** general direction. **This position requires a minimum** of eight (8) years **direct** experience performing work **related to task(s)** defined in the Task Performance Work Statement. An advanced degree in Computer Science, **Information Systems**,

**Business, Engineering or other related** discipline may be substituted for **experience**. **(The Federal Government GS equivalency for this position is a grade GS-15).**

**52.00 RESERVE**

**53.0 RESERVE**

**54.0 RESERVE**

**55.0 Task Supervisor I**

**GS-9**

**NA**

**This position has an overall working knowledge of the entire task. Acts in the capacity of Supervisor III as needed. Assures all jobs are covered and assists/fills in as appropriate. Communicates effectively and interacts with subordinates daily. Keeps workflow steady and distributed evenly to ensure employees are able to meet quotas. Must be familiar with Word, Excel, payroll and other administrative tasks.**

**56.0 Task Supervisor II**

**65-11**

**NA**

**This position has an overall working knowledge of the entire task. Acts in the capacity of Supervisor III as needed. Assures all jobs are covered and assists/fills in as appropriate. Communicates effectively and interacts with subordinates daily. Keeps workflow steady and distributed evenly to ensure employees are able to meet quotas. Must be familiar with Word, Excel, payroll and other administrative tasks.**

**57.0 Task Supervisor III**

**65-12**

**NA**

**In addition to the duties of the Supervisor II, the incumbent is responsible for effectively managing employees job-related and personnel issues. Communicates effectively and interacts with subordinates daily. Keeps workflow steady and distributed evenly to ensure employees are able to meet quotas. Must be familiar with Word, Excel, payroll and other administrative tasks. May function as the liaison between the contractor and the liaison between the contractor and the FAA providing any information pertinent to the successful accomplishment.**

**58.0 Task Supervisor IV**

**GS-13**

**\$27.38**

**This position has an overall working knowledge of all contract tasks. Acts in the capacity of Supervisor III as needed. Assures all jobs are covered and assists/fills in as appropriate. Communicates effectively and interacts with subordinates daily. Keeps workflow steady and distributed evenly to ensure employees are able to meet quotas. Must be familiar with Word, Excel, payroll and other administrative tasks. May function as the liaison between the contractor and the liaison between the contractor and the FAA providing any information pertinent to the successful accomplishment.**

## AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1 2

2. AMENDMENT/MODIFICATION NO. <b>MODIFICATION ONE (1)</b>		3. EFFECTIVE DATE <b>MAY 1, 2000</b>		4. REQUISITION/PURCHASE REQ NO.		5. PROJECT NO (If applicable)	
6. ISSUED BY CODE		7. ADMINISTERED BY (If other than Item 6) CODE					
FAA, MIKE MONRONEY AERONAUTICAL CENTER CENTER ACQUISITION DIVISION AMQ-340 P O BOX 25082 OKLAHOMA CITY OK 73125-4932							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  DATACOM SCIENCES, INC. 1806 N. SHARTEL OKLAHOMA CITY, OK 73103				9A. AMENDMENT OF SOLICITATION NO			
				9B. DATED (SEE ITEM 11)			
				10A. MODIFICATION OF CONTRACT/ORDER No.: DTFA-02-00-D-01731			
				10B. DATED (SEE ITEM 13) 11-1-99			
CODE		FACILITY CODE					

## 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [ ] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning { } copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

## 12. ACCOUNTING AND APPROPRIATION DATA (If required)

## 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 AND A O E IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

X C. BILATERAL—MUTUAL AGREEMENT OF THE PARTIES.

D. OTHER (Specify type of modification and authority)

X E. IMPORTANT: Contractor [ ] is not [ XX ] IS REQUIRED to sign this document.

## 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UICP section headings, including solicitation/contract subject matter where feasible.)

Contract DTFA-02-00-D-01731 is modified as follows:

See Page 2 of 2 for Details of Changes.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) <b>Gregg Wadley, President</b>		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>STEVE RIDGEWAY CONTRACTING OFFICER</b>	
15B. CONTRACTOR/OFFEROR <i>Gregg Wadley</i> (Signature of person authorized to sign)	15C. DATE SIGNED <b>9/27/00</b>	16B. UNITED STATES OF AMERICA BY: <i>Steve Ridgeway</i> (Signature of Contracting Officer)	16C. DATE SIGNED <b>10-3-00</b>

- A. As **a result of increased** security at the **Mike Monroney Aeronautical Center (MMAC)**, this bilateral **modification** is issued to **incorporate** the new security procedures for **qualification of contract** employees at the **MMAC, effective May 1, 2000.**
- B. Clause H.16, **Qualification of Employees**, listed on contract **page 25**, is deleted **in its entirety** and **replaced** with the **attached Clause H.16, Qualification of Employees.**
- C. **Attachment 3.0, Adjudicative Standards: Issues**, is added to Section J of the contract.
- D. The **total estimated value** of the contract remains **unchanged.**
- E. **Except as** provided herein, **all** other terms **and** conditions of contract **DTFA-02-00-D-01731, as heretofore** changed, remains unchanged and in full **force and effect**

\*\*\*\*\*

#### H.16 QUALIFICATION OF EMPLOYEES

(a) The contractor is responsible for identifying and providing qualified and acceptable personnel in performance of the contract. To meet this requirement, the contractor shall perform routine employee screening prior to employees actually commencing work at any Federal Aviation Administration (FAA) facility designated by the Contract. This screening shall at a minimum consist of:

(1) The contractor shall obtain a criminal history report of the prospective employee from the appropriate state authority (state where last employed). Payment of any fees charged for such criminal histories shall be the responsibility of the contractor.

(2) Contractor shall contact prospective employee's previous employer for employment history.

(3) When specific experience/educational requirements are required to perform a task, the contractor shall verify the prospective employee's claims to having the required experience or educational qualifications.

(b) As a result of the screening above, any prospective employee that is found to have a history of unacceptable behavior (see Adjudicative Standards, Section J, Attachment 3), within the nine (9) years prior to beginning performance under this contract shall not be allowed to work on any FAA facility.

(1) Screening is not an "excusable delay" as described in the "Default" clause of this contract.

(c) The Contractor shall retain documentation that the above screening has been accomplished prior to contractor's employees starting performance on site and that the employees have been found to have no unacceptable history. The contractor will make available for FAA review, within 10 working days of written request, its documentation supporting accomplishment of pre-employment screening done on each employee scheduled for performance on FAR facilities. If a contractor employee is later found to be unacceptable after a FAA background investigation, and it is found that the above required screening was not accomplished, the contractor shall be held responsible for the cost of doing a second FAA background investigation to refill the position. The cost of additional FAA background investigations in this case may be deducted from requests for payment under the contract.

(d) The FAR may waive the above-required screening if:

(1) the contractor employee has had a FAA background investigation within the previous five years with uninterrupted employment and performance on a FAA facility with record of acceptable behavior.

(2) the contractor employee has had a FAR background investigation within the previous 12 months with interrupted employment and performance on a FAA facility with record of acceptable behavior.

(e) The contractor may request in writing to the Contracting Officer (CO) a review of a specific employee's history by FAA Servicing Security Element (SSE) if the employee is found unacceptable under paragraph (b) above. Contractor employee shall not start performance on site until a statement of qualification review approved by the FAA SSE responsible for the contract work site is provided to the CO or designated representative.

(f) Notwithstanding the diligent effort on the part of the contractor to provide qualified and acceptable employees for performance of the contract, the CO may, by written notice, require removal from contract work those employees who have been deemed incompetent, careless, dangerous, unsuitable or otherwise objectionable, those employees determined in violation of Voluntary Separation Incentive Program (a Federal Retirement Buyout Program), or whose continued presence on Government property is deemed contrary to the public interest or inconsistent with actual or apparent Government policies. The Contractor shall fill out, and cause each of its employees on the contract to fill out, for submission to the Government, such forms as may be necessary for security or other reasons relating to qualifications and suitability for contract work. Upon request of the CO, the Contractor's employees shall be fingerprinted.

**ATTACHMENT 3.0**  
**'ADJUDICATIVE STANDARDS: ISSUES**

Major issues or conduct which standing alone would be disqualifying under suitability, for any position may include conviction records within the past 9 years, particularly for issues 1, 2, 4, 5, 6, or 8. In addition, a pattern is defined as two or more related occurrences or a combination of two or more issues of any or all of the items listed below.

1. **Issues related to use or possession of intoxicants:**  
Pattern of excessive use as reflected in (1) conviction record; (2) job performance; (3) employment history; (4) inability to function responsibly; (5) medical treatment; and (6) health.
2. **Issues related to illegal use/possession of controlled substances or marijuana:**  
Pattern of excessive use as reflected in (1) conviction record; (2) job performance; (3) employment history; (4) inability to function responsibly; (5) medical treatment; (6) health; (7) manufacturing; (8) addiction; (9) importing/trafficking; and (10) cultivating For sale.
3. **Issues related to financial responsibility:**  
Pattern of irresponsibility as reflected in (1) credit history; (2) disregard for debts; (3) abuse of fiduciary trust; and (4) continuing, major, valid liabilities.
4. **Issues related to immoral conduct:**  
Pattern of misconduct as reflected in (1) conviction record; (2) medical treatment; (3) public knowledge; (4) child molestation; (5) sexual assault statutory rape; (6) incest; and (7) bestiality.
5. **Issues related to honesty:**  
Pattern of dishonesty as reflected in (1) disregard for truth; (2) conviction records; (3) abuse of trust; (4) employment records; (5) blackmail; (6) counterfeiting; (7) extortion; (8) armed robbery; and (9) intentional false statement or deception or fraud in examination or appointment.
6. **Issues related to disruptive or violent behavior:**  
Pattern of violence as reflected in (1) conviction record; (2) disregard for life or property; (3) civil actions; (4) employment record; (5) medical record; (6) aggravated assault; (7) assault with a deadly weapon; (8) assault with intent to commit rape; (9) kidnapping/abduction; (10) murder; (11) rape; (12) arson; (13) threat or assault upon a public official; (14) voluntary manslaughter; and (15) child abuse.
7. **Issues related to termination or forced resignation:**  
Pattern of unemployability based on misconduct or delinquency as reflected in employment history.
8. **Issues related to firearms/weapons:**  
Improper/illegal sale or transportation of firearm or explosive; manufacture of fire — or explosives.
9. **Miscellaneous issues:**  
Hatch Act violation; (2) mutilation/destruction of public records; (3) engaging in riots or civil disorders; (4) striking against Government; and (5) desertion.

## AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1 2

2. AMENDMENT/MODIFICATION NO <b>MODIFICATION TWO (2)</b>	3. EFFECTIVE DATE <b>MAY 1, 2000</b>	4. REQUISITION/PURCHASE REQ NO.	5. PROJECT NO (If applicable)
6. ISSUED BY CODE	7. ADMINISTERED BY (If other than Item 6) CODE		

FAA, **MIKE** MONRONEY AERONAUTICAL CENTER  
CENTER ACQUISITION DIVISION AMQ-340  
P O BOX 25082  
OKLAHOMA CITY OK **73125-4932**

8. NAME AND ADDRESS OF CONTRACTOR (No. street, county, State and ZIP Code)	(X) 9A. AMENDMENT OF SOLICITATION NO
DATACOM SCIENCES, INC. 1806 N. SHARTEL OKLAHOMA CITY, OK 73103	9B. DATED (SEE ITEM 11)
	10A. MODIFICATION OF CONTRACT/ORDER No: <b>DTFA-02-00-D-01731</b>
	10B. DATED (SEE ITEM 13) <b>11-1 90</b>
COD6	FACILITY CODE

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [ ] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) BY completing Items Bond 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS TWO HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (If required)****13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

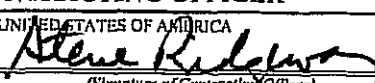
(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. <b>DTFA-02-00-D-01731</b> .
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
D. OTHER (Specify type of modification and authority)
X <b>UNILATERAL—Contract Clause 3.10.1-14 Changes—Time and Materials or Labor Hours (April 1996)</b>
X <b>E. IMPORTANT: Contractor [ XX ] IS NOT [ ] is required to sign this document.</b>

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

Contract **DTFA-02-00-D-01731** is modified as follows:

See Page 2 of 2 for details of changes.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>STEVE RIDGEWAY</b> <b>CONTRACTING OFFICER</b>
15B. CONTRACTOR/OFFEROR	16B. UNITED STATES OF AMERICA BY: 
(Signature of person authorized to sign)	(Signature of Contracting Officer)
15C. DATE SIGNED	16C. DATE SIGNED <b>7-28-00</b>



- A. ~~As a result of increased~~ security at the **Mike Monroney Aeronautical Center (MMAC)**, this unilateral **modification** is issued to incorporate ~~the~~ new **and/or** revised **security** procedures, effective May 1, 2000.
- B. Clause **H.23**, Government-Issued **Keys/Identification** Badges and Vehicle **Decals** (APRIL 1998), is deleted in its entirety **and** replaced with **Clause H.23**, Government-Issued **Keys/Identification** Badges and Vehicle Decals (APRIL 2000-draft)).
- C. Clause **H.13** Security **Investigation of Contractor** Personnel (APRIL 1998), is deleted in its entirety.
- D. Clause H.15, Notification **of Criminal** Activity by Contract Employee (JAN 1997), is deleted in its entirety and replaced with Clause **H.15**, Notification of Criminal Activity **by Contract Employee (MAR 2000)**.
- E. Clause 3.13-6 Security Requirements (FEBRUARY 2000) (Revised), is added to **Part II - Section I - Contract Clauses**.
- F. Clause 3.13-8, Foreign Nationals As Contractor Employees (FEBRUARY 2000), is added to Part **II - Section I - Contract Clauses**.
- G. **The total estimated value** of the contract remains unchanged.
- H. Except **as** provided herein, **all other** terms **and** conditions of **contract** DTFA-02-00-D-01731, as heretofore changed, remains unchanged and in **full** force and effect.

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**GOVERNMENT-ISSUED KEYS/IDENTIFICATION BADGES  
AND VEHICLE DECALS (APRIL 2000-draft)**

**CLA.3403**

(a) It may become necessary for the Government to issue keys, identification (ID) cards and vehicle decals to contractor personnel. Prior to or upon completion or termination of the work required hereunder, the contractor shall return all such government issued items to the issuing office with notification to the Contracting Officer Representative (COR).

When contract employees who have been issued such items, either directly by the Government or through the contract supervisor, no longer require them to perform the work, the Government issued items shall be returned to the Government within three workdays. Additionally, unauthorized duplication or use of such keys, ID cards or decals is a violation of security procedures and is prohibited.

(b) In the event such keys, ID cards, or vehicle decals are not returned, the contractor understands and agrees that the Government may, in addition to any other withholding provision of the contract, withhold \$200 for each key, ID card, or vehicle decal not returned. If the keys, ID cards, or vehicle decals are not returned within 30 days from the date the withholding action was initiated, any amount so withheld will be forfeited by the contractor.

(c) Access to aircraft ramp/hangar areas is authorized only to those persons displaying a flightline identification card and, for vehicles, a current ramp permit issued pursuant to Part 107 of the Federal Aviation Regulations.

(d) The Government retains the right to inspect, inventory, or audit the ID cards, keys, vehicle decals and RUSCARDS issued to the contractor in connection with the contract at the convenience of the Government. Any items not accounted for to the satisfaction of the Government shall be assumed to be lost and the provisions of paragraph (b) shall apply.

(e) Keys shall be obtained from the COR who will require the contractor to sign a receipt for each key obtained. Lost keys or identification media shall immediately be reported concurrently to the Contracting Officer (CO), COR, the Civil Aviation Security Division, AMC-700 and the office of Facility Management, AMP-300. RUSCARD keys shall be handled in the same manner as metal keys.

(f) Each contract employee, during all times of on-air performance at the Hike Montonay Aeronautical Center, shall prominently display his/her current and valid identification card on the front portion of their body between the neck and waist.

(1) Prior to any contractor personnel obtaining any pass or ID, the contractor shall submit complete documentation required under AMS Clause 3.13-6 Security Requirements.

(2) To obtain the ID card each employee shall submit an Identification Card/Credential Application, (DOT 1681, signed by the employee and authorized by the CO or the COR. The DOT 1681 shall be submitted at the same time the personnel security investigation paperwork required by AMS Clause 3.13-6, Security Requirements is submitted. The DOT 1681 shall contain, as a minimum, under the "Credential Justification" heading, the name of the contractor/company, the contract number or the appropriate acquisition identification number, the expiration date of the contract or the task (whichever is sooner), and the required signatures. This paperwork shall be submitted to the Civil Aviation Security Division, AMC-700 in the Airmen Records Building (ARB), Rm. 12 by the contractor, in a sealed envelope, either hand-carried by the contractor or sent via U.S. Mail to: FAA, Civil Aviation Security Division, AMC-700, P.O. Box 25082, Oklahoma City, OK 73125. The contractor will be notified when the DOT 1681 has been approved and is ready for processing by the Aeronautical Center guards in the Headquarters Building, Room 151. Arrangements for processing the Identification Cards, including photographs and lamination, can be made by contacting the Aeronautical Center security guards at 805-954-4670.

(3) The contractor's project manager shall receive and sign for each ID card issued on the reverse of the DOT 1681. The DOT 1681 will be retained by the Government for accountability purposes.

(g) The contractor is responsible for ensuring final clearance is accomplished for all departing contract employees. Final clearance will be accomplished by close of business the final workday of the contract employee or the next day under special conditions. Aeronautical Center Form AC 3370-2, Contract Employee clearance Form will be completed by the contractor and copies will be distributed to the COR, CO, and AMC-700 after completion.

**3.13-6 SECURITY REQUIREMENTS (February 2000) (Revised)**

(a) This clause applies to the extent that this contract requires contractor employees, subcontractors, or consultants to have access to: (1) FAA facilities, (2) classified information, (3) sensitive information, and/or resources regardless of the location where such access occurs.

(b) Consistent with FAA security Policy, the FAA servicing Security Element (SSE) has designated risk levels for the following positions under the contract:

(i) Consistent with FAA Security Policy, the FAA servicing security Element (SSE) has designated risk levels for all support positions under this contract as either a Level 1 or 5. Specific information for each labor category is located in the contract file.

(c) Not later than 30 days after contract award (or date of modification, if this provision is included by modification to an existing contract), for each employee in a listed position, the contractor shall submit the following documentation to the SSE for an employment suitability determination.

-Standard Form (SF) 85P, Questionnaire for Public Trust Positions, revised September 1995. The SF 85P shall be completed (all questions answered) in accordance with the instruction sheet.

-One single sheet fingerprint chart (FD-258). Fingerprinting facilities are available through the SSE and local police department. All fingerprint charts shall be written in ink or typewritten with all answerable question blocks completed, and shall be signed and dated within the 60 day period preceding the submission.

The type of investigation conducted will be determined by the position risk level designation for all duties, functions, and/or tasks performed and shall serve as the basis for granting a favorable employment suitability authorization as consistent with FAA Security Policy. If an employee has had a previous background investigation completed by a federal Government entity, which meets the requirements of the FAA Security Policy, it shall be accepted by the FAA, however, the FAA reserves the right to conduct further investigations, if necessary. For each employee for which a previous background investigation was completed the Contractor shall provide, in writing to the SSE, the name, date of birth and social security number of the employee as well as the name of the investigating entity and approximate date the previous background investigation was completed.

The Contractor shall submit the required information with a transmittal letter referencing the contract number and this request to:

**Headquarters Contracts:**

Manager, Investigations Division. ACO-300  
Office of Civil Aviation Security  
800 Independence Ave. SW  
Washington, D.C. 20591

**Mike Monroney Aeronautical Center Contracts:**

Mgr., Investigations and Internal Security  
Branch. AMC-700  
Federal Aviation Administration  
6500 S. MacArthur Blvd.  
Oklahoma City, OK 73169

The transmittal letter shall also include a list of the names of employees and their positions for which completed forms were submitted to the SSE pursuant to Section (c) of this Clause. A copy of the transmittal letter shall also be provided to the Contracting Officer.

(d) The contractor shall submit the information required by Section (c) of this Clause for any new employee not listed in the Contractor's initial thirty (30) day submission who is hired into any position identified in section (b) of this Clause.

(e) No contractor employee shall work in a high, moderate, or low risk position unless the SSE has received all forms necessary to conduct any required investigation and has granted its approval. However, if this provision is added by modification to an existing contract, employees performing in the positions listed above may continue work on the contract pending the submittal of necessary forms, if any, and completion of a suitability investigation by the SSE, subject to the following conditions: None

(f) The Contractor shall submit monthly reports providing the following information to the Contracting Officer with a copy to the SSE and the COTR on or before the fifth day following each report period:

(1) A complete listing by full name in alphabetical order With the data of birth and social security number. of all contractor personnel who worked at an FAA facility anytime during the report month (date of birth and social security number shall be omitted from CO and COTR copies of report(s)). Also, include those employees on furlough or not working at a FAA facility who still hold the FAA facility's keys or badges.

(2) The list shall show the shift(s) worked by each person and FAA facility location of that person's work site (i.e., building, room, area, etc.).

(g) The Contractor shall notify the SSE within one (1) day after any employee identified pursuant to Section (b) of this Clause is terminated from employment.

(h) The Contracting Officer may also, after coordination with the SSE and other security specialists, require contractor employees to submit any other security information (including fingerprinting) deemed necessary to protect the interests of the FAA. In this event, the Contractor shall provide, or cause each of its employees to provide such security information to the SSE, and the same transmittal letter requirements of Section (c) of this Clause shall apply.

(i) Failure to submit information required by this clause within the time required is a material breach of the contract.

(j) If subsequent to the effective date of this contract, the security classification or security requirements under this contract are changed by the Government and if the changes cause an increase or decrease in security costs or otherwise affect any other term or condition of this contract, the contract shall be subject to an equitable adjustment as if the changes were directed under the Changes clause of this contract.

(k) The contractor agrees to insert terms that conform substantially to the language of this clause, including this paragraph (k), but excluding any reference to the Changes clause of this contract, in all subcontracts under this contract that involve access as stated in paragraph (a). (End of Clause)

**NOTIFICATION OF CRIMINAL ACTIVITY BY CONTRACT EMPLOYEE (MAR 2000)**  
**CIA.0069**

Upon learning that a contract employee has been charged by a law enforcement agency for any offense other than minor traffic offense, the contractor shall be required to provide written notification within one workday to the Contracting Officer. The Contracting Officer shall then notify AMC-700 in writing. A traffic offense will be considered minor when the maximum fine that could be imposed is 5300 or Less.

**3.13-8 FOREIGN NATIONALS AS CONTRACTOR EMPLOYEES (February 2000)**

Each employee of the Contractor shall be a citizen of the United States of America, or an alien who has been lawfully admitted for permanent residence as evidenced by Alien Registration Receipt Card Form I-151, or who presents other evidence from the Immigration and Naturalization Service that employment will not affect his/her immigration status.  
(End of Clause)

## AMENDMENT OR SOLICITATION/MODIFICATION OF CONTRACT

1 2

2. AMENDMENT/MODIFICATION NO MODIFICATION THREE (3)	3. EFFECTIVE DATE OCTOBER 1, 2000	4. REQUISITION/PURCHASE REQ NO.	5. PROJECT NO (If applicable)
6. ISSUED BY CODE	7. ADMINISTERED BY (If other than Item 6) CODE		

FAA, MIKE MONRONEY AERONAUTICAL CENTER  
CENTER ACQUISITION DIVISION AMQ-340  
P O BOX 25082  
OKLAHOMA CITY OK 73125-4932

8. NAME AND ADDRESS OF CONTRACTOR (No. street, county, State and ZIP Code)

DATA COM SCIENCES, INC.  
1806 N. SHARTEL  
OKLAHOMA CITY, OK 73103

(X) 9A. AMENDMENT OF SOLICITATION NO

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER  
No: DTFA-02-00-D-01731

10B. DATED (SEE ITEM 13)  
11-1-99

CODE FACILITY CODE

## 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [ ] is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing Items 8 and 15, and returning [ ] copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

X C. BILATERAL—MUTUAL AGREEMENT OF THE PARTIES.

D. OTHER (Specify type of modification and authority)

X E. IMPORTANT: Contractor [ ] is not [ XX ] IS REQUIRED to sign this document and return two (2) copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Contract DTFA-02-00-D-01731 is modified as follows:

See Page 2 of 2 for details of changes.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print) Gregg Wadley, President		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) STEVE RIDGEWAY CONTRACTING OFFICER	
15B. CONTRACTOR/OFFEROR <i>Gregg Wadley</i> (Signature of person authorized to sign)	15C. DATE SIGNED 9/27/00	16B. UNITED STATES OF AMERICA BY: <i>Steve Ridgeway</i> (Signature of Contracting Officer)	16C. DATESIGNED 10-3-00

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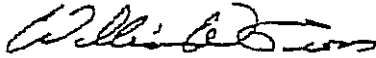
STANDARD FORM 30 (REV. 10-83)  
PRESCRIBED BY GSA

- A. The base year of Contract **DTPA-02-00-D-01731** is hereby restored to a 12-month period, December 1, 1999 through November 30, 2000, inclusive, under the existing price, terms and conditions, by mutual agreement of the parties.
- B. Clause **F.1**, Contract Period, is deleted in its entirety and replaced with the following:
- F.1, CONTRACT PERIOD (CLA.1604),**  
The effective period of this contract is from December 1, 1999, through November 30, 2000 unless extended by exercise of options.
- C. The performance period of the contract base year and option years should be changed wherever appearing to read as follows:
1. Base Year: (December 1, 1999 through November 30, 2000).
  2. Option Year 1: (December 1, 2000 through November 30, 2001).
  3. Option Year 2: (December 1, 2001 through November 30, 2002).
  4. Option Year 3: (December 1, 2002 through November 30, 2003).
  5. Option Year 4: (December 1, 2003 through November 30, 2005).
- D. Add the following as Attachment 40 to Part III, Section J, List of Attachments:  
Department of Labor Wage Determination  
No. 1994-2431 (Revision 15), dated 6-14-2000, 10 pages.
- E. At contract award, the price schedule in Part I-Section B of the contract utilized the same estimated total hours (240,558) for the base year, as it did for each of the 12-month option years. Therefore, the total estimated value of the contract remains unchanged.
- P. Except as provided herein, all other terms and conditions of contract **DTPA-02-00-D-01731**, as heretofore changed, remains unchanged and in full force and effect.

\* \* \* \* \* **END** \* \* \* \* \*

REGISTER OF WAGE DETERMINATIONS UNDER  
THE SERVICE CONTRACT ACT  
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR  
EMPLOYMENT STANDARDS ADMINISTRATION  
WAGE AND HOUR DIVISION  
WASHINGTON, D.C. 20210



William W. Gross  
Director

Division of  
Wage Determinations

Wage Determination No.: 1994-2431

Revision No.: 15

Date of Last Revision: 06/14/2000

State: Oklahoma

Area: Oklahoma Counties of Alfalfa, Atoka, Beckham, Blaine, Bryan, Caddo, Canadian, Carter, Cleveland, Coal, Custer, Dewey, Ellis, Garfield, Garvin, Grady, Grant, Harper, Hughes, Johnston, Kingfisher, Lincoln, Logan, Love, Major, Marshall, McClain, Murray, Noble, Oklahoma, Payne, Pontotoc, Pottawatomie, Roger Mills, Seminole, Washita, Woods, Woodward

~~ Fringe Benefits Required Follow the Occupational Listing ~~

OCCUPATION TITLE	MINIMUM WAGE RATE
Administrative Support and Clerical Occupations	
Accounting Clerk I	9.22
Accounting Clerk II	10.15
Accounting Clerk III	13.01
Accounting Clerk IV	17.39
Court Reporter	12.32
Dispatcher, Motor Vehicle	13.46
Document Preparation Clerk	9.22
Duplicating Machine Operator	9.22
Film/Tape Librarian	9.88
General Clerk I	8.70
General Clerk II	9.43
General Clerk III	11.94
General Clerk IV	17.20
Housing Referral Assistant	14.96
Key Entry Operator I	8.70
Key Entry Operator II	9.87
Messenger (Courier)	9.49
Order Clerk I	8.09
Order Clerk II	11.18
Personnel Assistant (Employment) I	10.41
Personnel Assistant (Employment) II	11.36
Personnel Assistant (Employment) III	14.17
Personnel Assistant (Employment) IV	16.43
Production Control Clerk	15.50
Rental Clerk	10.35
Scheduler, Maintenance	10.35
Secretary I	10.35
Secretary II	12.90
Secretary III	14.96
Secretary IV	16.81



**Food Preparation and Service Occupations**

Baker	9.04
Cook I	7.51
Cook II	9.04
Dishwasher	6.60
Food Service Worker	6.50
Meat Cutter	10.39
Waiter/Waitress	6.75

**Furniture Maintenance and Repair Occupations**

Electrofabrc Spray Painter	14.86
Furniture Handler	10.36
Furniture Refinisher	14.86
Furniture Refinisher Helper	11.75
Furniture Repairer, Minor	13.31
Upholsterer	14.86

**General Services and Support Occupations**

Cleaner, Vehicles	7.12
Elevator Operator	7.32
Gardener	9.17
House Keeping Aid I	6.49
House Keeping Aid II	7.32
Janitor	7.32
Laborer, Grounds Maintenance	7.71
Maid or Houseman	6.49
Pest Controller	9.81
Refuse Collector	7.32
Tractor Operator	8.60
Window Cleaner	7.76

**Health Occupations**

Dental Assistant	10.93
Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	11.19
Licensed Practical Nurse I	9.00
Licensed Practical Nurse II	10.11
Licensed Practical Nurse III	11.32
Medical Assistant	9.93
Medical Laboratory Technician	10.11
Medical Record Clerk	9.77
Medical Record Technician	13.54
Nursing Assistant I	7.10
Nursing Assistant II	7.98
Nursing Assistant III	8.71
Nursing Assistant IV	9.77
Pharmacy Technician	12.19
Phlebotomist	10.11
Registered Nurse I	14.01

Stock Clerk (Shelf Stocker: Store Worker II)	12.16
Store Worker I	10.06
Tools and Park Attendant	11.46
Warehouse Specialist	11.46

**Mechanics and Maintenance and Repair Occupations**

Aircraft Mechanic	15.64
Aircraft Mechanic Helper	11.75
Aircraft Quality Control Inspector	16.44
Aircraft Servicer	13.31
Aircraft Worker	14.08
Appliance Mechanic	14.86
Bicycle Repairer	12.12
Cable Splicer	17.99
Carpenter, Maintenance	14.86
Carpet Layer	14.08
Electrician, Maintenance	16.03
Electronics Technician, Maintenance I	13.01
Electronics Technician, Maintenance II	19.57
Electronics Technician, Maintenance III	21.95
Fabric Worker	13.31
Fire Alarm System Mechanic	15.64
Fire Extinguisher Repairer	12.54
Fuel Distribution System Mechanic	15.64
General Maintenance Worker	14.08
Heating, Refrigeration and Air Conditioning Mechanic	15.64
Heavy Equipment Mechanic	15.64
Heavy Equipment Operator	15.64
Instrument Mechanic	17.02
Laborer	8.41
Locksmith	14.86
Machinery Maintenance Mechanic	15.53
Machinist, Maintenance	15.64
Maintenance Trades Helper	11.75
Millwright	16.24
Office Appliance Repairer	14.86
Painter, Aircraft	14.86
Painter, Maintenance	14.86
Pipefitter, Maintenance	16.36
Plumber, Maintenance	15.56
Pneumatic Systems Mechanic	15.64
Rigger	15.64
Scale Mechanic	14.08
Sheet-Metal Worker, Maintenance	15.64
Small Engine Mechanic	14.08
Telecommunication Mechanic I	17.99
Telecommunication Mechanic II	18.86
Telephone Lineman	17.99
Welder, Combination, Maintenance	15.64

Guard II	11.40
Police Officer	13.80
<b>Stevedoring/Longshoremen Occupations</b>	
Blocker and Bracer	15.79
Hatch Tender	13.73
Line Handler	13.73
Stevedore I	14.94
Stevedore II	16.67
<b>Technical Occupations</b>	
Air Traffic Control Specialist Center (2)	26.07
Air Traffic Control Specialist, Station (2)	17.98
Air Traffic Control Specialist, Terminal (2)	19.75
Archeological Technician I	11.94
Archeological Technician II	13.36
Archeological Technician III	16.54
Cartographic Technician	16.63
Civil Engineering Technician	16.34
Computer Based Training (CBT) Specialist/ Instructor	21.76
Drafter I	10.58
Drafter II	12.22
Drafter III	16.11
Drafter IV	18.81
Engineering Technician I	12.54
Engineering Technician II	15.71
Engineering Technician III	17.26
Engineering Technician IV	22.36
Engineering Technician V	25.80
Engineering Technician VI	29.61
Environmental Technician	17.03
Flight Simulator/Instructor (Pilot)	26.55
Graphic Artist	18.92
Instructor	19.76
Laboratory Technician	12.23
Mathematical Technician	18.80
Paralegal/Legal Assistant I	12.32
Paralegal/Legal Assistant II	16.05
Paralegal/Legal Assistant III	19.63
Paralegal/Legal Assistant IV	23.76
Photooptics Technician	19.64
Technical Writer	20.46
Unexploded (UXO) Safety Escort	16.57
Unexploded (UXO) Sweep Personnel	16.57
Unexploded Ordnance (UXO) Technician I	16.57
Unexploded Ordnance (UXO) Technician II	20.05
Unexploded Ordnance (UXO) Technician III	24.02
Weather Observer, Combined Upper Air and Surface Programs (3)	13.83
Weather Observer, Senior (3)	15.91

uniformly washed and dried with their garments, and do not require a special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

# NOTES APPLYING TO THIS WAGE DETERMINATION

## Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-83-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

## REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE [Standard Form 1444 (SF 1444)]

## Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to have a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, including wages and/or fringe benefits shall be retroactive to the commencement date of the contract. (See Section 4.6 (C)(vi)) When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

## AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1 1

2. AMENDMENT/MODIFICATION NO <b>MODIFICATION FOUR (4)</b>	3. EFFECTIVE DATE <b>DECEMBER 1, 2000</b>	4. REQUISITION/PURCHASE REQ NO.	5. PROJECT NO (If applicable)
6. ISSUED BY FAA, MIKE MONRONEY AERONAUTICAL CENTER CENTER ACQUISITION DIVISION AMQ-340 P O BOX 25082 OKLAHOMA CITY OK 73125-4932	CODE	7. ADMINISTERED BY (If other than Item 6) CODE	

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	(X)	9A. AMENDMENT OF SOLICITATION NO
DATA COM SCIENCES, INC. 1806 N. SHARTEL OKLAHOMA CITY, OK 73103		9B. DATED (SEE ITEM 11)
	X	10A. MODIFICATION OF CONTRACT/ORDER No.: DTFA-02-00-D-01731
		10B. DATED (SEE ITEM 13) 11-1-99
CODE	FACILITY CODE	

## 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [ ] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning [ ] copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

## 12. ACCOUNTING AND APPROPRIATION DATA (If required)

## 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS.

## IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C.
	D. OTHER (Specify type of modification and authority)
X	UNILATERAL. Pursuant to Contract Clause 3.2.4-35. (OPTION TO EXTEND THE TERM OF THE CONTRACT).
X	E. IMPORTANT: Contractor [ XX ] IS NOT REQUIRED to sign this document.

## 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UICF section headings, including solicitation/contract subject matter where feasible.)

- The contract period set forth in Clause F.1, Contract Period (CLA.1604), is hereby extended from December 1, 2000 through November 30, 2001, inclusive, under the existent terms and conditions as identified in Part I, Section B, Supplies or Services and Prices/Costs, Schedule II (First Option Year).
- The total estimated value of this contract modification is \$2,072,332. The estimated value of the contract, as reflected in Block 20 of Standard Form 33 is increased from \$2,145,964. to \$4,218,296.

\*\*\*\*\*

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
	CONTRACTING OFFICER
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED
(Signature of person authorized to sign)	
16B. UNITED STATES OF AMERICA BY: <i>Christine J. Parrish</i>	16C. DATE SIGNED 11-30-00
	(Signature of Contracting Officer)

## AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1 3

2. AMENDMENT/MODIFICATION NO. . EFFECTIVE DATE . . REQUISITION/PURCHASE REQ. NO. 5. PROJECT NO (If applicable)  
MODIFICATION FIVE (5)

6. ISSUED BY CODE 7. ADMINISTERED BY (If other than Item 6) CODE

FAA, MIKE MOMRONEY AERONAUTICAL CENTER  
CENTER ACQUISITION DIVISION AMQ-340  
PO BOX 35082  
OKLAHOMA CITY OK 73125-4932

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

DATACOM SCIENCES, INC.  
1806 N. SHARTEL  
OKLAHOMA CITY, OK 73103

(X) 9A. AMENDMENT OF SOLICITATION NO

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER

No: DTFA-02-00-D-01731

X

10B. DATED (SEE ITEM 13)

11-1-99

CODE

FACILITY CODE

## 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offers [ ] is extended, [ ] is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning [ ] copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

XX C. CHANCE &amp; -TIME AND MATERIALS OR LABOR HOURS CLAUSE 3.10.1-14, (APRIL 1996)

D. OTHER (Specify type of modification and authority)

X E. IMPORTANT: Contractor [ XX ] IS REQUIRED to sign this document and return [ 3 ] copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by 11C1F section headings, including solicitation/contract subject matter where feasible.)

I. This Modification Five (5) hereby definitizes and adds one (1) labor category within the scope of the contract in accordance with Contract Clause 3.10.1-14, and as stated on pages two and three hereof.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print)

Gregg Wadley, President

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

STEVE RIDGEWAY  
CONTRACTING OFFICER

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

3/7/01

16B. UNITED STATES OF AMERICA

BY:

16C. DATE SIGNED

3-09-01

STANDARD FORM 30 (REV. 10-83)

A. Modify ~~the~~ Price Schedule set forth in **Part I, Section B**, of the contract to **DEFINITIZE** and **ADD** one (1) **labor** category, to include a ADMINISTRATIVE ASSISTANT I retroactive to 2-14-00 for the **Base** Year, the First Option Year, the Second Option Year, the Third Option Year, and the Fourth Option Year.

1. Base Year (2-14-00 thru 11-30-00)			
ADMINISTRATIVE ASSISTANT I	100 hours	\$20.84	<b>\$2,084.00</b>
2. First Option Year ( <del>12-1-00</del> thru 11-30-01)			
ADMINISTRATIVE ASSISTANT I	1,000 hours	\$20.90	<b>\$20,900.00</b>
3. Second Option Year (12-1-01 thru 11-30-02)			
ADMINISTRATIVE ASSISTANT I	1,000 hours.	<b>\$20.94</b>	<b>\$20,940.00</b>
4. Third Option Year (12-1-02 thru 11-30-03)			
ADMINISTRATIVE ASSISTANT I	1000 hours	<b>\$21.02</b>	<b>\$21,020.00</b>
5. Fourth Option Year ( <del>12-1-03</del> thru 11-30-04)			
ADMINISTRATIVE ASSISTANT I	1,000 hours	\$21.06	<b>\$21,060.00</b>

B. **Modify** the Price Schedule set forth in **Part I, Section B**, of the contract to **DEFINITIZE** and **ADD** one (1) labor category, to include a ADMINISTRATIVE ASSISTANT **II** retroactive to 2-14-00 for the Base Year, the First Option Year, the Second Option Year, the Third Option Year, and the Fourth Option Year.

1. Base Year (2-14-00 thru <del>11-30-00</del> )			
ADMINISTRATIVE ASSISTANT <b>II</b>	7,385 hours	<b>\$21.97</b>	<b>\$2,084.00</b>
2. First Option Year ( <del>12-1-00</del> thru 11-30-01)			
ADMINISTRATIVE ASSISTANT <b>II</b>	9,500 hours	\$22.02	<b>\$209,190.00</b>
3. Second Option Year (12-1-01 thru 11-30-02)			
ADMINISTRATIVE ASSISTANT <b>II</b>	9,300 hours	<b>\$22.07</b>	<b>\$205,251.00</b>
4. Third Option Year ( <del>12-1-02</del> thru 11-30-03)			
ADMINISTRATIVE ASSISTANT <b>II</b>	9,300 hours	<b>\$22.13</b>	\$205,809.00
5. Fourth Option Year ( <del>12-1-03</del> thru 11-30-04)			
ADMINISTRATIVE ASSISTANT <b>II</b>	9,300 hours	\$22.18	<b>\$206,274.00</b>

C. **Modify** the Price Schedule set forth in Part I, Section B, of the contract to **DEFINITIZE and ADD one** (1) labor category, to include a ADMINISTRATIVE ASSISTANT **III** retroactive to 2-14-00 for the Base Year, the First Option Year, the **Second** Option Year, the Third Option Year, and the Fourth Option Year.

1. Base Year ( <del>2-14-00</del> thru 11-30-00)			
ADMINISTRATIVE ASSISTANT <b>III</b> _____	500 hours	<b>\$24.81</b>	<b>\$12,405.00</b>
2. First Option Year ( <del>12-1-00</del> thru 11-30-01)			
ADMINISTRATIVE ASSISTANT <b>III</b> _____	2,000 hours	<b>\$21.85</b>	<b>\$49,700.00</b>
3. Second <b>Option</b> Year (12-1-01 thru 11-30-02)			
ADMINISTRATIVE ASSISTANT <b>III</b> _____	3,000 hours	<b>\$24.93</b>	<b>\$49,860.00</b>
4. Third Option Year ( <del>12-1-02</del> thru 11-30-03)			
<b>ADMINISTRATIVE</b> ASSISTANT <b>III</b> _____	2,000 hours	<b>\$25.00</b>	<b>\$50,000.00</b>
5. Fourth Option Year (12-1-03 thru 11-30-04)			
ADMINISTRATIVE ASSISTANT <b>III</b> _____	2,000 hours	<b>\$25.07</b>	<b>\$50,140.00</b>

D. **Modify** the Price Schedule set forth in Part I, Section B, of the contract to **DEFINITIZE and ADD one** (1) labor category, to include a ADMINISTRATIVE ASSISTANT **IV** retroactive to 2-14-00 for the Base Year, the First Option Year, the Second Option Year, the Third Option Year, and the Fourth Option Year.

1. Base Year ( <del>2-14-00</del> thru 11-30-00)			
ADMINISTRATIVE ASSISTANT <b>IV</b> _____	3,600 hours	<b>\$26.76</b>	<b>\$96,336.00</b>
2. First Option Year ( <del>12-1-00</del> thru 11-30-01)			
ADMINISTRATIVE ASSISTANT <b>IV</b> _____	4,800 hours	<b>\$26.83</b>	<b>\$128,784.00</b>
3. Second Option Year (12-1-01 thru 11-30-02)			
<b>ADMINISTRATIVE</b> ASSISTANT <b>IV</b> _____	4,700 hours	<b>\$26.88</b>	<b>\$126,336.00</b>
4. Third Option Year ( <del>12-1-02</del> thru 11-30-03)			
ADMINISTRATIVE ASSISTANT <b>IV</b> _____	4,700 hours	<b>\$26.98</b>	<b>\$50,000.00</b>
5. Fourth Option Year (12-1-03 thru 11-30-04)			
<b>ADMINISTRATIVE</b> ASSISTANT <b>IV</b> _____	4,700 hours	<b>\$27.05</b>	<b>\$127,135.00</b>

II. The total estimated value of this contract modification is **\$521,483.00**, which includes the Base Year and Option Year One. The total **estimated** value of the contract, as reflected in Block 20 of Standard Form 33 is increased from **\$4,218,296.** to \$4,739,779.

III. All other terms and conditions of the original contract, including **all modifications** issued thereto, remain unchanged and in full force and effect.

\*\*\*\*\***END**\*\*\*\*\*



## AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE  
PAGE 1 OF 2

2. AMENDMENT/MODIFICATION NO MODIFICATION SIX (6)	3. EFFECTIVE DATE DECEMBER 1, 2001	4. REQUISITION/PURCHASE REQ NO.	5. PROJECT NO (If applicable)
6. ISSUED BY CODE	7. ADMINISTERED BY (If other than Item 6) CODE		

FAA, MIKE MONRONEY AERONAUTICAL CENTER  
CENTER ACQUISITION DMSION AMQ-340  
P O BOX 25082  
OKLAHOMA CITY OK 73125-4932

8. NAME AND ADDRESS OF CONTRACTOR (No. street, county, State and ZIP Code)

DATA COM SCIENCES INC.  
1806 N. SHARTEL  
OKLAHOMA CITY, OK 73103

(X) 9A. AMENDMENT OF SOLICITATION NO

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER  
No.: DTFA-02-00-D-0173110B. DATED (SEE ITEM 13)  
11-1-99

CODE FACILITY CODE

## 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [ ] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning [ ] copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C.

D. OTHER (Specify type of modification and authority)

X UNILATERAL, Pursuant to Contract Clause 3.2.4-35, (OPTION TO EXTEND THE TERM OF THE CONTRACT).

X E. IMPORTANT: Contractor [ XX ] IS NOT REQUIRED to sign this document.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)

Contract DTFA-02-00-D-01731 is modified as follows:

See Page 2 of 2 for details of changes.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

CONTRACTING OFFICER

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

(Signature of Contracting Officer)

11-29-01

I. The contract period set forth in **Clause F.1**, Contract Period (**CLA.1604**), is hereby extended from December 1, 2001 through November 30, 2002, inclusive, under the existent terms and conditions as identified in Part I, Section B, Supplies or **Services** and **Prices/Costs, Schedule III (Second Option Year)**.

II. The following change is hereby made to Part III, Section J, "**List of Attachments**" (contract page 35)

A. **FOR OPTION YEAR TWO, DECEMBER 1, 2001 THROUGH NOVEMBER 30, 2002**, PLEASE INSERT **ATTACHMENT 5, "Register of Wage Determinations Under the Service Contract Act—No. 1994-2431 (Rev. 18), dated 5-31-2001."**

III. **The total estimated value of this contract modification is \$2,079,550. The estimated value of the contract, as reflected in Block 20 of Standard Form 33 is increased from \$4,739,779. to \$6,819,329.**

IV. All other terms and conditions of the original contract, including all modifications issued thereto, remain unchanged and in full force and effect.

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AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE 1 OF 15		
2. AMENDMENT/MODIFICATION NO MODIFICATION SEVEN (7)		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ NO.		5. PROJECT NO (If applicable)	
6. ISSUED BY CODE		7. ADMINISTERED BY (If other than Item 6) CODE					
FAA, MIKE MONRONEY AERONAUTICAL CENTER CENTER ACQUISITION DIVISION AMQ-340 P O BOX 25082 OKLAHOMA CITY OK 73125-4932							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(X)		9A. AMENDMENT OF SOLICITATION NO	
DATA COM SCIENCES, INC. 1806 N. SHARTEL OKLAHOMA CITY, OK 73103						9B. DATED (SEE ITEM 11)	
				X		10A. MODIFICATION OF CONTRACT/ORDER No.: DTFA-02-00-D-01731	
CODE				FACILITY CODE		10B. DATED (SEE ITEM 13) 11-1-99	

### 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [ ] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning [ ] copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

### 12. ACCOUNTING AND APPROPRIATION DATA (If required)

### 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
XX	C. BILATERAL, CONTRACT CLAUSE 3.10.1-14, CHANGES—TIME AND MATERIALS OR LABOR HOURS, (APRIL 1996).
	D. OTHER (Specify type of modification and authority)
X	E. IMPORTANT: Contractor [XX] IS REQUIRED to sign this document and return [2] copies to the issuing office.

### 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Contract DTFA-02-00-D-01731 is modified as follows:

See Page 2 of 15 for details of changes.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		STEVE RIDGEWAY CONTRACTING OFFICER	
15B. CONTRACTOR/OFFEROR <i>Steve Ridgeway</i> (Signature of person authorized to sign)	15C. DATE SIGNED 6 Feb 02	16B. UNITED STATES OF AMERICA BY: <i>Steve Ridgeway</i> (Signature of Contracting Officer)	16C. DATE SIGNED 2-11-02

I. The purpose of this **subject modification** is to **reflect** hourly rate increases to the **applicable** job **skill** categories **as a** result of **U.S. Department of Labor Wage Determination 1994-2431**, (Revision **15**), dated **June 14, 2000**. The revised composite rates in Part **I**, Section **B** **are** amended by the authority of Contract **Clause 3.10.1-Id, Changes — Time and Materials** or labor—Hours, retroactive to October **1, 2000**.

II. The **following** changes are hereby made to **the** Price Schedule listed in Part **I**, Section **B**, "**Supplies or Services and Price/Costs**" listed on contract pages **2 through 7**.

a. BASE PERIOD (~~12-1-99 to 11-30-00~~), previously listed on **pages 2 thru 4** is hereby deleted in its entirety, **and** replaced with a split Base Period, listed on attached revised contract pages ~~2R thru 5R~~, **for** the period 12-1-99 to 9-30-00 and new contract pages ~~6R thru 8R~~, **for** the period 10-1-00 to 11-30-00.

b. OPTION YEAR ONE (~~12-1-00 to 11-30-01~~), previously listed on pages ~~5 thru 7~~ is hereby deleted in its entirety, **and** replaced with the revised **OPTION YEAR ONE**, listed on attached contract **pages 9R thru 12 R**

III. ~~Clause H.29~~, Expertise Premium on **Minimum** wage rates (**AMQ-340 DEC 2001**), is added to **Part I — Section E — Special Contract Requirements**.

IV. The total **"ESTIMATED NET VALUE"** of this **contract modification** is \$319,218. The total **"ESTIMATED"** value of the **contract**, as reflected in Block 20 of **Standard Form 33** is increased **from \$6,819,329. to \$7,138,547.**

V. All **other terms and** conditions of **the** original **contract**, including **all modifications** issued thereto, remain unchanged and in full force and **effect**. .

\*\*\*\*\***END**\*\*\*\*\*

**H.29 EXPERTISE PREMIUM ON MINIMUM WAGE RATES (AMQ-340 DEC 2001)**

- a. This clause defines and establishes a fixed-pricing methodology for variable levels of expertise within contracted service categories to be provided when required under the contract. When competitive contract prices are based on minimum-wage rates, there will probably be requirements for services under the contract where the level of or a unique expertise required to accomplish the service cannot be acquired in the labor market at those minimum wage rates. Whenever a negotiated wage rate results in a price in Part I, Section B of this contract, that is insufficient to obtain the level of expertise required by a specific task/category under the contract, the Contractor agrees to seek and price the required expertise at an hourly expertise premium. Expertise premium proposals must include supporting documentation for the premium. No commitment for the FAA to pay premiums exists until premium expertise is ordered under the provisions of this clause.
- b. An Expertise Premium is a computed hourly premium that is applied to a specific contract labor category, in order to acquire a specified level or unique of expertise beyond the occupational category expertise indicated in Department of Labor (DOL) Directory of Occupations. Pricing of the Expertise Premium is fixed by the formula below, but may be applied over a variety of service categories and tasks requirements. The premium will be applied only to the hours ordered and utilized that require the specified expertise.
- c. Expertise Premium hours shall only be ordered when the Government determines that the value of the hourly premium can be derived from the price of the expertise. Expertise Premium hours in long-term or recurring tasks may be discontinued and shall be verified at reasonable intervals by the Government. The Government may reduce or eliminate hourly expertise premiums ordered based on changes internal or external to Government requirements without such reductions being considered a termination action. Only a written task performance/work statement issued by the Contracting Officer that quantifies (hours) and specifies the level of expertise required above the contract's generic category/skill specification authorizes Expertise Premiums.
- d. The formula for computing the Expertise Premium (EP) for the specific Labor Category to be used is the difference in the contract hourly wage rate (CHWR) and the wage rate established in the labor market for the required level of expertise (MEW) multiplied by the contract Expertise Premium Burden Factor (EPBF) ( $EP = (MEW - CHWR) * EPBF$ ). Note that the Expertise Premium Burden Factor is not the same as the labor-hour burden. Employee-based benefits (insurance, etc), project overhead and full G&A are not included in Expertise Premium Burden Factor, because such costs are

to be recovered in the underlying basic service hour that carries the full overhead load. The Government will verify proposed expertise wages in the market, negotiate accordingly and apply the agreed Market Expertise Wage Rate (MEWR) to compute the Expertise Premium.

- e. This is an example of the use of an Expertise Premium:

Flight Ops Assistant CLIN (General Clerk II Occupational Category) pricing is based on a DOL determined minimum rate of \$9.11 per hour, with the expertise level defined as "Little or no subject-matter knowledge required..." [Service Contract Act Directory of Occupations, 4<sup>th</sup> Ed.] A contract task requires the Flight Ops Assistant to do General Clerk II duties that require knowledge of aviation operations. Similar services of Clerk II's with subject-matter knowledge in aviation, medical or law are paid \$9.50 to \$10.55 per hour in the local business community or on other Government contracts. Due to the uniqueness of the subject-matter knowledge involved, a negotiated MEWR of \$10.25 is negotiated. For a contract EPBF of 1.2, the expertise premium applicable to the Flight Ops Assistant (or other Clerk II services requiring subject-matter knowledge) on this contract is \$1.37 per hour  $[(9.11 - 10.25) * 1.2]$ . To the extent that other increments of expertise could be quantified and priced in this service category, differing expertise premiums would be calculated as required.

**PART I -SECTION B**  
**SUPPLIES OR SERVICES AND PRICES/COSTS**

B.1(a) The contractor shall furnish all personnel and when required, space, materials, equipment and supplies to provide Administrative support services in accordance with the terms, conditions and provisions set forth herein and in the attached Statement of Work (SOW) Section L, Attachment 1. The contractor shall be paid for services performed in accordance with the following price schedule:

CLIN	Supplies/Services	Quantity	Unit	Unit Prices	Amount
1.1	PHASE-IN	1	JOB	XXXX	(Not-Separately Priced)
(Not applicable to Option Years)					

**B.1(b) SCHEDULE OF RATES BASE YEAR - (December 2,1999 through September 30, 2000)**

CLIN	Labor Category	Estimated Hours	Unit	Hourly Rate	Est Amount
21	Word Processor I (Regular Hrs)	42	Hr \$	14.39	\$ 504.38
31	Word Processor II (Regular Hrs)	3,984	Hr \$	15.39	\$ 61,313.76
41	Word Processor III (Regular Hrs)	7,885	Hr \$	16.33	\$ 128,762.05
61	General Clerk I (Regular Hrs)	83	Hr \$	16.07	\$ 1,333.81
61	General Clerk II (Regular Hrs)	25,381	Hr \$	16.96	\$ 405,080.76
7.1	General Clerk III (Regular Hrs)	20,285	Hr \$	19.55	\$ 396,571.75
8.1	General Clerk IV (Regular Hrs)	7,885	Hr \$	27.11	\$ 213,762.35
9.1	Computer Operator I (Regular Hrs)	66	Hr \$	15.41	\$ 1,017.06
10.1	Computer Operator II (Regular Hrs)	66	Hr \$	18.37	\$ 1,212.42
11.1	Computer Operator III (Regular Hrs)	66	Hr \$	23.73	\$ 1,556.18
12.1	Computer Operator IV (Regular Hrs)	66	Hr \$	25.45	\$ 1,679.70
13.1	Key entry Operator I (Regular Hrs)	1,660	Hr \$	14.78	\$ 23,056.80
14.1	Key Entry Operator II (Regular Hrs)	42	Hr \$	17.85	\$ 749.70
15.1	Peripheral Equipment Operator (Scanner Operator) (Regular Hrs)	83	Hr \$	16.96	\$ 1,407.68
16.1	Document Preparation Clerk (Scanner Document Prep) (Regular Hrs)	83	Hr \$	16.86	\$ 1,399.38
17.1	Inspector I (Scanner/QC Operator) (Includes Expertise Premium) (Regular Hrs)	4,581	Hr \$	15.93	\$ 74,568.33
18.1	Inspector II (Regular Hrs)	66	Hr \$	18.95	\$ 1,250.70
19.2	Inspector III (Includes Expertise Premium) (Regular Hrs)	3,187	Hr \$	18.98	\$ 60,489.26
20.1	Inspector IV (Regular Hrs)	1,627	Hr \$	23.74	\$ 38,624.98
21.1	Film/Tape Librarian (Regular Hrs)	83	Hr \$	17.90	\$ 1,485.70

22.1	Computer Systems Analysts I (Regular Hrs)	83	Hr	\$	34.74	\$	2,883.42
23.1	Computer Systems Analysts II (Regular Hrs)	83	Hr	\$	38.56	\$	3,200.48
24.1	Computer Systems Analysts III (Regular Hrs)	83	Hr	\$	43.85	\$	3,639.55
26.1	Training Program Assistant I (Regular Hrs) (Includes Expertise Premium)	1,577	Hr	\$	22.08	\$	34,820.16
25.1	Training Program Assistant II (Regular Hrs) (Includes Expertise Premium)	42	Hr	\$	27.55	\$	1,157.10
27.1	Training Program Assistant III (Regular Hrs) (includes Expertise Premium)	42	Hr	\$	30.59	\$	1,284.78
28.1	Administrative Analysts I (Regular Hrs) (includes Expertise Premium)	1,577	Hr	\$	22.08	\$	34,820.16
29.1	Administrative Analysts II (Regular Hrs) (Includes Expertise Premium)	42	Hr	\$	27.55	\$	1,157.10
30.1	Licensed Practical Nurse (Regular Hrs)	66	Hr	\$	16.99	\$	1,121.34
31.1	Licensed Practical Nurse I (Regular Hrs)	66	Hr	\$	16.99	\$	1,121.34
32.1	Licensed Practical Nurse II (Regular Hrs)	66	Hr	\$	18.78	\$	1,239.48
33.1	Licensed Practical Nurse III (Regular Hrs)	66	Hr	\$	20.72	\$	1,367.52
34.1	Registered Nurse I (Regular Hrs)	66	Hr	\$	25.02	\$	1,651.32
35.1	Registered Nurse II (Regular Hrs)	66	Hr	\$	30.03	\$	1,981.98
36.1	Registered Nurse III (Regular Hrs)	66	Hr	\$	35.77	\$	2,360.82
37.1	Registered Nurse IV (Regular Hrs)	66	Hr	\$	42.36	\$	2,795.76
38.1	Hotline Analyst I (Regular Hrs)	1,627	Hr	\$	27.93	\$	45,442.11
39.1	Hotline Analyst II (Regular Hrs) (Includes Expertise Premium)	1,627	Hr	\$	29.23	\$	47,557.21
40.1	Aeromedical Examiner I (Regular Hrs) (Includes Expertise Premium)	3,154	Hr	\$	24.36	\$	76,831.44
41.1	Aeromedical Examiner II (Regular Hrs) (Includes Expertise Premium)	83	Hr	\$	32.56	\$	2,702.48
42.1	Computer Programmer I (Regular Hrs)	83	Hr	\$	26.97	\$	2,238.51
43.1	Computer Programmer II (Regular Hrs)	83	Hr	\$	30.55	\$	2,535.65
44.1	Computer Programmer III (Regular Hrs)	83	Hr	\$	37.16	\$	3,084.28
45.1	Computer Programmer IV (Regular Hrs)	83	Hr	\$	42.81	\$	3,553.23



46.1 Technical Writer I Functional Specialist 9 (includes Expertise Premium)	(Regular Hrs)	42	Hr	\$	22.80	\$	957.60
47.1 Technical Writer II Functional Specialist 11 (Includes Expertise Premium)	(Regular Hrs)	42	Hr	\$	27.69	\$	1,162.98
48.1 Technical Writer III Functional Specialist 12	(Regular Hrs)	83	Hr	\$	34.25	\$	2,842.75
49.1 Technical Professional I Functional Specialist 13	(Regular Hrs)	83	Hr	\$	52.09	\$	4,323.47
50.1 Technical Professional II Functional Specialist 14	(Regular Hrs)	83	Hr	\$	61.10	\$	5,071.30
51.1 Technical Professional III Functional Specialist 15	(Regular Hrs)	83	Hr	\$	71.40	\$	5,926.20
60.1 Administrative Assistant I (Includes Expertise Premium)		65	Hr	\$	20.84	\$	1,354.60
61.1 Administrative Assistant II (Includes Expertise Premium)		4,860	Hr	\$	21.97	\$	106,774.20
62.1 Administrative Assistant III (Includes Expertise Premium)		329	Hr	\$	24.81	\$	8,162.49
63.1 Administrative Assistant IV (Includes Expertise Premium)		2,370	Hr	\$	26.76	\$	63,421.20
Estimated Total Hours (ETH)					96,141	Est Dollars	1,896,480.76

52.1	Overtime Premium Rate (OPR) 43% IAW Section C, C.2 Definitions (Contractor Fill-in) the applicable percentage rate they are proposing. Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 100 hours X OPR %=total dollars for Overtime. NOTE-Actual rate that OPR is applied to will be the individual rate shown in CLINs 20 through 51.0.	Est Annual Hours 100				\$	835.06
53.1	Functional Lead Premium Rate 34% IAW Section C, C.2, "Definitions" Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 1,920 hours X FLPR %=total dollars for Functional Lead. NOTE-Actual rate that FLPR is applied to will be the individual rate shown in CLINs 20 through 51.0.	Est 1920	Hr			\$	12,677.38
54.1	Task Lead Premium Rate (TLPR) 34% IAW Section C, C.2, "Definitions" Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 1,920 hours X TLPR %=total dollars for TASK Lead Premium. NOTE-Actual rate that TLPR is applied to will be the individual rate shown in CLINs 20 through 51.0.	Est 1920	Hr			\$	12,677.38
55.1	Task Supervisor (full time) I (Regular Hrs) In accordance with Definitions In Section C	Est 100	Hr	\$	21.81	\$	2,181.00
56.1	Task Supervisor (full time) II (Regular Hrs) In accordance with Definitions In Section C.	Est 1,920	Hr	\$	23.00	\$	44,160.00
57.1	Task Supervisor (full time) III (Regular Hrs) In accordance with Definitions In Section C	Est 50	Hr	\$	28.21	\$	1,410.50
58.1	Task Supervisor (full time) IV (Regular Hrs) In accordance with Definitions In Section C	Est 50	Hr	\$	31.42	\$	1,571.00
59.1	Travel and per diem/Subsistence PER YEAR-IAW Section G, and Statement of Work Paragraph 1.12					\$2,000.00	

NOTE-Reference to CLIN Numbers throughout the rest of the contract shall be to the general CLIN number such as 20.50.D or 52 reference is to all years and is not a separate option CLIN designation.

B.1(b) SCHEDULE OF RATES BASE YEAR - (October 1, 2000 through November 30, 2000)

CLIN	Labor Category		Estimated Hours	Unit		Hourly Rate	Est Amount
2.1	Word Processor I (Regular Hrs)		8	Hr	\$	15.04	\$ 120.32
3.1	Word Processor II (Regular Hrs)		816	Hr	\$	16.1	\$ 13,137.60
4.1	Word Processor III (Regular Hrs)		1,615	Hr	\$	17.08	\$ 27,584.20
5.1	General Clerk I (Regular Hrs)		17	Hr	\$	16.75	\$ 284.75
6.1	General Clerk II (Regular Hrs)		5,199	Hr	\$	16.68	\$ 85,719.32
7.1	General Clerk III (Regular Hrs)		4,155	Hr	\$	20.37	\$ 84,637.35
8.1	General Clerk IV (Regular Hrs)		1,615	Hr	\$	28.14	\$ 45,446.10
9.1	Computer Operator I (Regular Hrs)		14	Hr	\$	26.08	\$ 225.12
10.1	Computer Operator II (Regular Hrs)		14	Hr	\$	19.12	\$ 267.68
11.1	Computer Operator III (Regular Hrs)		14	Hr	\$	24.61	\$ 344.54
12.2	Computer Operator IV (Regular Hrs)		14	Hr	\$	26.39	\$ 369.46
13.1	Key Entry Operator I (Regular Hrs)		320	Hr	\$	15.46	\$ 4,947.20
14.1	Key Entry Operator II (Regular Hrs)		8	Hr	\$	18.59	\$ 148.72
15.1	Peripheral Equipment Operator (Scanner Operator) (Regular Hrs)		17	Hr	\$	17.67	\$ 300.39
16.1	Document Preparation Clerk (Scanner Document Prep) (Regular Hrs)		17	Hr	\$	17.57	\$ 298.69
17.1	Inspector I (Scanner/QC Operator) (Includes Expertise Premium) (Regular Hrs)		959	Hr	\$	16.67	\$ 15,986.53
18.1	Inspector II (Regular Hrs)		14	Hr	\$	19.71	\$ 275.94
20.1	Inspector III (includes Expertise Premium) (Regular Hrs)		653	Hr	\$	19.79	\$ 12,922.87
20.1	Inspector IV (Regular Hrs)		333	Hr	\$	24.67	\$ 8,215.11
21.1	Film/Tape Librarian (Regular Hrs)		17	Hr	\$	18.64	\$ 316.88
22.1	Computer Systems Analysts I (Regular Hrs)		17	Hr	\$	35.91	\$ 610.47
23.1	Computer Systems Analysts II (Regular Hrs)		17	Hr	\$	39.84	\$ 677.28
24.1	Computer Systems Analysts III (Regular Hrs)		17	Hr	\$	45.26	\$ 769.42
25.1	Training Program Assistant I (Includes Expertise Premium) (Regular Hrs)		323	Hr	\$	25.4	\$ 8,204.20
26.1	Training Program Assistant II (Includes Expertise Premium) (Regular Hrs)		8	Hr	\$	28.56	\$ 228.48
27.1	Training Program Assistant III (Regular Hrs)		8	Hr	\$	31.67	\$ 253.36

(Includes Expertise Premium)

28.1	Administrative Analysts I (Includes Expertise Premium)	(Regular Hrs)	323	Hr	\$	25.4	\$	8,204.20
29.1	Administrative Analysts II (Includes Expertise Premium)	(Regular Hrs)	8	Hr	\$	28.56	\$	228.48
30.1	Licensed Practical Nurse	(Regular Hrs)	14	Hr	\$	17.33	\$	242.62
31.1	Licensed Practical Nurse I	(Regular Hrs)	14	Hr	\$	17.33	\$	242.62
32.1	Licensed Practical Nurse II	(Regular Hrs)	14	Hr	\$	19.12	\$	267.68
33.1	Licensed Practical Nurse III	(Regular Hrs)	14	Hr	\$	21.06	\$	294.84
34.1	Registered Nurse I	(Regular Hrs)	14	Hr	\$	25.36	\$	355.04
35.1	Registered Nurse II	(Regular Hrs)	14	Hr	\$	30.37	\$	425.18
36.1	Registered Nurse III	(Regular Hrs)	14	Hr	\$	36.11	\$	505.54
37.1	Registered Nurse IV	(Regular Hrs)	14	Hr	\$	42.7	\$	597.80
38.1	Hotline Analyst I	(Regular Hrs)	333	Hr	\$	28.93	\$	9,633.69
39.1	Hotline Analyst II (Includes Expertise Premium)	(Regular Hrs)	333	Hr	\$	30.26	\$	10,076.58
40.1	Aeromedical Examiner I (Includes Expertise Premium)	(Regular Hrs)	646	Hr	\$	24.36	\$	15,736.56
41.1	Aeromedical Examiner II (Includes Expertise Premium)	(Regular Hrs)	17	Hr	\$	33.69	\$	572.73
42.1	Computer Programmer I	(Regular Hrs)	17	Hr	\$	27.94	\$	474.98
43.1	Computer Programmer II	(Regular Hrs)	17	Hr	\$	31.62	\$	537.54
44.1	Computer Programmer III	(Regular Hrs)	17	Hr	\$	38.41	\$	652.97
45.1	Computer Programmer IV	(Regular Hrs)	17	Hr	\$	44.19	\$	751.23
46.1	Technical Writer I Functional Specialist 9 (Includes Expertise Premium)	(Regular Hrs)	8	Hr	\$	23.69	\$	189.52
47.1	Technical Writer II Functional Specialist 11 (Includes Expertise Premium)	(Regular Hrs)	8	Hr	\$	28.71	\$	229.68
48.1	Technical Writer III Functional Specialist 12	(Regular Hrs)	17	Hr	\$	35.41	\$	601.97
49.1	Technical Professional II Functional Specialist 13	(Regular Hrs)	17	Hr	\$	52.09	\$	885.53
50.1	Technical Professional III Functional Specialist 14	(Regular Hrs)	17	Hr	\$	61.10	\$	1,038.70
51.1	Technical Professional III Functional Specialist 15	(Regular Hrs)	17	Hr	\$	71.40	\$	1,213.80

60.1	Administrative Assistant I (Includes Expertise Premium)	14	Hr	\$	21.68	\$	303.52
61.1	Administrative Assistant II (Includes Expertise Premium)	974	Hr	\$	22.46	\$	21,876.04
62.1	Administrative Assistant III (Includes Expertise Premium)	66	Hr	\$	25.8	\$	1,702.80
63.1	Administrative Assistant IV (Includes Expertise Premium)	474	Hr	\$	27.19	\$	12,888.06

Estimated Total Hours (ETH): 19661 hours Est. Dollars: \$404,021.88

52.1 Overtime Premium Rate (OPR) 43% Est Annual Hours 100 \$ 835.06  
IAW Section C, C.2 Definitions (Contractor Fill-in)  
the applicable percentage rate they are proposing).  
Evaluation based on the following calculation:  
 $(ETP \div ETH) = \text{Average Hourly Rate (AHR)}$ : AHR X 100 hours X OPR % = total dollars for Overtime.  
NOTE-Actual rate that OPR is applied to will be the individual rate shown in CLINs 2.0 through 51.0.

53.1 Functional Lead Premium Rate (FLPR) 34% Est 1920 Hr \$ 12,677.38  
IAW Section C, C.2, "Definitions"  
Evaluation based on the following calculation:  
 $(ETP \div ETH) = \text{Average Hourly Rate (AHR)}$ : AHR X 1,920 hours X FLPR % = total dollars for Functional Lead.  
NOTE-Actual rate that FLPR is applied to will be the individual rate shown in CLINs 2.0 through 51.0.

64.1 Task Lead Premium Rate (TLPR) 34% Est 1920 Hr \$ 12,677.38  
IAW Section C, C.2, "Definitions"  
Evaluation based on the following calculation:  
 $(ETP \div ETH) = \text{Average Hourly Rate (AHR)}$ : AHR X 1,920 hours X TLPR % = total dollars for TASK Lead Premium.  
NOTE-Actual rate that TLPR is applied to will be the individual rate shown in CLINs 2.0 through 61.0.

55.1 Task Supervisor (fulltime) I (Regular Hrs) Est 100 Hr \$ 21.81 \$ 2,181.00  
In accordance with Definitions  
In Section C

56.1 Task Supervisor (full time) II (Regular Hrs) Est 1,920 Hr \$ 23.00 \$ 44,160.00  
In accordance with Definitions  
In Section C.

57.1 Task Supervisor (full time) III (Regular Hrs) Est 50 Hr \$ 28.21 \$ 1,410.50  
In accordance with Definitions  
In Section C.

60.1 Task Supervisor (full time) IV (Regular Hrs) Est 50 Hr \$ 31.42 \$ 1,571.00  
In accordance with Definitions  
In Section C.

69.1 Travel and per diem/Subsistence \$2,000.00  
PER YEAR-IAW Section G, and  
Statement of Work Paragraph 1.12.

NOTE-Reference to CLIN Numbers throughout the rest of the contract shall be to the general CLIN number such as 2.0, 50.0 or 5.2 reference is to all years and is not a separate option CLIN designation.

OPTION YEAR 1  
SCHEDULE OF RATES – (December 1, 2000 through November 30, 2001)

CLIN	Labor Category	Estimated Annual	Unit	Hourly Composite Rate	Est Amount
2.2	Word Processor I (Regular Hrs)	50	Hr \$	15.06	\$ 722.5
3.2	Word Processor II (Regular Hrs)	4,800	Hr \$	15.12	\$ 73,968.00
4.2	Word Processor III (Regular Hrs)	9,500	Hr \$	17.11	\$ 155,420.00
5.2	General Clerk I (Regular HE)	100	Hr \$	16.8	\$ 1,439.00
6.2	General Clerk II (Regular Hrs)	30,580	Hr \$	16.7	\$ 436,988.20
7.2	General Clerk III (Regular Hrs)	24,440	Hr \$	20.41	\$ 426,233.60
8.2	General Clerk IV (Regular Hrs)	9,500	Hr \$	28.17	\$ 228,380.00
9.2	Computer Operator I (Regular Hrs)	80	Hr \$	16.11	\$ 1,237.60
10.2	Computer Operator II (Regular Hrs)	80	Hr \$	19.15	\$ 1,476.00
11.2	Computer Operator III (Regular Hrs)	80	Hr \$	24.66	\$ 1,906.40
12.2	Computer Operator IV (Regular Hrs)	80	Hr \$	26.44	\$ 2,045.60
13.2	Key entry Operator I (Regular Hrs)	1,880	Hr \$	15.5	\$ 27,899.20
14.2	Key Entry Operator II (Regular Hrs)	50	Hr \$	18.65	\$ 897.5
15.2	Peripheral Equipment Operator (Regular Hrs) (Scanner Operator)	100	Hr \$	17.7	\$ 1,516.00
16.2	Document Preparation Clerk (Regular Hrs) (Scanner Document Prep)	100	Hr \$	17.59	\$ 1,693.00
17.2	Inspector I (Regular Hrs) (Scanner/QC Operator)	5,640	Hr \$	16.7	\$ 87,645.60
18.2	Inspector II (Regular Hrs)	80	Hr \$	19.73	\$ 1,502.40
19.2	Inspector III (Regular Hrs)	3,840	Hr \$	19.81	\$ 78,873.60
20.2	Inspector IV (Regular Hrs)	1,960	Hr \$	24.72	\$ 48,039.60
21.2	Film/Tape Librarian (Regular Hrs)	100	Hr \$	18.66	\$ 1,796.00
22.2	Computer Systems Analysts I (Regular Hrs)	100	Hr \$	35.97	\$ 3,464.00
23.2	Computer Systems Analysts I (Regular Hrs)	100	Hr \$	39.9	\$ 3,845.00
24.2	Computer Systems Analysts I (Regular Hrs)	100	Hr \$	45.34	\$ 4,375.00
25.2	Training Program Assistant I (Regular Hrs)	1,900	Hr \$	25.44	\$ 42,142.00
26.2	Training Program Assistant II (Regular HE)	50	Hr \$	28.62	\$ 1,371.00
27.2	Training Program Assistant III (Regular Hrs)	50	Hr \$	31.72	\$ 1,524.00
28.2	Administrative Analysts I (Regular Hrs)	1,900	Hr \$	25.44	\$ 42,142.00

OPTION YEAR 1  
SCHEDULE OF RATES – (December 1,2000 through November 30,2001)

CLIN	Labor Category		Estimated Annual	Unit		Hourly Composite Rate	Est Amount
292	Administrative Analysts II	(Regular Hrs)	50	Hr	\$	28.62	\$ 1,371.00
302	Licensed Practical Nurse	(Regular Hrs)	80	Hr	\$	17.36	\$ 1,216.00
312	Licensed Practical Nurse I	(Regular Hrs)	80	Hr	\$	17.36	\$ 1,216.00
322	Licensed Practical Nurse II	(Regular Hrs)	80	Hr	\$	19.14	\$ 1,339.20
332	Licensed Practical Nurse III	(Regular Hrs)	80	Hr	\$	21.09	\$ 1,473.60
342	Registered Nurse I	(Regular Hrs)	80	Hr	\$	25.41	\$ 1,776.00
352	Registered Nurse II	(Regular Hrs)	80	Hr	\$	30.41	\$ 2,125.60
362	Registered Nurse III	(Regular Hrs)	80	Hr	\$	36.17	\$ 2,528.00
372	Registered Nurse IV	(Regular Hrs)	80	Hr	\$	42.78	\$ 2,988.80
38.2	Hotline Analyst I	(Regular Hrs)	1,960	Hr	\$	28.98	\$ 53,998.00
39.2	Hotline Analyst II	(Regular Hrs)	1,960	Hr	\$	30.33	\$ 56,898.80
402	Aeromedical Examiner I	(Regular Hrs)	3,800	Hr	\$	24.4	\$ 93,822.00
412	Aeromedical Examiner II	(Regular Hrs)	100	Hr	5	33.77	\$ 3,275.00
422	Computer Programmer I	(Regular Hrs)	100	Hr	\$	28	\$ 2,389.00
432	Computer Programmer II	(Regular Hrs)	100	Hr	\$	31.68	\$ 2,704.00
442	Computer Programmer III	(Regular Hrs)	100	Hr	\$	38.48	\$ 3,279.00
45.2	Computer Programmer IV	(Regular Hrs)	100	Hr	\$	44.25	\$ 3,772.00
46.2	Technical Writer I	(Regular Hrs)	50	Hr	\$	23.73	\$ 1,021.00
47.2	Functional Specialist 9						
472	Technical Writer II	(Regular Hrs)	50	Hr	\$	28.76	\$ 1,404.00
48.2	Functional Specialist 11						
482	Technical Writer III	(Regular Hrs)	100	Hr	\$	35.47	\$ 3,024.00
49.2	Functional Specialist 12						
492	Technical Professional I	(Regular Hrs)	100	Hr	\$	53.67	\$ 5,382.00
50.2	Functional Specialist 13						
502	Technical Professional II	(Regular Hrs)	100	Hr	\$	62.94	\$ 6,312.00
51.2	Functional Specialist 14						
512	Technical Professional III	(Regular Hrs)	100	Hr	\$	73.57	\$ 7,377.00
	Functional Specialist 15						

**OPTION YEAR ONE****SCHEDULE OF RATES —(December 1,2000 through November 30,2001)**

60.1 Administrative Assistant I (Includes Expertise Premium)	79	Hr	\$	21.68	\$	1,712.72
61.1 Administrative Assistant II (Includes Expertise Premium)	5,834	Hr	\$	22.46	\$	131,031.64
62.1 Administrative Assistant III (Includes Expertise Premium)	395	Hr	\$	25.8	\$	10,191.00
63.1 Administrative Assistant IV (Includes Expertise Premium)	2,844	Hr	\$	27.19	\$	77,328.36

**Estimated Total Hours (ETH): 115,802 hours****Est. Dollars: \$2,159,498.52**



# OPTION M A R II

## SCHEDULE OF RATES – (December 1, 2000 through November 30, 2001)

**52.2 Overtime Premium Rate (OPR 43% Est Annual Hours 100 \$ 836.35**  
(not-to-exceed)

IAW Section C, C2 Definitions (Contractor Fill-in the applicable percentage rate they are proposing).

Evaluation based on the following calculation:

$(ETP \div ETH) = \text{Average Hourly Rate (AHR)}$ :  $AHR \times 100 \text{ hours} \times OPR \% = \text{total dollars for Overtime.}$

NOTE-Actual rate that OPR is applied to will be the

Individual rates shown in CLINs 20 through 51.0.

**53.2 Functional Lead Premium Rate 34% Est 1,920 Hr \$ 12,696.96**

IAW Section C, C.2, "Definitions"

Evaluation based on the following calculation:

$(ETP \div ETH) = \text{Average Hourly Rate (AHR)}$ :  $AHR \times 1,920 \text{ hours} \times FLPR \% = \text{total dollars for Functional Lead.}$

NOTE-Actual rate that FLPR is applied to will be the

Individual rate shown in CLINs 20 through 51.0.

**54.2 Task Lead Premium Rate (TLP 34% Est 1,920 Hr \$ 12,696.96**

IAW Section C, C.2, "Definitions"

Evaluation based on the following calculation:

$(ETP \div ETH) = \text{Average Hourly Rate (AHR)}$ :  $AHR \times 1,920 \text{ hours} \times TLPR \% = \text{total dollars for TASK Lead Premium.}$

NOTE-Actual rate that TLPR is applied to will be the

individual rate shown in CLINs 20 through 51.0.

**56.2 Task Supervisor (full time) I (Regular Hrs) Est 100 Hr \$ 22.43 \$ 2,243.00**  
In accordance with Definitions  
In Section C.

**56.2 Task Supervisor (full time) II (Regular Hrs) Est 1,920 Hr \$ 23.66 \$ 45,427.20**  
In accordance with Definitions  
In Section C.

**57.2 Task Supervisor (full time) III (Regular Hrs) Est 50 Hr \$ 29.03 \$ 1,451.50**  
In accordance with Definitions  
In Section C.

**58.2 Task Supervisor (full time) IV (Regular Hrs) Est 50 Hr \$ 32.32 \$ 1,616.00**  
In accordance with Definitions  
In Section C.

**59.2 Travel and per diem/Subsistence \$2,000.00**  
PER YEAR-IAW Section G, and  
(Not-to-Exceed)  
Statement of Work Paragraph 1.12.

NOTE-Reference to CLIN Numbers throughout the rest of the contract shall be to the general CLIN number such as 2.0.50.0 or 52 reference is to all years and is not a separate option CLIN designation.

## AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	OF PAGES
	1	2

2. AMENDMENT/MODIFICATION NO MODIFICATION EIGHT (8)	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ NO.	5. PROJECT NO (If applicable)
6. ISSUED BY COOE	7. ADMINISTERED BY (If other than Item 6) CODE		

FAA. MIKE MONRONEY AERONAUTICAL CENTER  
CENTER ACQUISITION DIVISION AMQ-340  
P O BOX 25082  
OKLAHOMA CITY OK 731254932

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	(X) 9A. AMENDMENT OF SOLICITATION NO
DATA COM SCIENCES, INC. 1806 N. SHARTEL OKLAHOMA CITY, OK 73103	9B. DATED (SEE ITEM 11)
	10A. MODIFICATION OF CONTRACT/ORDER No.: DTFA-02-00-D-01731
	X 10B. DATED (SEE ITEM 13) 11-1-99

CODE

FACILITY CODE

## 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended. [ ] is not extended.  
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
 (a) By completing items 8 and 15, and returning [ ] copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

## 12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

SI	A. THIS CONTRACT ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
XX	C. BILATERAL, CONTRACT CLAUSE 3.10.1-14, CHANGES — TIME AND MATERIALS OR LABOR HOURS, (APRIL 1996).
	D. OTHER (Specify type of modification and authority)
X	E. IMPORTANT: Contractor [ XX ] IS REQUIRED to sign this document and return [ 2 ] copies to the issuing office.

## 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by GCF section headings, including solicitation/contract subject matter where feasible.)

Contract DTFA-02-00-D-01731 is modified as follows:

See Page 2 of 2 for details of changes.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	15B. CONTRACTOR/OFFEROR <i>Gregg Wadley</i> (Signature of person authorized to sign)	15C. DATE SIGNED 6-12-02	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) STEVE RIDGEWAY CONTRACTING OFFICER	16B. UNITED STATES OF AMERICA BY: <i>Steve Ridgeway</i> (Signature of Contracting Officer)	16C. DATE SIGNED 6-19-02
---	--	-----------------------------	---	--	-----------------------------

I. The purpose of this subject modification is to **reflect** hourly rate increases to the **applicable job skill** categories as a result of US Department of Labor Wage Determination **1994-2431**, (Revision **18**), dated **May 31, 2001**. The revised composite rates in Part I, Section B are amended **by the authority of Contract Clause 3.6.2-30**, Fair Labor Standards Act and Service Contract Act—Price Adjustment and Contract Clause 3.10.1-14, **Changes—Time** and Materials or Labor-Hours. retroactive to December **1, 2001**.

II. The following changes are hereby made to the Price Schedule listed in Part **I, Section B, "Supplies** or Services and **Price/Costs"** listed on contract pages 8 through 16.

a. OPTION YEAR TWO (**12-1-01** to **11-30-02**), previously listed on pages 8 thru **10** is hereby deleted in its entirety, and replaced with the revised OPTION **YEAR TWO**, listed on attached contract pages **8R** thru **10R**.

b. OPTION YEAR **THREE** (**12-1-02** to **11-30-03**), previously listed on pages **11** thru **13** is hereby deleted in its entirety, and replaced with the revised OPTION **YEAR THREE**, listed on attached contract pages **11R** thru **13R**.

c. OPTION YEAR FOUR (**12-1-03** to **11-30-04**), previously listed on pages 14 thru 16 is hereby deleted in its entirety, and replaced with the revised **OPTION YEAR FOUR** listed on attached contract pages **14R** thru **16R**.

III. The total "ESTIMATED NET **VALUE**" of this contract modification is **\$1,114,707**. The total "**ESTIMATED**" value of the contract, as reflected in Block **20** of Standard Form **33** is increased from **\$7,138,547**, to **\$8,253,254**.

IV. All other terms and conditions of the original contract, including all modifications issued thereto, remain unchanged and in full **force** and **effect**.

\*\*\*\*\*END\*\*\*\*\*

OPTION YEAR TWO

SCHEDULE OF RATES OPTION YEAR TWO -- (December 1, 2001 through November 30, 2002)

CLIN: Labor Category:		Estimated Annual	Req.	Hourly Composite Rate	Extended Totals.
23 Word Processor I	(Regular Hrs)	50	Hr	515.84	\$ 792.00
33 Word Processor II	(Regular Hrs)	4,800	Hr	\$17.01	\$ 81,648.00
4.3 Word Processor III	(Regular Hrs)	9,500	Hr	\$18.03	\$ 171,285.00
5.3 General Clerk I	(Regular Hrs)	100	Hr	\$17.00	\$ 1,700.00
6.3 General Clerk II	(Regular Hrs)	30,580	Hi-	516.93	\$ 517,719.40
7.3 General Clerk III	(Regular Hrs)	24,440	Hr	\$20.67	\$ 505,174.80
8.3 General Clerk IV	(Regular Hrs)	9,500	Hr	528.49	\$ 270,655.00
9.3 Computer Operator I	(Regular Hrs)	80	Hr	\$17.80	\$ 1,424.00
10.3 Computer Operator II	(Regular Hrs)	80	Hr	521.21	\$ 1,696.80
11.3 Computer Operator III	(Regular Hrs)	80	Hr	\$27.36	\$ 2,188.80
12.3 Computer Operator IV	(Regular Hrs)	80	Hr	\$29.35	\$ 2,348.00
13.3 Key Entry Operator I	(Regular Hrs)	1,880	Hr	\$15.82	\$ 29,741.80
14.3 Key Entry Operator II	(Regular Hrs)	50	Hr	518.99	\$ 949.50
15.3 Peripheral Equipment Operator (Scanner Operator)	(Regular Hrs)	100	Hr	\$19.57	\$ 1,957.00
16.3 Document Preparation Clerk (Scanner Document Prep)	(Regular Hrs)	100	Hr	\$18.76	\$ 1,876.00
17.3 Inspector I (Scanner/QC Operator)	(Regular Hrs)	5,640	Hr	\$16.92	\$ 95,428.80
18.3 Inspector II	(Regular Hrs)	80	Hr	\$21.42	\$ 1,713.60
19.3 Inspector III	(Regular Hrs)	3,840	Hr	\$20.07	\$ 77,068.80
20.3 Inspector IV	(Regular Hrs)	1,960	Hr	\$24.98	\$ 48,960.80
21.3 Film/Tape Librarian	(Regular Hrs)	100	Hr	\$18.87	\$ 1,887.00
22.3 Computer Systems Analysts I	(Regular Hrs)	100	Hr	\$37.51	\$ 3,751.00
23.3 Computer Systems Analysts II	(Regular Hrs)	100	Hr	\$41.63	\$ 4,163.00
24.3 Computer Systems Analysis I	(Regular Hrs)	100	Hr	\$46.84	\$ 4,684.00
25.3 Training Program Assistant I	(Regular Hrs)	1,900	Hr	\$25.30	\$ 48,070.00
26.3 Training Program Assistant II	(Regular Hrs)	50	Hr	\$28.87	\$ 1,443.50
27.3 Training Program Assistant III	(Regular Hrs)	50	Hr	\$32.02	\$ 1,601.00
28.3 Administrative Analysts I	(Regular Hrs)	1,900	Hr	\$25.31	\$ 48,089.00

OPTION YEAR TWO

SCHEDULE OF RATES OPTION YEAR TWO – (December 1, 2001 through November 30, 2002)

CLIN: Labor Category:		Estimated Annual	Req.	Hourly Composite Rate	Extended Totals
29.3 Administrative Analysts II	(Regular Hrs)	50	Hr	\$28.87	\$ 1,443.50
30.3 Licensed Practical Nurse	(Regular Hrs)	80	Hr	\$17.88	\$ 1,430.40
31.3 Licensed Practical Nurse I	(Regular Hrs)	80	Hr	\$17.88	\$ 1,430.40
32.3 Licensed Practical Nurse II	(Regular Hrs)	80	Hr	\$19.70	\$ 1,576.00
33.3 Licensed Practical Nurse III	(Regular Hrs)	80	Hr	\$21.66	\$ 1,732.80
34.3 Registered Nurse I	(Regular Hrs)	80	Hr	\$28.16	\$ 2,252.80
35.3 Registered Nurse II	(Regular Hrs)	80	Hr	\$33.77	\$ 2,701.60
36.3 Registered Nurse III	(Regular Hrs)	80	Hr	\$40.19	\$ 3,215.20
37.3 Registered Nurse IV	(Regular Hrs)	80	Hr	\$47.56	\$ 3,804.80
38.3 Hotline Analyst I	(Regular Hrs)	1,960	Hr	\$32.20	\$ 63,112.00
39.3 Hotline Analyst II	(Regular Hrs)	1,960	Hr	\$33.54	\$ 65,738.40
40.3 Aeromedical Examiner I	(Regular Hrs)	3,800	Hr	\$24.48	\$ 93,024.00
41.3 Aeromedical Examiner II	(Regular Hrs)	100	Hr	\$34.09	\$ 3,409.00
42.3 Computer Programmer I	(Regular Hrs)	100	Hr	\$31.07	\$ 3,107.00
43.3 Computer Programmer II	(Regular Hrs)	100	Hr	\$35.20	\$ 3,520.00
44.3 Computer Programmer III	(Regular Hrs)	100	Hr	\$42.81	\$ 4,281.00
45.3 Computer Programmer IV	(Regular Hrs)	100	Hr	\$46.56	\$ 4,656.00
46.3 Technical Writer I Functional Specialist 9	(Regular Hrs)	50	Hr	\$24.67	\$ 1,233.50
47.3 Technical Writer II Functional Specialist 11	(Regular Hrs)	50	Hr	\$29.72	\$ 1,486.00
48.3 Technical Writer III Functional Specialist 12	(Regular Hrs)	100	Hr	\$35.78	\$ 3,578.00
49.3 Technical Professional I Functional Specialist 13	(Regular Hrs)	100	Hr	\$55.38	\$ 5,538.00
50.3 Technical Professional II Functional Specialist 14	(Regular Hrs)	100	Hr	\$64.95	\$ 6,495.00
51.3 Technical Professional III Functional Specialist 15	(Regular Hrs)	100	Hr	\$75.94	\$ 7,594.00
ESTIMATED DOLLARS 2.3 thru 51.3:					\$ 2,214,375.80

## OPTION YEAR TWO

## SCHEDULE OF RATES OPTION YEAR TWO - (December 1, 2001 through November 30, 2002)

52.3	Overtime Premium Rate (OPR 43% IAW Section C, C2 Definitions (Contractor Fill-in the applicable percentage rate they are proposing). Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 100 hours X OPR % = total dollars for Overtime. NOTE-Actual rate that OPR is applied to will be the Individual rate shown in CUNs 20 through 51.0.	Estimated Annual Req. 100			\$	839.36
53.3	Functional Lead Premium Rate (FLPR 34% IAW Section C, C.2, "Definitions" Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 1,920 hours X FLPR % = total dollars for Functional Lead. NOTE-Actual rate that FLPR is applied to will be the individual rate shown in CUNs 20 through 51.0.	Est 1,920	Hr		\$	12,742.66
54.3	Task Lead Premium Rate (TLP 34% IAW Section C, C.2, "Definitions" Evaluation based on the following calculation: (ETP ÷ ETH) = Average Hourly Rate (AHR): AHR X 1,920 hours X TLP % = total dollars for TASK Lead Premium. NOTE-Actual rate that TLP is applied to will be the individual rate shown in CLINs 20 through 51.0.	Est 1,920	Hr		\$	12,742.66
55.3	Task Supervisor (full time) I (Regular Hrs) In accordance with Definitions in Section C.	Est 100	Hr	\$23.09	\$	2,309.00
56.3	Task Supervisor (full time) II (Regular Hrs) In accordance with Definitions in Section C.	Est 1,920	Hr	\$24.36	\$	46,771.20
57.3	Task Supervisor (full time) III (Regular Hrs) In accordance with Definitions in Section C.	Est 50	Hr	529.90	\$	1,495.00
58.3	Task Supervisor (full time) IV (Regular Hrs) In accordance with Definitions in Section C.	Est 50	Hr	533.32	\$	1,666.00
59.3	Travel and per diem/Subsistence PER YEAR-IAW Section G, and Statement of Work Paragraph 1.12.				\$	2,000.00 (Not-to-Exceed)

NOTE-Reference to CLIN Numbers throughout the rest of the contract shall be to the general CLIN number such as 2.0, 50.0 or 52.0 a reference is to all years and is not a separate option CLIN designation.

OPTION YEAR TWO

SCHEDULE OF RATES OPTION YEAR TWO - (December 1, 2001 through November 30, 2002)

CLIN: Labor Category:	Estimated Annual	Req.	Hourly Composite Rate	Extended Totals
60.1 <del>Administrative</del> Assistant I (Includes <del>Expertise</del> Premium)	79	Hr	\$23.40	\$ 1,848.60
61.1 <del>Administrative</del> Assistant II (Includes <del>Expertise</del> Premium)	5,834	Hr	\$24.00	\$ 140,016.00
62.1 <del>Administrative</del> Assistant III (Includes Expertise Premium)	395	Hr	\$28.15	\$ 11,119.25
63.1 <del>Administrative</del> Assistant IV (Includes Expertise Premium)	2,844	Hr	\$29.24	\$ 83,158.56
OPTION YEAR TWO ESTIMATED TOTAL HOURS:	115,802	EST. TOTAL DOLLARS:	\$	2,450,618.21

OPTION YEAR THREE  
SCHEDULE OF RATES **OPTION YEAR THREE** - (December 1, 2002 through November 30, 2003)

Modification Eight (8)  
Page 11R of 16R

CLIN	Labor Category	Estimated Annual	Req.	Hourly Composite Rate	Extended Totals
24	Word Processor I (Regular Hrs)	50	Hr	\$15.87	\$ 793.50
34	Word Processor II (Regular Hrs)	4,800	Hr	\$17.06	\$ 81,888.00
44	Word Processor III (Regular Hrs)	9,500	Hr	\$18.08	\$ 171,760.00
54	General Clerk I (Regular Hrs)	100	Hr	\$17.03	\$ 1,703.00
64	General Clerk II (Regular Hrs)	30,580	Hr	\$16.97	\$ 518,942.60
74	General Clerk III (Regular Hrs)	24,440	Hr	\$20.72	\$ 506,396.80
84	General Clerk IV (Regular Hrs)	9,500	Hr	\$28.57	\$ 271,415.00
94	Computer Operator I (Regular Hrs)	80	Hr	\$17.85	\$ 1,428.00
104	Computer Operator II (Regular Hrs)	80	Hr	\$21.25	\$ 1,700.00
114	Computer Operator III (Regular Hrs)	80	Hr	\$27.42	\$ 2,193.60
124	Computer Operator IV (Regular Hrs)	80	Hr	\$29.42	\$ 2,353.60
134	Key entry Operator I (Regular Hrs)	1,880	Hr	\$15.85	\$ 29,798.00
144	Key Entry Operator II (Regular Hrs)	50	Hr	\$19.06	\$ 953.00
154	Peripheral Equipment Operator (Scanner Operator) (Regular Hrs)	100	Hr	\$19.64	\$ 1,964.00
164	Document Preparation Clerk (Scanner Document Prep) (Regular Hrs)	100	Hr	\$18.80	\$ 1,880.00
174	Inspector I (Scanner/QC Operator) (Regular Hrs)	5,640	Hr	\$16.98	\$ 95,767.20
184	Inspector II (Regular Hrs)	80	Hr	\$21.49	\$ 1,719.20
194	Inspector III (Regular Hrs)	3,840	Hr	\$20.11	\$ 77,222.40
204	Inspector IV (Regular Hrs)	1,960	Hr	\$25.04	\$ 49,078.40
214	Film/Tape Librarian (Regular Hrs)	100	Hr	\$18.93	\$ 1,893.00
224	Computer Systems Analysts I (Regular Hrs)	100	Hr	\$37.60	\$ 3,760.00
234	Computer Systems Analysts II (Regular Hrs)	100	Hr	\$41.73	\$ 4,173.00
244	Computer Systems Analysts III (Regular Hrs)	100	Hr	\$46.95	\$ 4,695.00
254	Training Program Assistant I (Regular Hrs)	1,900	Hr	\$25.37	\$ 48,203.00
264	Training Program Assistant II (Regular Hrs)	50	Hr	\$28.94	\$ 1,447.00
274	Training Program Assistant III (Regular Hrs)	50	Hr	\$32.12	\$ 1,606.00
284	Administrative Analysts I (Regular Hrs)	1,900	Hr	\$25.38	\$ 48,222.00



OPTION YEAR THREE  
 SCHEDULE OF RATES **OPTION YEAR THREE** - (December 1,2002 **through** November 30,2003)

Modification Eight (8)

Page 12R of 16R

CLIN	Labor Category		Estimated Annual	Req.	Hourly Composite Rate	Extended Totals
29.4	<b>Administrative Analysts II</b>	(Regular Hrs)	50	Hr	\$28.94	\$ 1,447.00
30.4	Licensed Practical Nurse	(Regular Hrs)	80	Hr	\$17.91	\$ 1,432.80
31.4	Licensed Practical Nurse I	(Regular Hrs)	80	Hr	\$17.91	\$ 1,432.80
32.4	Licensed Practical Nurse II	(Regular Hrs)	80	Hr	\$19.74	\$ 1,579.20
33.4	Licensed Practical Nurse III	(Regular Hrs)	80	Hr	\$21.73	\$ 1,738.40
34.4	Registered Nurse I	(Regular Hrs)	80	Hr	\$28.23	\$ 2,258.40
35.4	Registered Nurse II	(Regular Hrs)	80	Hr	\$33.86	\$ 2,708.80
36.4	Registered Nurse III	(Regular Hrs)	80	Hr	\$40.30	\$ 3,224.00
37.4	Registered Nurse IV	(Regular Hrs)	80	Hr	\$47.69	\$ 3,815.20
38.4	Hotline Analyst I	(Regular Hrs)	1,960	Hr	\$32.29	\$ 63,288.40
39.4	Hotline Analyst II	(Regular Hrs)	1,960	Hr	\$33.64	\$ 65,934.40
40.4	Aeromedical Examiner I	(Regular Hrs)	3,800	Hr	\$24.55	\$ 93,290.00
41.4	Aeromedical Examiner II	(Regular Hrs)	100	Hr	\$34.19	\$ 3,419.00
42.4	Computer Programmer I	(Regular Hrs)	100	Hr	\$31.16	\$ 3,116.00
43.4	Computer Programmer II	(Regular Hrs)	100	Hr	\$35.28	\$ 3,528.00
44.4	Computer Programmer III	(Regular Hrs)	100	Hr	\$42.92	\$ 4,292.00
45.4	Computer Programmer IV	(Regular Hrs)	100	Hr	\$46.68	\$ 4,668.00
46.4	Technical Writer I Functional Specialist 9	(Regular Hrs)	50	Hr	\$24.75	\$ 1,237.50
47.4	Technical Writer II Functional Specialist 11	(Regular Hrs)	50	Hr	\$29.82	\$ 1,491.00
48.4	Technical Writer III Functional Specialist 12	(Regular Hrs)	100	Hr	\$35.89	\$ 3,589.00
49.4	Technical Professional I Functional Specialist 13	(Regular Hrs)	100	Hr	\$57.11	\$ 5,711.00
50.4	Technical Professional II Functional Specialist 14	(Regular Hrs)	100	Hr	\$67.02	\$ 6,702.00
51.4	Technical Professional III	(Regular Hrs)	100	Hr	\$78.36	\$ 7,836.00

Estimated Dollars CLIN'S 24 thru 51.4:

\$ 2,220,694.20

## OPTION YEAR THREE

SCHEDULE OF RATES OPTION YEAR THREE (December 1, 2002 through November 30, 2003)

52.4 Overtime Premium Rate (OPR) 43% Est Annual Hours 100 \$ 841.94

IAW Section C, C2 Definitions (Contractor Fill-in the applicable percentage rate they are proposing).

Evaluation based on the following calculation:

$(ETP \div ETH) = \text{Average Hourly Rate (AHR)}$ :  $AHR \times 100 \text{ hours} \times OPR \% = \text{total dollars for Overtime.}$

NOTE-Actual rate that OPR is applied to will be the individual rate shown in CLINs 20 through 51.0.

53.4 Functional Lead Premium Rate 34% Est 1,920 Hr \$ 12,781.82

IAW Section C, C2, "Definitions"

Evaluation based on the following calculation:

$(ETP \div ETH) = \text{Average Hourly Rate (AHR)}$ :  $AHR \times 1,920 \text{ hours} \times FLPR \% = \text{total dollars for Functional Lead.}$

NOTE-Actual rate that FLPR is applied to will be the individual rate shown in CLINs 20 through 51.0.

54.4 Task Lead Premium Rate (TLP) 34% Est 1,920 Hr \$ 12,781.82

IAW Section C, C.2, "Definitions"

Evaluation based on the following calculation:

$(ETP \div ETH) = \text{Average Hourly Rate (AHR)}$ :  $AHR \times 1,920 \text{ hours} \times TLPR \% = \text{total dollars for TASK Lead Premium.}$

NOTE-Actual rate that TLPR is applied to will be the individual rate shown in CLINs 20 through 51.0.

55.4 Task Supervisor (full time) I (Regular Hrs) Est 100 Hr \$ 23.74 \$ 2,374.00

In accordance with Definitions  
In Section C.

56.4 Task Supervisor (full time) II (Regular Hrs) Est 1,920 Hr \$ 25.09 \$ 48,172.80

In accordance with Definitions  
In Section C.

57.4 Task Supervisor (full time) III (Regular Hrs) Est 50 Hr \$ 30.79 \$ 1,539.50

in accordance with Definitions  
In Section C.

58.4 Task Supervisor (full time) IV (Regular Hrs) Est 50 Hr \$ 34.34 1 1,717.00

In accordance with Definitions  
In Section C.

59.4 Travel and per diem/Subsistence

\$2,000.00

PER YEAR-IAW Section G, and

(Not-to-Exceed)

Statement of Work Paragraph I. U

NOTE-Reference to CLIN Numbers throughout the rest of the contract shall be to the general CLIN number such as 2.0, 50.0 or 52.0 a reference is to all years and is not a separate option CLIN designation.

OPTION YEAR THREE

SCHEDULE OF RATES **OPTION** YEAR THREE –(December 1,2002 through November 30,2003)

CUN: Labor Category:	Estimated Annual	Req.	Hourly Composite Rate	Extended Totals
60.1 Administralive Assistant I (Includes <b>Expertise</b> Premium)	79	Hr	\$23.48	\$ 1,854.92
61.1 <b>Administrative Assistant II</b> (Includes Expertise Premium)	5,834	Hr	\$24.06	\$ 140,366.04
62.1 <b>Administrative Assistant III</b> (Includes <b>Expertise</b> Premium)	395	Hr	\$28.22	\$ 11,146.90
63.1 <b>Administrative Assistant IV</b> (Includes <b>Expertise</b> Premium)	2,844	Hr	\$29.34	\$ 83,442.96
OPTION YEAR THREE ESTIMATED TOTAL HOURS: 115,802 EST. TOTAL DOLLARS:				<u>\$ 2,457,605.02</u>

OPTION YEAR FOUR  
SCHEDULE OF RATES OPTION YEAR FOUR -- (December 1, 2003 through November 30, 2004)

Modification Eight(8):  
Page 14R of 16R

CLIN: Labor Category	Estimated Annual	Req.	Hourly Composite Rate	Extended Totals
25 Word Processor I (Regular Hrs)	50	Hr	\$ 15.92	\$ 796.00
35 Word Processor II (Regular Hrs)	4,800	Hr	\$ 17.09	\$ 82,032.00
45 Word Processor III (Regular Hrs)	9,500	Hr	\$ 18.13	\$ 172,235.00
55 General Clerk I (Regular Hrs)	100	Hr	\$ 17.10	\$ 1,710.00
65 General Clerk II (Regular Hrs)	30,580	Hr	\$ 17.02	\$ 520,471.60
75 General Clerk III (Regular Hrs)	24,440	Hr	\$ 20.78	\$ 507,863.20
85 General Clerk IV (Regular Hrs)	9,500	Hr	\$ 28.64	\$ 272,080.00
85 Computer Operator I (Regular Hrs)	80	Hr	\$ 17.90	\$ 1,432.00
10.5 Computer Operator II (Regular Hrs)	80	Hr	\$ 21.29	\$ 1,703.20
11.5 Computer Operator III (Regular Hrs)	80	Hr	\$ 27.49	\$ 2,199.20
12.5 Computer Operator IV (Regular Hrs)	80	Hr	\$ 29.50	\$ 2,360.00
13.5 Key entry Operator I (Regular Hrs)	1,880	Hr	\$ 15.92	\$ 29,929.60
14.5 Key Entry Operator II (Regular Hrs)	50	Hr	\$ 19.11	\$ 955.50
15.5 Peripheral Equipment Operator (Regular Hrs) (Scanner Operator)	100	Hr	\$ 19.69	\$ 1,969.00
16.5 Document Preparation Clerk (Regular Hrs) (Scanner Document Prep)	100	Hr	\$ 18.83	\$ 1,883.00
17.5 Inspector I (Regular Hrs) (Scanner/QC Operator)	5,640	Hr	\$ 17.02	\$ 95,992.80
18.5 Inspector II (Regular Hrs)	80	Hr	\$ 21.52	\$ 1,721.60
19.5 Inspector III (Regular Hrs)	3,840	Hr	\$ 20.17	\$ 77,452.80
20.5 Inspector IV (Regular Hrs)	1,960	Hr	\$ 25.13	\$ 49,254.80
21.5 Film/Tape Librarian (Regular Hrs)	100	Hr	\$ 18.99	\$ 1,899.00
22.5 Computer Systems Analysts I (Regular Hrs)	100	Hr	\$ 37.71	\$ 3,771.00
23.5 Computer Systems Analysts I (Regular Hrs)	100	Hr	\$ 41.84	\$ 4,184.00
24.5 Computer Systems Analysts I (Regular Hrs)	100	Hr	\$ 47.09	\$ 4,709.00
25.5 Training Program Assistant I (Regular Hrs)	1,900	Hr	\$ 25.43	\$ 48,317.00
26.5 Training Program Assistant II (Regular Hrs)	50	Hr	\$ 29.03	\$ 1,451.50
27.5 Training Program Assistant III (Regular Hrs)	50	Hr	\$ 32.19	\$ 1,609.50
28.5 Administrative Analysts I (Regular Hrs)	1,900	Hr	\$ 25.41	\$ 48,279.00

OPTION YEAR FOUR

SCHEDULE OF RATES OPTION YEAR FOUR -- (December 1, 2003 through November 30, 2004)

CLIN: Labor Category		Estimated Annual	Req.	Hourly Composite Rate	Extended Totals
29.5 Administrative Analysts I	(Regular Hrs)	50	Hr	\$ 29.03	\$ 1,451.50
30.5 Uncensed Practical Nurse	(Regular Hrs)	80	Hr	\$ 17.97	\$ 1,437.60
31.5 Licensed Practical Nurse I	(Regular Hrs)	80	Hr	\$ 17.97	\$ 1,437.60
32.5 Licensed Practical Nurse II	(Regular Hrs)	80	Hr	\$ 19.79	\$ 1,583.20
33.5 Licensed Practical Nurse III	(Regular Hrs)	80	Hr	\$ 21.78	\$ 1,742.40
34.5 Registered Nurse I	(Regular Hrs)	80	Hr	\$ 28.30	\$ 2,264.00
35.6 Registered Nurse II	(Regular Hrs)	80	Hr	\$ 33.95	\$ 2,716.00
36.5 Registered Nurse III	(Regular Hrs)	80	Hr	\$ 40.40	\$ 3,232.00
37.5 Registered Nurse IV	(Regular Hrs)	80	Hr	\$ 47.81	\$ 3,824.80
38.5 Hotline Analyst I	(Regular Hrs)	1,960	Hr	\$ 32.36	\$ 63,425.60
39.5 Hotline Analyst II	(Regular Hrs)	1,960	Hr	\$ 33.73	\$ 66,110.80
40.5 Aeromedical Examiner I	(Regular Hrs)	3,800	Hr	\$ 24.61	\$ 93,518.00
41.5 Aeromedical Examiner II	(Regular Hrs)	100	Hr	\$ 34.28	\$ 3,428.00
42.5 Computer Programmer I	(Regular Hrs)	100	Hr	\$ 31.24	\$ 3,124.00
Computer Programmer II	(Regular Hrs)	100	Hr	\$ 35.37	\$ 3,537.00
44.5 Computer Programmer III	(Regular Hrs)	100	Hr	\$ 43.02	\$ 4,302.00
45.5 Computer Programmer IV	(Regular Hrs)	100	Hr	\$ 46.81	\$ 4,681.00
46.5 Technical Writer I Functional Specialist 9	(Regular Hrs)	50	Hr	\$ 24.80	\$ 1,240.00
47.5 Technical Writer II Functional Specialist 11	(Regular Hrs)	50	Hr	\$ 29.89	\$ 1,494.50
48.5 Technical Writer III Functional Specialist 12	(Regular Hrs)	100	Hr	\$ 35.99	\$ 3,599.00
49.5 Technical Professional I Functional Specialist 13	(Regular Hrs)	100	Hr	\$ 58.90	\$ 5,890.00
50.5 Technical Professional II Functional Specialist 14	(Regular Hrs)	100	Hr	\$ 69.15	\$ 6,915.00
51.5 Technical Professional III Functional Specialist 15	(Regular Hrs)	100	Hr	\$ 80.84	\$ 8,084.00
Estimated Dollars 2.5 thru 51.5:					\$ 2,227,299.30

## OPTION YEAR FOUR

SCHEDULE OF RATES **OPTION YEAR FOUR - (December 1, 2003 through November 30, 2004)**

**52.5** Overtime Premium Rate (OPR) 43% Est Annual Hours 100 \$ 844.52

IAW Section C, C2 Definitions (Contractor Fill-in the applicable percentage rate they are proposing).

Evaluation based on the following calculation:

$(ETP \div ETH) = \text{Average Hourly Rate (AHR)}$ :  $AHR \times 100 \text{ hours} \times OPR \% = \text{total dollars for Overtime.}$

NOTE-Actual rate that OPR is applied to will be the individual rate shown in **CLINs 20 through 51.0.**

**53.5** Functional Lead Premium Rate 34% Est 1,920 Hr \$ 12,820.99

IAW Section C., C.2, "Definitions"

Evaluation based on the following calculation:

$(ETP \div ETH) = \text{Average Hourly Rate (AHR)}$ :  $AHR \times 1,920 \text{ hours} \times FLPR \% = \text{total dollars for Functional Lead.}$

NOTE-Actual rate that FLPR is applied to will be the individual rate shown in **CLINs 20 through 51.0.**

**54.5** Task Lead Premium Rate (TLP) 34% Est 1,920 Hr \$ 12,820.99

IAW Section C., C.2, "Definitions"

Evaluation based on the following calculation:

$(ETP \div ETH) = \text{Average Hourly Rate (AHR)}$ :  $AHR \times 1,920 \text{ hours} \times TLP \% = \text{total dollars for TASK Lead Premium.}$

NOTE-Actual rate that TLP is applied to will be the Individual rate shown in **CLINs 20 through 51.0.**

**55.5** Task Supervisor (full time) I (Regular Hrs) Est 100 Hr \$ 24.45 \$ 2,445.00  
In accordance with Definitions  
In Section C

**56.5** Task Supervisor (full time) II (Regular Hrs) Est 1,920 Hr \$ 25.84 \$ 49,612.80  
In accordance with Definitions  
In Section C

**57.5** Task Supervisor (full time) III (Regular Hrs) Est 50 Hr \$ 31.73 \$ 1,586.50  
In accordance with Definitions  
In Section C

**58.5** Task Supervisor (full time) IV (Regular Hrs) Est 50 Hr \$ 35.38 \$ 1,769.00  
In accordance with Definitions  
In Section C

**59.5** Travel and per diem/Subsistence \$2,000.00  
PER YEAR-IAW Section G, and (Not-to-Exceed)  
Statement of Work Paragraph 1.12.

NOTE-Reference to CLIN Numbers throughout the rest of the contract shall be to the general CLIN number such as 2.0, 50.0 or 52.0 as reference is to all years and is not a separate option CLIN designation.

OPTION YEAR FOUR

SCHEDULE OF RATES OPTION YEAR FOUR —(December 1, 2003 through November 30, 2004)

CLIN: Labor Category:	Estimated Annual	Req.	Hourly Composite Rate	Extended Totals
60.1 Administrative Assistant I (Includes Expertise Premium)	79	Hr	523.52	\$ 1,858.08
61.1 Administrative Assistant II (Includes Expertise Premium)	5,834	Hr	\$24.11	\$ 140,657.74
62.1 Administrative Assistant III (Includes Expertise Premium)	395	Hr	\$28.29	\$ 11,174.55
63.1 Administrative Assistant IV (Includes Expertise Premium)	2,844	Hr	\$29.41	\$ 83,642.04
OPTION YEAR FOUR ESTIMATED TOTAL HOURS:	115,802		EST. TOTAL DOLLARS:	\$ 2,464,631.71

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. <b>MODIFICATION NINE (9)</b>		3. EFFECTIVE DATE <b>12/1/2002</b>		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. <i>(If applicable)</i>		6. ISSUED BY <b>FAA, MIKE MONRONEY AERONAUTICAL CENTER CENTER ACQUISITION DIVISION AMQ-340 PO BOX 25062 OKLAHOMA CITY OK 73125-4932</b>		7. ADMINISTERED BY <i>(If other than Item 6)</i> CODE	
8. NAME AND ADDRESS OF CONTRACTOR <i>(No. street, county, State, and ZIP Code)</i> <b>DataCom Sciences, Inc. 7100 N. CLASSEN BLVD SUITE 400 OKLAHOMA CITY OK 73116</b>		(✓)		9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED <i>(SEE ITEM 11)</i>	
				10A. MODIFICATION OF CONTRACT/ORDER NO. <b>DTFA-02-00-D-01731</b>	
				10B. DATED <i>(SEE ITEM 13)</i> <b>11-1-99</b>	
CODE		FACILITY CODE			

# 11. THIS ITEM APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) by completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

N/A

# 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: <i>(Specify authority)</i> <b>THE</b> CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT <b>THE</b> ADMINISTRATIVE CHANGES <i>(such as changes in paying office, appropriation data, etc.)</i> SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b):
XX	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: BILATERAL, CONTRACT CLAUSE 3.10.1-14, CHANGES-TIME AND MATERIALS OR LABOR HOURS, (APRIL 1996)
	D. OTHER <i>(Specify type of modification and authority)</i>

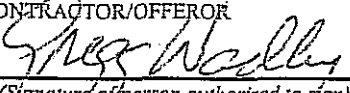
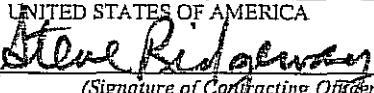
E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION *(Organized by UCF section headings, including solicitation/contract subject matter where feasible)*

**CONTRACT DTFA-02-00-D-01731 IS MODIFIED AS FOLLOWS:**

**See Page 2 of 2 for details of changes.**

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER <i>(Type or print)</i>  Gregg Wadley, President		16A. NAME AND TITLE OF CONTRACTING OFFICER <i>(Type or print)</i> <b>STEVE RIDGEWAY CONTRACTING OFFICER</b>	
15B. CONTRACTOR/OFFEROR  <i>(Signature of person authorized to sign)</i>	15C. DATE SIGNED <b>Dec 1, 2002</b>	16B. UNITED STATES OF AMERICA  <i>(Signature of Contracting Officer)</i>	16C. DATE SIGNED <b>12-3-02</b>

EXCEPTION TO SF 30  
APPROVED BY OIRM 11-84

30-105-04

STANDARD FORM 30 (REV. 10-83)  
Prescribed by GSA  
FAR (40 CFR) 53.243



- I.** The purposes of this subject modification are to (a) extend the contract period set forth in Clause **F.1**, Contract Period (**CLA.1604**) from December 1, 2002, through November 30, 2003, and @) reflect hourly rate increases to the applicable job **skill** categories as a result of U.S. Department of **Labor** Wage Determination 1994-2431, (Revision **19**), dated June 7, **2002**. The revised composite rates in Part **I**, Section **B** are amended by the authority of Contract Clause 3.6.2-30. Fair Labor Standards Act and Service Contract Act-Price Adjustment and Contract Clause 3.10.1-14, Changes-Time and Materials or Labor Hours.
- II.** The following changes are made to the Price Schedule listed in Part **I**, Section **B**, "Supplies or Services and **Price/Costs**" listed on contract pages **11R** through **16(a)R**.
- a. **OPTION YEAR THREE (12-1-02 to 11-30-03)**, previously listed on pages **11R** through **13(a)R** are hereby deleted in their **entirety**, and replaced with revised **OPTION YEAR THREE**, listed on attached contract pages **11R1** through **15R1**.
- b. **OPTION YEAR FOUR (12-1-03 to 11-30-04)**, previously listed on pages **14R** through **16(a)R** are hereby deleted in their entirety, and replaced with revised **OPTION YEAR FOUR**, listed on attached contract pages **16R1** through **20R1**.
- III.** The total "ESTIMATED NET VALUE" of this contract modification is \$2,616,636. The total "**ESTIMATED**" value of the contract, as reflected in **Block 20** of Standard Form 33 is increased from \$ 8,253,254 to \$10,869,890.
- IV.** The following change is hereby made to Part **III**, Section **J**, "List of Attachments" (contract page 35).
- a. For **OPTION YEAR THREE**, December 1, 2002, through November 30, 2003, please insert **ATTACHMENT 6, "Register of Wage Determination Under the Service Contract Act-No. 1994-2431 (Rev. 19), dated 6-7-2002."**
- V.** All other terms and conditions of the original contract, including all modifications issued thereto, remain unchanged and in full force and effect.

\*\*\*\*\***END**\*\*\*\*\*

OPTION YEAR THREE

Modification Nine (9)

Page 11R1 of 20R1

SCHEDULE OF RATES OPTION YEAR THREE-(December1,2002 through November 30,2003)

Labor Category	Regular Hrs (RH)	Estimated Annual Requirement in RH	Hourly Composite Rate	Extended Totals
Word Processor I	2 RH	50	\$ 16.10	\$ 805.00
Word Processor II	3 RH	4,800	\$ 17.30	\$ 83,040.00
Word Processor III	4 RH	9,500	\$ 18.33	\$ 174,135.00
General Clerk I	5 RH	100	\$ 17.69	\$ 1,769.00
General Clerk II	6 RH	30,580	\$ 17.67	\$ 540,348.60
General Clerk III	7 RH	24,440	\$ 21.41	\$ 523,260.40
General Clerk IV	8 RH	9,500	\$ 29.71	\$ 282,245.00
Computer Operator I	9 RH	80	\$ 18.50	\$ 1,480.00
Computer Operator II	10 RH	80	\$ 22.01	\$ 1,760.80
Computer Operator III	11 RH	80	\$ 28.39	\$ 2,271.20
Computer Operator IV	12 RH	80	\$ 30.29	\$ 2,423.20
Key Entry Operator I	13 RH	1,880	\$ 16.12	\$ 30,305.60
Key Entry Operator II	14 RH	50	\$ 19.33	\$ 966.50
Peripheral Equip Opr (Scanner Operator)	15 RH	100	\$ 20.36	\$ 2,036.00
Document Preparation Clrk (Scanner Document Prep)	16 RH	100	\$ 20.18	\$ 2,018.00
Inspector I (Scanner/QC Operator)	17 RH	5,640	\$ 17.55	\$ 98,982.00
inspector II	18 RH	80	\$ 21.53	\$ 1,722.40
Inspector III	19 RH	3,840	\$ 20.43	\$ 78,451.20
Inspector IV	20 RH	1,960	\$ 26.98	\$ 52,880.80
Film/Tape Librarian	21 RH	100	\$ 20.30	\$ 2,030.00

OPTION YEAR THREE

Modification Nine (9)  
Page 12R1 of 20R1

SCHEDULE OF FATES OPTION YEAR THREE-(December 1,2002 through November 30,2003)

Labor Category	Regular Hrs (RH)	Estimated Annual Requirement in RH	Hourly Comoosite Rate	Extended Totals
Computer Systems Analyst I	22 RH	100 \$	39.80 \$	3,980.00
Computer Systems Analyst II	23 RH	100 \$	44.17 \$	4,417.00
Computer Systems Analyst III	24 RH	100 \$	47.11 \$	4,711.00
Training Program Assistant I	25 RH	1,900 \$	26.21 \$	49,799.00
Training Program Assistant II	26 RH	50 \$	29.78 \$	1,489.00
Training Program Assistant III	27 RH	50 \$	33.26 \$	1,663.00
Administrative Analyst I	28 RH	1,900 \$	26.22 \$	49,818.00
Administrative Analyst II	29 RH	50 \$	29.78 \$	1,489.00
Licensed Practical Nurse	30 RH	80 \$	19.20 \$	1,536.00
Licensed Practical Nurse I	31 RH	80 \$	19.20 \$	1,536.00
Licensed Practical Nurse II	32 RH	80 \$	21.17 \$	1,693.60
Licensed Practical Nurse III	33 RH	80 \$	23.31 \$	1,864.80
Registered Nurse I	34 RH	80 \$	29.07 \$	2,325.60
Registered Nurse II	35 RH	80 \$	34.85 \$	2,788.00
Registered Nurse III	36 RH	80 \$	41.46 \$	3,316.80
Registered Nurse IV	37 RH	80 \$	49.06 \$	3,924.80
Hotline Analyst I	38 RH	1,960 \$	33.40 \$	65,464.00
Hotline Analyst II	39 RH	1,960 \$	34.77 \$	68,149.20
Aeromedical Examiner I	40 RH	3,800 \$	24.55 \$	93,290.00
Aeromedical Examiner II	41 RH	100 \$	34.35 \$	3,435.00
Computer Programmer I	42 RH	100 \$	33.47 \$	3,347.00

OPTION YEAR THREE

Modification Nine (9)  
Page 13R1 of 20R1

SCHEDULE OF RATES OPTION YEAR THREE-(December 1, 2002 through November 30, 2003)

Labor Category	Regular Hrs (RH)	Estimated Annual Requirement in RH	Hourly Composite Rate	Extended Totals
Computer Programmer II	43 RH	100	\$ 37.91	\$ 3,791.00
Computer Programmer III	44 RH	100	\$ 45.42	\$ 4,542.00
Computer Programmer IV	45 RH	100	\$ 46.84	\$ 4,684.00
Technical Writer I Functional Specialist 9	46 RH	50	\$ 25.00	\$ 1,250.00
Technical Writer II Functional Specialist 11	47 RH	50	\$ 30.07	\$ 1,503.50
Technical Writer III Functional Specialist 12	48 RH	100	\$ 36.05	\$ 3,605.00
Technical Professional I Functional Specialist 13	49 RH	100	\$ 57.11	\$ 5,711.00
Technical Professional II Functional Specialist 14	50 RH	100	\$ 67.02	\$ 6,702.00
Technical Professional III Functional Specialist 15	51 RH	100	\$ 78.36	\$ 7,836.00
Overtime Premium Rate (OPR) IAW Section C.C.2 Definitions (Contractor.Fill-in the applicable percentage rate they are proposing). Evaluation based on the following calculation: <b>(ETP+ETH)=Average</b> Hourly Rate (AHR). AHR x 10 hours x <b>OPR%=total dollars for Overtime</b> NOTE-Actual rate that OPR <i>is</i> applied to will be the individual rate shown in CLINs 2.0 through 51.0	52 43%	100	\$	841.94

OPTION YEAR THREE

Modification Nine (9)  
Page ~~14R1~~ of ~~20R1~~

SCHEDULE OF RATES OPTION YEARTHREE-(December 1,2002 through November 30,2003)

Labor Category	Regular Hrs (RH)		Estimated Annual Requirement in RH	Hourly Composite Rate	Extended Totals
Functional Lead Premium Rate IAW Section c., <del>C.2</del> , "Definitions" Evaluation based on the following calculation: <del>(ETP+ETH)=Average</del> Hourly Rate (AHR): AHR x 1,920 x <del>FLPR%</del> = total dollars for Functional Lead. NOTE-Actual rate the FLPR is applied to will be the individual rate shown in CLINs 2.0 through 51.0	53	34%	1,920	\$	12,781.82
Task Lead Premium Rate (TLP) IAW Section <del>C.,C.2</del> , "Definitions" Evaluation based on the following calculation: <del>(ETP+ETH)=Average</del> Hourly Rate (AHR): AHR x 1,920 x <del>TLPR%</del> =total dollars for Task Lead Premium. NOTE- Actual rate that TLPR is applied to will be the individual rate shown om <del>CLINs</del> 2.0 through 51.0	54	34%	1,920	\$	12,781.82
Task Supervisor (full time) I In accordance with Definitions in Section C	55	RH	100	\$ 23.74	\$ 2,374.00
Task Supervisor (full time) II In accordance with Definitions in Section C	56	RH	1,920	\$ 25.09	\$ 48,172.80
Task <del>Supervisor</del> (full time) III In accordance with Definitions in Section C	57	RH	50	\$ 30.79	\$ 1,539.50
Task Supervisor (full time) IV In accordance with Definitions in Section C	58	RH	50	\$ 34.34	\$ 1,717.00
Travel and per diem/Subsistence PER YEAR-IAW Section G, and Statement of Work Paragraph 1.12	59				\$ 2,000.00 (Not-to-Exceed)

OPTION YEAR THREE

Modification Nine (9)  
Page 15R1 of 20R1

SCHEDULE OF RATES OPTION YEAR THREE-(December 1,2002 through November 30,2003)

Labor Category	Regular Hrs (RH)	Estimated Annual Requirement in RH	Hourly Composite Rate	Extended Totals
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NOTE-Reference to **CLIN** Numbers throughout the rest of the contract shall be to the general CLIN number such as **2.0, 50.0** or **52.0**. A reference is to all years and is not a separate option CLIN designation.

Administrative Assistant I	60	RH	79	\$	24.23	\$	1,914.17
Administrative Assistant II	61	RH	5,834	\$	24.37	\$	142,174.58
Administrative Assistant III	62	RH	395	\$	28.22	\$	11,146.90
Administrative Assistant IV	63	RH	2,844	\$	30.45	\$	86,599.80

OPTION YEAR THREE ESTIMATED TOTAL HOURS: 121,862

Estimated Total Dollars \$ 2,616,636.33

OPTION YEAR FOUR

Modification Nine (9)  
Page 16R1 of 20R1

SCHEDULE OF RATES OPTION YEAR FOUR-(December 1,2003 through November 30,2004)

Labor Category	Regular Hrs (RH)	Estimated Annual Requirement in RH	Hourly Composite Rate	Extended Totals
Word Processor I	2 RH	50 \$	16.15 \$	807.50
Word Processor II	3 RH	4,800 \$	17.33 \$	83,184.00
Word Processor III	4 RH	9,500 \$	18.38 \$	174,610.00
General Clerk I	5 RH	100 \$	17.76 \$	1,776.00
General Clerk II	6 RH	30,580 \$	17.72 \$	541,877.60
General Clerk III	7 RH	24,440 \$	21.47 \$	524,726.80
General Clerk IV	8 RH	9,500 \$	29.78 \$	282,910.00
Computer Operator I	9 RH	80 \$	18.55 \$	1,484.00
Computer Operator II	10 RH	80 \$	22.05 \$	1,764.00
Computer Operator III	11 RH	80 \$	28.46 \$	2,276.80
Computer Operator IV	12 RH	80 \$	30.37 \$	2,429.60
Key Entry Operator I	13 RH	1,880 \$	16.19 \$	30,437.20
Key Entry Operator II	14 RH	50 \$	19.38 \$	969.00
Peripheral Equip Opr (Scanner Operator)	15 RH	100 \$	20.40 \$	2,040.00
Document Preparation Clrk (Scanner Document Prep)	16 RH	100 \$	20.21 \$	2,021.00
Inspector I (Scanner/QC Operator)	17 RH	5,640 \$	17.59 \$	99,207.60
Inspector II	18 RH	80 \$	21.56 \$	1,724.80
Inspector III	19 RH	3,840 \$	20.49 \$	78,681.60
Inspector IV	20 RH	1,960 \$	27.07 \$	53,057.20
Film/Tape Librarian	21 RH	100 \$	20.36 \$	2,036.00

OPTION YEAR FOUR

Modification Nine (9)  
Page 17R1 of 20R1

SCHEDULE OF RATES OPTION YEAR FOUR---(December 1,2003 through November 30,2004)

Labor Category		Regular Hrs (RH)	Estimated Annual Requirement in RH		Hourly Composite Rate		Extended Totals
Computer Systems Analyst I	22	RH	100	\$	39.91	\$	3,991.00
Computer Systems Analyst II	23	RH	100	\$	44.28	\$	4,428.00
Computer Systems Analyst III	24	RH	100	\$	47.25	\$	4,725.00
Training Program Assistant I	25	RH	1,900	\$	26.27	\$	49,913.00
Training Program Assistant II	26	RH	50	\$	29.87	\$	1,493.50
Training Program Assistant III	27	RH	50	\$	33.33	\$	1,666.50
Administrative Analyst I	28	RH	1,900	\$	26.25	\$	49,875.00
Administrative Analyst II	29	RH	50	\$	29.87	\$	1,493.50
Licensed Practical Nurse	30	RH	80	\$	19.26	\$	1,540.80
Licensed Practical Nurse I	31	RH	80	\$	19.26	\$	1,540.80
Licensed Practical Nurse II	32	RH	80	\$	21.22	\$	1,697.60
Licensed Practical Nurse III	33	RH	80	\$	23.36	\$	1,868.80
Registered Nurse I	34	RH	80	\$	29.14	\$	2,331.20
Registered Nurse II	35	RH	80	\$	34.94	\$	2,795.20
Registered Nurse III	36	RH	80	\$	41.56	\$	3,324.80
Registered Nurse IV	37	RH	80	\$	49.18	\$	3,934.40
Hotline Analyst I	38	RH	1,960	\$	33.47	\$	65,601.20
Hotline Analyst II	39	RH	1,960	\$	34.86	\$	68,325.60
Aeromedical Examiner I	40	RH	3,800	\$	24.61	\$	93,518.00
Aeromedical Examiner II	41	RH	100	\$	34.44	\$	3,444.00
Computer Programmer I	42	RH	100	\$	33.55	\$	3,355.00



OPTION YEAR FOUR

Modification Nine (9)  
Page ~~18R1~~ of ~~20R1~~

SCHEDULE OF RATES OPTION YEAR FOUR--(December 1,2003 through November 30,2004)

Labor Category	Regular Hrs (RH)	Estimated Annual Requirement in RH	Hourly Composite Rate	Extended Totals
Computer Programmer <b>II</b>	<b>43</b>	<b>RH</b>	<b>100 \$ 38.00 \$</b>	<b>3,800.00</b>
Computer Programmer <b>III</b>	<b>44</b>	<b>RH</b>	<b>100 \$ 45.52 \$</b>	<b>4,552.00</b>
Computer Programmer <b>IV</b>	<b>45</b>	<b>RH</b>	<b>100 \$ 46.97 \$</b>	<b>4,697.00</b>
Technical Writer I Functional Specialist 9	<b>46</b>	<b>RH</b>	<b>50 \$ 25.05 \$</b>	<b>1,252.50</b>
Technical Writer <b>II</b> Functional Specialist 11	<b>47</b>	<b>RH</b>	<b>50 \$ 30.14 \$</b>	<b>1,507.00</b>
Technical Writer <b>III</b> Functional Specialist 12	<b>48</b>	<b>RH</b>	<b>100 \$ 36.15 \$</b>	<b>3,615.00</b>
Technical Professional <b>I</b> Functional Specialist 13	<b>49</b>	<b>RH</b>	<b>100 \$ 58.90 \$</b>	<b>5,890.00</b>
Technical Professional <b>II</b> Functional Specialist 14	<b>50</b>	<b>RH</b>	<b>100 \$ 69.15 \$</b>	<b>6,915.00</b>
Technical Professional <b>III</b> Functional Specialist 15	<b>51</b>	<b>RH</b>	<b>100 \$ 80.84 \$</b>	<b>8,084.00</b>
Overtime Premium Rate (DPR) IAW Section C.C.2 Definitions (Contractor Fill-in the applicable percentage rate they are proposing). Evaluation based on the following calculation: <b>(ETP+ETH)=Average</b> Hourly Rate (AHR). <b>AHR x 10 hours x</b> <b>OPR%=total</b> dollars for Overtime NOTE-Actual rate that OPR is applied to will be the individual rate shown in <b>CLINs</b> 2.0 through <b>51.0</b>	<b>52</b>	<b>43%</b>	<b>100 \$</b>	<b>844.52</b>

OPTION YEAR FOUR

Modification Nine (9)  
Page ~~19R1~~ of ~~20R1~~

SCHEDULE OF RATES OPTION YEAR FOUR---(December I, 2003 through November 30,2004)

Labor Category	Regular Hrs (RH)	Estimated Annual Requirement in RH	Hourly Composite Rate	Extended Totals
Functional Lead Premium Rate <del>IAW</del> Section <del>C., C.2</del> , "Definitions" Evaluation based on the following calculation: <del>(ETP+ETH)=Average</del> Hourly Rate (AHR): AHR x 1,920 x <del>FLPR%</del> = total dollars for Functional Lead. <b>NOTE-Actual</b> rate the FLPR <del>is</del> applied to will be the individual rate shown in <b>CLINs</b> 2.0 through 51.0	53	34%	1,920	\$ 12,820.99
Task Lead Premium Rate (TLP) <del>IAW</del> Section <del>C., C.2</del> , "Definitions" Evaluation based on the following calculation: <del>(ETP+ETH)=Average</del> Hourly Rate (AHR): AHR x 1,920 x <del>TLPR%</del> = total dollars for Task Lead Premium. <b>NOTE-</b> Actual rate that TLPR is applied to will be the individual rate shown om <b>CLINs</b> 2.0 through 51.0	54	34%	1,920	\$ 12,820.99
Task Supervisor (full time) I In accordance with Definitions in Section C	55	RH	100 \$	24.45 \$ 2,445.00
Task Supervisor (full time) II In accordance with Definitions in Section C	56	RH	1,920 \$	25.84 \$ 49,612.80
Task Supervisor (full time) III In accordance with Definitions in Section C	57	RH	50 \$	31.73 \$ 1,586.50
Task Supervisor (full time) IV In accordance with Definitions in Section C	58	RH	50 \$	35.38 \$ 1,769.00
Travel and per diem/Subsistence PER YEAR- <del>IAW</del> Section G, and Statement of Work Paragraph 1.12	59			\$ 2,000.00 (Not-to-Exceed)

OPTION YEAR FOUR

Modification Nine (9)  
Page ~~20R1~~ of ~~20R1~~

SCHEDULE OF RATES OPTION YEAR FOUR--(December **1,2003** through November **30,2004**)

Labor Category	Regular Hrs (RH)	Estimated Annual Requirement in RH	Hourly Composite Rate	Extended Totals
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NOTE-Reference to CLIN Numbers throughout the rest of the contract shall be to the general CLIN number such as **2.0, 50.0** or **52.0**. A reference is to all years and is not a separate option CLIN designation.

Administrative Assistant I	<b>60</b>	RH	<b>79</b> \$	<b>24.27</b> \$	<b>1,917.33</b>
Administrative Assistant II	61	RH	<b>5,834</b> \$	<b>24.42</b> \$	<b>142,466.28</b>
Administrative Assistant III	<b>62</b>	RH	<b>395</b> \$	<b>28.29</b> \$	<b>11,174.55</b>
Administrative Assistant IV	<b>63</b>	RH	<b>2,844</b> \$	<b>30.52</b> \$	<b>86,798.88</b>

OPTION YEAR FOUR ESTIMATED TOTAL HOURS: **121,862**

Estimated Total Dollars **\$ 2,625,452.94**

## AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE  
PAGE 1 OF PAGES 2

2. AMENDMENT/MODIFICATION NO MODIFICATION TEN (10)	3. EFFECTIVE DATE OCTOBER 1, 2003	4. REQUISITION/PURCHASE REQ NO.	5. PROJECTNO (If applicable)
6. ISSUED BY CODE	7. ADMINISTERED BY (If other than Item 6) CODE		
FAA, MIKE MONRONEY AERONAUTICAL CENTER CENTER ACQUISITION DMSION AMQ-340 P O BOX 25082 OKLAHOMA CITY OK 73125-4932			

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	(X)	9A. AMENDMENT OF SOLICITATION NO
DATACOM SCIENCES, INC. 7100 N. CLASSEN BLVD., SUITE 400 OKLAHOMA CITY, OK 73116		9B. DATED (SEE ITEM 11)
	X	10A. MODIFICATION OF CONTRACT/ORDER No.: DTFA-02-00-D-01731
		10B. DATED (SEE ITEM 13) 11-1-99
CODE	FACILITY CODE	

## 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [ ] is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing Items 8 and 15, and returning [ ] copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

## 12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
XX	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C.
	D. OTHER (Specify type of modification and authority)
X	E. IMPORTANT: Contractor [ X ] IS NOT required to sign this document and return copies to the issuing office.

## 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Contract DTFA-02-00-D-01731 is modified as follows:

See page two for details of changes.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
	STEVE RIDGEWAY CONTRACTING OFFICER
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED
(Signature of person authorized to sign)	16B. UNITED STATES OF AMERICA BY: <i>Steve Ridgeway</i> (Signature of Contracting Officer)
	16C. DATE SIGNED 10-3-03

- A. **Due** to the security residency requirement set forth in FAA Order 1600-72 which is covered by CLA (local clause) **4554**, a contract modification is issued to incorporate the revised security procedures effective immediately.
- B. **Part I - Section H - Special Contract Requirements**, contract page 29:  
ADD: pages **29a** and **29b**, H.29, "SECURITY – ESCORTED ACCESS ONLY (SEPT 2003)  
CLA. 4553" (attached).  
ADD: page **29c, 29d** and **29e**, H.30 "SECURITY – **UNESCORTED** ACCESS (SEPT 2003)  
CLA. **4554**" (attached).
- C. **Part II - Section I--Contract Clauses, as referenced in Modification Two (2) of the contract:**  
**DELETE: AMS Clause 3.13-8, "FOREIGN NATIONALS AND CONTRACTOR EMPLOYEES (FEB 2000)"**
- D. The total estimated value of the contract remains unchanged.
- E. Except as provided herein, **all** other terms and conditions of contract DTFA-02-00-D-01731, remain unchanged and in full **force** and effect.

\*\*\*\*\*

(a) Definitions.

(1) Access - In general the term "access" is defined as the ability to physically enter or pass through an FAA area or a facility; or having the physical ability or authority to obtain FAA sensitive information, materials or resources. In relation to classified information, the ability, authority or opportunity to obtain knowledge of such information or materials.

(2) Classified information - means official information or material that requires protection in the interest of national security and is classified for such purpose by appropriate classification authority in accordance with the provisions of Executive Order 12958, Classified National Security Information, in accordance with the provisions of Executive Order 12968, Access to Classified Information.

(3) Contractor employee as used for personnel security - any person employed as or by a contractor, subcontractor or consultant in support of the FAA.

(4) FAA Facility as it applies to personnel security - any manned or unmanned building, structure, warehouse, appendage, storage area, utilities, and components, which, when related by function and location form an operating entity owned, operated, or controlled by the FAA.

(5) Operating Office - a FAA line of business, an office or service in FAA headquarters, or a FAA division level organization in a region or center.

(6) Resources - FAA resources includes a physical plant, information databases including hardware and software, as well as manual records pertaining to agency mission or personnel.

(7) Sensitive Information - any information which if subject to unauthorized access, modification, loss, or misuse could adversely affect the national interest, the conduct of Federal programs, or the privacy to which individuals are entitled under Section 552a of Title 5, United States Code (the Privacy Act), but which has not been specifically authorized under criteria established by an Executive Order or an Act of Congress to be kept secret in the interest of national defense or foreign policy. Sensitive data also includes proprietary data.

(b) It has been determined by the operating office, in conjunction with the Servicing Security Element (SSE), and in accordance with FAA Order 1600.72, that all positions under this contract are low risk (as designated on the FAA Form 1600-77) and seasonal, per diem, temporary, or intermittent and will not exceed 180 days in either a single assignment or a series of **assignments** and will be exempt from investigation. Therefore, all services or work performed under this contract that are performed at an FAA facility or that involve access to FAA sensitive information, restricted areas, or resources will be done only while under the escort of an authorized FAA employee or an appropriately cleared contractor employee.

(c) This determination does not preclude the SSE from investigating contractor employees under the normal investigative requirements, if it is determined that the contractor employee will require unescorted access to sensitive FAA information, resources and Automated Information Systems, and/or unescorted access to FAA facilities.

(d) If it is determined that the contractor's employees require an investigation, then this contract will be modified to include the applicable security and suitability clauses.

(e) It is the responsibility of the escort to keep the escort-required contractor employee or other person in plain view at all times and must be constantly aware of the contractor employee's or other person's actions. The contractor will not allow any contractor employee unescorted access to **FAA** facilities, restricted areas, sensitive information or resources.

(f) The contract employee shall not have access to classified information.

(g) For all foreign nationals requiring escorted access to an **FAA** facility under this contract, the contractor shall furnish the following information to AMC-700, Security and Investigations Division, one week in advance of their proposed escorted access: name, **alias(es)**, SSN, date and place of birth, **country(ies)** of citizenship, alien registration number, date and place of entry into the US, contract name and contract number.

(h) The contract employee shall comply with all applicable DOT, **FAA**, and local security directives while performing work under this contract.

End of clause.

## (a) Definitions.

(1) Access - In general the term 'access' is defined as the ability to physically enter or pass through an FAA area or a facility; or having the physical ability or authority to obtain FAA sensitive information, materials or resources. In relation to classified information, the ability, authority or opportunity to obtain knowledge of such information or materials.

(2) Classified information - means official information or material that requires protection in the interest of national security and is classified for such purpose by appropriate classification authority in accordance with the provisions of Executive Order 12958, Classified National Security Information, in accordance with the provisions of Executive Order 12968, Access to Classified.

(3) Contractor employee as used for personnel security - any person employed as or by a contractor, subcontractor or consultant in support of the FAA.

(4) FAA Facility as it applies to personnel security - any manned or unmanned building, structure, warehouse, appendage, storage area, utilities, and components, which, when related by function and location form an operating entity owned, operated, or controlled by the FAA.

(5) Operating Office - a FAA line of business, an office or service in FAA headquarters, or a FAA division level organization in a region or center.

(6) Resources - FAA resources include a physical plant, information databases including hardware and software, as well as manual records pertaining to agency mission or personnel.

(7) Sensitive Information - any information which if subject to unauthorized access, modification, loss, or misuse could adversely affect the national interest, the conduct of Federal programs, or the privacy to which individuals are entitled under Section 552a of Title 5, United States Code (the Privacy Act), but which has not been specifically authorized under criteria established by an Executive Order or an Act of Congress to be kept secret in the interest of national defense or foreign policy. Sensitive data also includes proprietary data.

(8) Servicing Security Element - the FAA headquarters, region, or center organizational element, which is responsible for providing security services to a particular activity.

(b) This clause applies to the extent that this contract requires contractor employees, subcontractors, or consultants to have access to FAA: (1) facilities, (2) sensitive information, and/or (3) resources regardless of the location where such access occurs, and none of the exceptions listed in FAA Order 1600.72, Chapter 4, paragraph 403g, 403i-1 and/or 409, pertain.

(c) Consistent with FAA Order 1600.72, the FAA Servicing Security Element (SSE) has approved designated risk levels for the following positions under the contract:

PositionRisk Level

ALL CATEGORIES ARE CONSIDERED RISK LEVEL

5

(d) Not later than 30 days after contract award (or date of modification, if this provision is included by modification to an existing contract), for each employee in a listed position, provided, no previous background investigations can be supported as described below, the contractor shall submit the following documentation to the SSE for an employment suitability determination.

(1) Standard Form (SF) 85P, Questionnaire for Public Trust Positions, revised September 1995. The SF 85P shall be completed (all questions answered) in accordance with the instruction sheet.

(2) One single sheet fingerprint card (FD-258). The FAA SSE will provide information pertaining to the location of fingerprinting facilities. All fingerprint charts shall be written in ink or typewritten with all answerable question blocks completed, and shall be signed and dated within the 60-day period preceding the submission.



(3) The type of investigation conducted will be determined by the position risk level designation for all duties, functions, and/or tasks performed and shall serve as the basis for granting a favorable employment suitability authorization as described in FAA Order 1600.72. If an employee has had a previous background investigation completed by a federal Government entity, which meets the requirements of Chapter 4 of FAA Order 1600.72, it will be accepted by the FAA, however, the FAA reserves the right to conduct further investigations, if necessary. For each employee for whom a previous background investigation was completed the Contractor shall provide, in writing to the **SSE**, the name, date of birth, place of birth, and social security number of the employee, the name of the investigating entity and approximate date the previous background investigation was completed.

(4) The Contractor shall submit the required information with a transmittal letter referencing the contract number and this request to:

Mike Monroney Aeronautical Center Contracts:  
Mgr., Investigations and Internal Security Branch, **AMC-700**  
Federal Aviation Administration  
6500 **S. MacArthur** Blvd.  
Oklahoma City, OK 73169

(5) The transmittal letter shall also include a list of the names of employees and their positions for which completed forms were submitted to the **SSE** pursuant to this Clause. A copy of the transmittal letter shall also be provided to the Contracting **Officer**.

(e) The contractor shall submit the information required by Section (d) of this Clause for any new employee not listed in the Contractor's initial thirty (30) day **submission** who is hired into any position identified in Section (c) of this Clause.

(f) No contractor employee shall work in a high, moderate, or low risk position unless the **SSE** has received all forms necessary to conduct any required investigation and has authorized the contractor employee to begin work. However, if this provision is added by modification to an existing contract, contractor employees performing in the positions listed above may continue work on the contract pending:

(1) the submittal of all necessary forms within 30 days, and

(2) completion of a suitability investigation by the **SSE**, subject to the following conditions:

NONE

(3) If the necessary forms are not submitted by the Contractor to the **SSE** within 30 days of the effective date of the modification, the contractor employee shall be denied access to **FAA** facilities, sensitive information and/or resources until such time as the forms are submitted.

(g) As applicable, the Contractor shall **submit** quarterly reports providing the following information to the Contracting Officer with a copy to the **SSE** and the Operating Office on or before the fifth day following each report period: A complete listing by full name in alphabetical order with the social security number, of all contractor personnel who had access to an FAA facility, sensitive information and/or resources anytime during the report period (social security number shall be omitted from CO and Operating Office copies of **report(s)**).

(1) In addition to the above mentioned quarterly report requirements, the Contractor shall submit to the **SSE** on or before the fifth day of each month, any employment changes made during the reporting period. Examples of such changes are terminations (to include name, SSN, termination date), new hires (to include name, SSN, hire date), and name changes. All lists should be in alphabetical order and have the name of the Contractor and the contract number.

(h) The Contractor shall notify the CO within one (1) day after any employee identified pursuant to Section (c) of this Clause is terminated from performance on the contract.

(i) The Contracting Officer may also, after coordination with the **SSE** and other security specialists, require contractor employees to submit any other security information (including additional fingerprinting) deemed reasonably necessary to protect the interests of the **FAA**. In this event, the Contractor shall provide, or cause each of its employees to provide such security information to the **SSE**, and the same transmittal letter requirements of Section (d) of this Clause shall apply.

(j) Failure to submit information required by this clause within the time required may be determined by the Contracting Officer a material breach of the contract.

(k) If subsequent to the effective date of this contract, the security classification or security requirements under this contract are changed by the Government and if the changes cause an increase or decrease in security costs or otherwise affect any other term or condition of this contract, the contract shall be subject to an equitable adjustment as if the changes were directed under the Changes clause of this contract.

(l) The contractor agrees to insert terms that conform substantially to the language of this clause, including this paragraph (l) but excluding any reference to the Changes clause of this contract, in all subcontracts under this contract that involve access and where the exceptions under Chapter 4, paragraph 403g, 403i-1, and 409 of FAA Order 1600.72 do not apply.

(m) All contractor personnel involved with the performance of this contract requiring access as defined by this clause, in performance of this contract, shall be a citizen of the United States of America, or an alien who has been lawfully admitted for permanent residence as evidenced by Alien Registration Receipt Card form **I-151**, or who presents other evidence from the **Immigration** and Naturalization Service that employment will not affect **his/her immigration** status. Copies of applicable documentation must be available to appropriate Federal Officials upon request.

(n) Aliens and foreign nationals proposed under this contract who have access to FAA sensitive information, facilities and/or resources must meet the following conditions in accordance with FAA Order 1600.72, chapter 4, paragraph 407: (1) must have resided within the United States for 3 consecutive years of the last 5 years unless a waiver of this requirement is requested and approved in accordance with the requirements stated in FAA Order **1600.72**, chapter 4, paragraph **409(b)(3)**; (2) a risk or sensitivity level designation can be made for the position; and (3) the appropriate security screening can be adequately conducted.

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES 1 a
AMENDMENT/MODIFICATION NO. <b>MODIFICATION ELEVEN (11)</b>	3. EFFECTIVE DATE <b>12/1/2003</b>	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
ISSUED BY <b>FAA, MIKE MONRONEY AERONAUTICAL CENTER CENTER ACQUISITION DMSION AMQ-340 PO BOX 25082 OKLAHOMA CITY OK 73125-4932</b>		7. ADMINISTERED BY (If other than Item 6) CODE  <b>NOV 28 2003</b>		
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and ZIP Code) <b>ATACOM SCIENCES, INC. 100 N. CLASSEN BLVD SUITE 400 OKLAHOMA CITY OK 73116</b>		(v)	9A. AMENDMENT OF SOLICITATION NO.	
			9B. DATED (SEE ITEM 11)	
			10A. MODIFICATION OF CONTRACT/ORDER NO. <b>DTFA-02-00-D-01731</b>	
			10B. DATED (SEE ITEM 13)  <b>11-1-99</b>	
CODE	FACILITY CODE			

# 11. THIS ITEM APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) by completing Items 8 and 15, and returning copies of the amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

N/A

# 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS.

IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(v)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
XX	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: BILATERAL, CONTRACT CLAUSE 3.10.1-14, CHANGES-TIME AND MATERIALS OR LABOR HOURS, (APRIL 1996)
XX	D. OTHER: (Specify type of modification and authority) ALSO PURSUANT TO CONTRACT CLAUSE 3.2.4-35, (OPTION TO EXTEND THE TERM OF THE CONTRACT)

15. IMPORTANT: Contractor | **XX** | IS required to sign this document and return **2** copies to the issuing office.

16. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

**CONTRACT DTPA-02-00-D-01731 IS MODIFIED AS FOLLOWS:**

**See Page 2 of 2 for details of changes.**

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) <b>Gregg Wadley, President</b>		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>STEVE RIDGEWAY CONTRACTING OFFICER</b>	
15B. CONTRACTOR/OFFEROR <b>Gregg Wadley</b> (Signature of person authorized to sign)	15C. DATE SIGNED <b>12/1/03</b>	16B. UNITED STATES OF AMERICA BY <b>Steve Ridgeway</b> (Signature of Contracting Officer)	16C. DATE SIGNED <b>12-2-03</b>

EXCEPTION TO SF 30  
APPROVED BY OIRM 11-84

30-105-04

STANDARD FORM 30 (REV. 10-83)  
Prescribed by GSA  
FAR (48 CFR) 53.243

- I.** The purposes of this subject modification are to (a) extend the contract period set forth in Clause **F.1**, Contract Period (**CLA.1604**) from December **1,2003**, through November **30,2004**, and (b) reflect hourly rate increases to the applicable job **skill** categories as a result of **U.S. Department** of Labor Wage Determination **1994-2431**, (Revision **22**), dated September **2,2003**. The revised composite rates in Part **I**, Section **B** are amended by the authority of Contract Clause **3.6.2-30. Fair** Labor Standards Act and Service Contract Act-Price Adjustment and Contract Clause **3.10.1-14**, Changes-Time and Materials or Labor Hours.
- II.** The following changes are made to the Price Schedule listed in Part **I**, Section **B**, "Supplies or Services and Price/Costs" listed on contract pages **16R1** through **20R1**.
- a. **OPTION YEAR FOUR (12-1-03 to 11-30-04)**, previously listed on pages **16R1** through **20R1** are hereby deleted in their entirety, and replaced with revised **OPTION YEAR POUR**, listed on attached contract pages **16R2** through **20R2**.
- III.** The total "**ESTIMATED NET VALUE**" of this contract modification is **\$2,675,774**. The total "**ESTIMATED**" value of the contract, **as** reflected in Block **20** of Standard **Form 33** is increased from **\$10,869,890** to **\$13,545,664**.
- IV.** The following change is hereby made to Part **III**, Section **J**, "List of Attachments" (contract page **35**).
- a. For **OPTION YEAR FOUR**, December **1,2003**, through November **30,2004**, please insert **ATTACHMENT 7**, "Register of Wage Determination Under the Service Contract Act-No. **1994-2431** (Rev. **22**), dated **9-02-2003**."
- V.** All other terms and conditions of the original contract, including all modifications issued thereto, remain unchanged and in full force and effect.

\*\*\*\*\***END**\*\*\*\*\*

OPTION YEAR FOUR

Modification Eleven (11)  
Page 16R2 of 20R2

SCHEDULE OF **RATES** OPTION YEAR FOUR-(December1,2003 through **November** 30,2004)

Labor Category	Regular Hrs (RH)		Estimated Annual Requirement in RH	Hourly Composite Rate		Extended Totals
Word Processor I	2	RH	50	\$	17.38	\$ 869.00
Word Processor II	3	RH	4,800	\$	18.74	\$ 89,952.00
Word Processor III	4	RH	9,500	\$	19.81	\$ 188,195.00
General Clerk I	5	RH	100	\$	18.01	\$ 1,801.00
General Clerk II	6	RH	30,580	\$	17.97	\$ 549,522.60
General Clerk III	7	RH	24,440	\$	21.47	\$ 524,726.80
General Clerk IV	8	RH	9,500	\$	30.03	\$ 285,285.00
Computer Operator I	9	RH	80	\$	19.97	\$ 1,597.60
Computer Operator II	10	RH	80	\$	23.74	\$ 1,899.20
Computer Operator III	11	RH	80	\$	30.03	\$ 2,402.40
Computer Operator IV	12	RH	80	\$	32.72	\$ 2,617.60
Key Entry Operator I	13	RH	1,880	\$	16.51	\$ 31,038.80
Key Entry Operator II	14	RH	50	\$	19.71	\$ 985.50
Peripheral Equip Opr (Scanner Operator)	15	RH	100	\$	20.65	\$ 2,065.00
Document Preparation Glrk (Scanner Document Prep)	16	RH	100	\$	20.46	\$ 2,046.00
Inspector I (Scanner/QC Operator)	17	RH	5,640	\$	17.78	\$ 100,279.20
Inspector II	18	RH	80	\$	21.81	\$ 1,744.80
Inspector III	19	RH	3,840	\$	20.56	\$ 78,950.40
Inspector IV	20	RH	1,960	\$	27.66	\$ 54,213.60
Film/Tape Librarian	21	RH	100	\$	21.90	\$ 2,190.00

OPTION YEAR FOUR

Modification Eleven (11)  
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SCHEDULE OF RATES---OPTION YEA?, FOUR (December 1, 2003 through November 30,2004)

Labor Category	Regular Hrs (RH)	Estimated Annual Requirement in RH	Hourly Composite Rate	Extended Totals
Computer Systems Analyst I	22 RH	100	\$40.16	\$ 4,016.00
Computer Systems Analyst II	23 RH	100	\$44.53	\$ 4,453.00
Computer Systems Analyst III	24 RH	100	\$47.50	\$ 4,750.00
Training Program Assistant I	25 RH	1,900	\$26.52	\$ 50,388.00
Training Program Assistant II	26 RH	50	\$30.12	\$ 1,506.00
Training Program Assistant III	27 RH	50	\$33.58	\$ 1,679.00
Administrative Analyst I	28 RH	1,900	\$26.50	\$ 50,350.00
Administrative Analyst II	29 RH	50	\$30.12	\$ 1,506.00
Licensed Practical Nurse	30 RH	80	\$19.54	\$ 1,563.20
Licensed Practical Nurse I	31 RH	80	\$19.54	\$ 1,563.20
Licensed Practical Nurse II	32 RH	80	\$21.52	\$ 1,721.60
Licensed Practical Nurse III	33 RH	80	\$23.66	\$ 1,892.80
Registered Nurse I	34 RH	80	\$29.39	\$ 2,351.20
Registered Nurse II	35 RH	80	\$35.19	\$ 2,815.20
Registered Nurse III	36 RH	80	\$41.81	\$ 3,344.80
Registered Nurse IV	37 RH	80	\$49.43	\$ 3,954.40
Hotline Analyst I	38 RH	1,960	\$36.05	\$ 70,658.00
Hotline Analyst II	39 RH	1,960	\$37.44	\$ 73,382.40
Aeromedical Examiner I	40 RH	3,800	\$24.61	\$ 93,518.00
Aeromedical Examiner II	41 RH	100	\$34.69	\$ 3,469.00
Computer Programmer I	42 RH	100	\$33.82	\$ 3,382.00

OPTION YEAR FOUR

SCHEDULE OF RATES---OPTION YEAR FOUR (December 1, 2003 through November 30, 2004)

Labor Category	Regular Hrs (RH)	Estimated Annual Requirement in RH	Hourly Composite Rate	Extended Totals
Computer Programmer II	43 RH	100	\$38.28	\$ 3,828.00
Computer Programmer III	44 RH	100	\$45.77	\$ 4,577.00
Computer Programmer IV	45 RH	100	\$47.22	\$ 4,722.00
Technical Writer I Functional Specialist 9	46 RH	50	\$26.48	\$ 1,324.00
Technical Writer II Functional Specialist 11	47 RH	50	\$31.57	\$ 1,578.50
Technical Writer III Functional Specialist 12	48 RH	100	\$36.40	\$ 3,640.00
Technical Professional I Functional Specialist 13	49 RH	100	\$58.90	\$ 5,890.00
Technical Professional II Functional Specialist 14	50 RH	100	\$ 69.15	\$ 6,915.00
Technical Professional III Functional Specialist 15	51 RH	100	\$ 80.84	\$ 8,084.00
Overtime Premium Rate (OPR) IAW Section C.C.2 Definitions (Contractor Fill-in the applicable percentage rate they are proposing). Evaluation based on the following calculation: (ETP+ETH)=Average Hourly Rate (AHR). AHR x 10 hours x OPR%=total dollars for Overtime NOTE-Actual rate that OPR is applied to will be the individual rates shown in CLINs 2.0 through 51.0	52 43%	100		\$ 844.52

## OPTION YEAR FOUR

## SCHEDULE OF RATES--OPTION YEAR FOUR (December 1, 2003 through November 30, 2004)

Labor Category	Regular Hrs (RH)	Estimated Annual Requirement in RH	Hourly Composite Rate	Extended Totals
Functional Lead Premium Rate IAW Section c., C.2, "Definitions" Evaluation based on the following calculation: $(ETP+ETH)=Average$ Hourly Rate (AHR): $AHR \times 1,920$ $\times FLPR\% =$ total dollars for Functional Lead. NOTE-Actual rate the FLPR is applied to will be the individual rate shown in CLINs 20 through 51.0	53	34%	1,920	\$ 12,820.99
Task Lead Premium Rate (TLP) IAW Section C., C.2, "Definitions" Evaluation based on the following calculation: $(ETP+ETH)=Average$ Hourly Rate (AHR): $AHR \times 1,920$ $\times TLPR\% =$ total dollars for Task Lead Premium. NOTE- Actual rate that TLPR is applied to will be the individual rate shown on CLINs 20 through 51.0	54	34%	1,920	\$ 12,820.99
Task Supervisor (full time) I In accordance with Definitions in Section C	55	RH	100	\$ 24.45 \$ 2,445.00
Task Supervisor (full time) II In accordance with Definitions in Section C	56	RH	1,920	\$ 25.84 \$ 49,612.80
Task Supervisor (full time) III In accordance with Definitions in Section C	57	RH	50	\$ 31.73 \$ 1,586.50
Task Supervisor (full time) IV In accordance with Definitions in Section C	58	RH	50	\$ 35.38 \$ 1,769.00
Travel and per diem/Subsistence PER YEAR-IAW Section G, and Statement of Work Paragraph 1.12	59			\$ 2,000.00 (Not-to-Exceed)



OPTION YEAR FOUR

Modification Eleven (11)

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**SCHEDULE OF RATES OPTION YEAR FOUR (December 1, 2003 through November 30, 2004)**

Labor Category	Regular Hrs (RH)	Estimated Annual Requirement in RH	Hourly Composite Rate	Extended Totals
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NOTE-Reference to CLIN Numbers throughout the rest of the contract shall be to the general CLIN number such as **2.0**, **50.0** or **52.0**. A reference is to all years and is not a separate option CLIN designation.

Administrative Assistant I	<b>60</b>	RH	<b>79</b>	<b>\$25.25</b>	<b>\$ 1,994.75</b>
Administrative Assistant II	<b>61</b>	RH	<b>5,834</b>	<b>\$24.91</b>	<b>\$ 145,324.94</b>
Administrative Assistant III	<b>62</b>	RH	<b>395</b>	<b>\$29.33</b>	<b>\$ 11,585.35</b>
Administrative Assistant IV	<b>63</b>	RH	<b>2,844</b>	<b>\$30.86</b>	<b>\$ 87,765.84</b>

OPTION YEAR FOUR ESTIMATED TOTAL HOURS: **121,862**

Estimated Total Dollars **\$ 2,675,774.48**

94-2431 OK, OKLAHOMA CITY

09/02/03

\*\*\*FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL\*\*\*

WASHINGTON D.C. 20210

William W. Gross  
DirectorDivision of  
Wage DeterminationsWage Determination No.: 1994-2431  
Revision No.: 22  
Date Of Last Revision: 08/28/2003

State: Oklahoma

Area: Oklahoma Counties of Alfalfa, Atoka, Beckham, Blaine, Bryan, Caddo, Canadian, Carter, Cleveland, Coal, Custer, Dewey, Ellis, Garfield, Garvin, Grady, Grant, Harper, Hughes, Johnston, Kingfisher, Lincoln, Logan, Love, Major, Marshall, McClain, Murray, Noble, Oklahoma, Payne, Pontotoc, Pottawatomie, Roger Mills, Seminole, Washita, Woods, Woodward

"Fringe Benefits Required Follow the Occupational Listing"

## OCCUPATION CODE - TITLE

## MINIMUM WAGE RATE

## 01000 - Administrative Support and Clerical Occupations

01011 - Accounting Clerk I	9.70
01012 - Accounting Clerk II	10.67
01013 - Accounting Clerk III	13.68
01014 - Accounting Clerk IV	18.28
01030 - Court Reporter	15.59
01050 - Dispatcher, Motor Vehicle	14.81
01060 - Document Preparation Clerk	11.00
01070 - Messenger (Courier)	9.49
01090 - Duplicating Machine Operator	10.51
01110 - Film/Tape Librarian	11.96
01115 - General Clerk I	9.11
01116 - General Clerk II	9.87
01117 - General Clerk III	12.50
01118 - General Clerk IV	18.00
01120 - Housing Referral Assistant	18.26
01131 - Key Entry Operator I	8.96
01132 - Key Entry Operator II	10.16
01191 - Order Clerk I	10.18
01192 - Order Clerk II	14.08
01261 - Personnel Assistant (Employment) I	11.72
01262 - Personnel Assistant (Employment) II	12.79
01263 - Personnel Assistant (Employment) III	14.34
01264 - Personnel Assistant (Employment) IV	16.63
01270 - Production Control Clerk	16.28
01290 - Rental Clerk	11.33
01300 - Scheduler, Maintenance	12.64
01311 - Secretary I	12.64
01312 - Secretary II	15.76
01313 - Secretary III	18.26
01314 - Secretary IV	20.53
01315 - Secretary V	21.74
01320 - Service Order Dispatcher	13.07
01341 - Stenographer I	10.51
01342 - Stenographer II	12.37
01400 - Supply Technician	20.53
01420 - Survey Worker (Interviewer)	13.25

01460 - Switchboard Operator-Receptionist	10.02
01510 - Test Examiner	15.76
01520 - Test Proctor	15.76
01531 - Travel Clerk I	9.94
01532 - Travel Clerk II	10.44
01533 - Travel Clerk III	10.93
01611 - Word Processor I	8.98
01612 - Word Processor II	10.75
01613 - Word Processor III	11.61
03000 - Automatic Data Processing Occupations	
03010 - Computer Data Librarian	8.88
03041 - Computer Operator I	10.91
03042 - Computer Operator II	13.43
03043 - Computer Operator III	18.01
03044 - Computer Operator IV	19.48
03045 - Computer Operator V	21.59
03071 - Computer Programmer I (1)	19.89
03072 - Computer Programmer II (1)	22.83
03073 - Computer Programmer III (1)	27.62
03074 - Computer Programmer IV (1)	27.62
03101 - Computer Systems Analyst I (1)	23.46
03102 - Computer Systems Analyst II (1)	26.26
03103 - Computer Systems Analyst III (1)	27.62
03160 - Peripheral Equipment Operator	11.12
05000 - Automotive Service Occupations	
05005 - Automotive Body Repairer, Fiberglass	15.64
05010 - Automotive Glass Installer	15.47
05040 - Automotive Worker	14.08
05070 - Electrician, Automotive	16.35
05100 - Mobile Equipment Servicer	12.54
05130 - Motor Equipment Metal Mechanic	15.64
05160 - Motor Equipment Metal Worker	14.08
05190 - Motor Vehicle Mechanic	15.64
05220 - Motor Vehicle Mechanic Helper	11.98
05250 - Motor Vehicle Upholstery Worker	13.31
05280 - Motor Vehicle Wrecker	14.08
05310 - Painter, Automotive	14.86
05340 - Radiator Repair Specialist	14.08
05370 - Tire Repairer	12.12
05400 - Transmission Repair Specialist	15.64
07000 - Food Preparation and Service Occupations	
(not set) - Food Service Worker	6.87
07010 - Baker	9.04
07041 - Cook I	7.94
07042 - Cook II	9.56
07070 - Dishwasher	6.73
07130 - Meat Cutter	11.33
07250 - Waiter/Waitress	7.05
09000 - Furniture Maintenance and Repair Occupations	
09010 - Electrostatic Spray Painter	14.86
09040 - Furniture Handler	10.36
09070 - Furniture Refinisher	14.86
09100 - Furniture Refinisher Helper	11.75
09110 - Furniture Repairer, Minor	13.31
09130 - Upholsterer	14.86
11030 - General Services and Support Occupations	
11030 - Cleaner, Vehicles	8.37
11060 - Elevator Operator	8.17
11090 - Gardener	10.37
11121 - House Keeping Aid I	7.27

11122 - House Keeping Pid 11	8.57
11150 - Janitor	8.51
11210 - Laborer, Grounds Maintenance	8.72
11240 - Maid or Houseman	7.27
11270 - Pest Controller	11.28
11300 - Refuse Collector	8.17
11330 - Tractor Operator	9.73
11360 - Window Cleaner	9.02
12000 - Health Occupations	
12020 - Dental Assistant	12.42
12040 - Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	11.19
12071 - Licensed-practical Nurse I	10.19
12072 - Licensed Practical Nurse 11	11.46
12073 - Licensed Practical Nurse 111	12.82
12100 - Medical Assistant	10.04
12130 - Medical Laboratory Technician	11.43
12160 - Medical Record Clerk	11.24
12190 - Medical Record Technician	13.54
12221 - Nursing Assistant I	7.67
12222 - Nursing Assistant 11	8.62
12223 - Nursing Assistant 111	9.41
12224 - Nursing Assistant IV	10.55
12250 - Pharmacy Technician	12.19
12280 - Phlebotomist	12.16
12311 - Registered Nurse I	16.67
12312 - Registered Nurse II	20.39
12313 - Registered Nurse II, Specialist	20.39
12314 - Registered Nurse 111	24.66
12315 - Registered Nurse III, Anesthetist	24.66
12316 - Registered Nurse IV	29.57
13000 - Information and Arts Occupations	
13002 - Audiovisual Librarian	16.49
13011 - Exhibits Specialist I	18.53
13012 - Exhibits Specialist II	20.67
13.013 - Exhibits Specialist 111	24.88
13041 - Illustrator I	17.00
13042 - Illustrator 11	18.79
13043 - Illustrator III	23.46
13047 - Librarian	17.58
13050 - Library Technician	11.07
13071 - Photographer I	10.96
13072 - Photographer II	13.53
13073 - Photographer 111	16.34
13074 - Photographer IV	20.40
13075 - Photographer V	23.41
15000 - Laundry, Dry Cleaning, Pressing and Related Occupations	
15010 - Assembler	7.03
15030 - Counter Attendant	7.03
15040 - Dry Cleaner	8.83
15070 - Finisher, Flatwork, Machine	7.03
15090 - Presser, Hand	7.03
15100 - Presser, Machine, Drycleaning	7.03
15130 - Presser, Machine, Shirts	7.03
15166 - Presser, Machine, Wearing Apparel, Laundry	7.03
15190 - Sewing Machine Operator	9.46
15220 - Tailor	10.09
15250 - Washer, Machine	7.69
19000 - Machine Tool Operation and Repair Occupations	
19010 - Machine-Tool Operator (Toolroom)	17.99
19040 - Tool and Die Maker	24.44

21000 - Material Handling and Packing Occupations	
21010 - Fuel Distribution System Operator	15.39
21020 - Material Coordinator	16.28
21030 - Material Expediter	16.28
21040 - Material Handling Laborer	10.95
21050 - Order Filler	11.74
21071 - Forklift Operator	13.81
21080 - Production Line Worker (Food Processing)	12.68
21100 - Shipping/Receiving Clerk	11.78
21130 - Shipping Packer	11.78
21140 - Store Worker I	11.27
21150 - Stock Clerk (Shelf Stocker; Store Worker II)	13.62
21210 - Tools and Parts Attendant	12.68
21400 - Warehouse Specialist	12.68
23000 - Mechanics and Maintenance and Repair Occupations	
23010 - Aircraft Mechanic	17.12
23040 - Aircraft Mechanic Helper	12.43
23050 - Aircraft Quality Control Inspector	17.40
23060 - Aircraft Servicer	14.08
23070 - Aircraft Worker	14.90
23100 - Appliance Mechanic	14.94
23120 - Bicycle Repairer	12.12
23125 - Cable Splicer	18.10
23130 - Carpenter, Maintenance	14.95
23140 - Carpet Layer	14.17
23160 - Electrician, Maintenance	16.72
23181 - Electronics Technician, Maintenance I	15.03
23182 - Electronics Technician, Maintenance 11	22.61
23183 - Electronics Technician, Maintenance 111	25.36
23260 - Fabric Worker	13.39
23290 - Fire Alarm System Mechanic	15.64
23310 - Fire Extinguisher Repairer	12.61
23340 - Fuel Distribution System Mechanic	18.88
23370 - General Maintenance Worker	14.08
23400 - Heating, Refrigeration and Air Conditioning Mechanic	15.64
23430 - Heavy Equipment Mechanic	15.64
23440 - Heavy Equipment Operator	16.82
23460 - Instrument Mechanic	17.02
23470 - Laborer	9.23
23500 - Locksmith	15.07
23530 - Machinery Maintenance Mechanic	16.70
23550 - Machinist, Maintenance	15.64
23580 - Maintenance Trades Helper	11.98
23640 - Millwright	16.24
23700 - Office Appliance Repairer	14.95
23740 - Painter, Aircraft	14.86
23760 - Painter, Maintenance	14.86
23790 - Pipefitter, Maintenance	18.23
23800 - Plumber, Maintenance	17.52
23820 - Pneudraulic Systems Mechanic	15.64
23850 - Rigger	16.14
23870 - Scale Mechanic	14.17
23890 - Sheet-Metal Worker, Maintenance	17.74
23910 - Small Engine Mechanic	14.08
23930 - Telecommunication Mechanic I	19.01
23931 - Telecommunication Mechanic II	19.93
23950 - Telephone Lineman	19.01
23960 - Welder, Combination, Maintenance	15.64
23965 - Well Driller	17.20
23970 - Woodcraft Worker	15.64

23980 - Woodworker	12.54
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	8.41
24580 - Child Care Center Clerk	12.06
24600 - Chore Aid	7.72
24630 - Homemaker	15.64
25000 - Plant and System operation Occupations	
25010 - Boiler Tender	18.49
25040 - Sewage Plant Operator	15.27
25070 - Stationary Engineer	19.78
25190 - Ventilation Equipment Tender	11.82
25210 - Water Treatment Plant Operator	14.86
27000 - Protective Service Occupations	
(not set) - Police Officer	18.72
27004 - Alarm Monitor	11.41
27006 - Corrections Officer	17.95
27010 - Court Security Officer	17.95
21040 - Detention Officer	17.95
27070 - Firefighter	17.18
27101 - Guard I	10.07
27102 - Guard 11	14.77
28000 - Stevedoring/Longshoremen Occupations	
28010 - Blocker and Bracer	15.79
28020 - Hatch Tender	15.20
28030 - Line Handler	15.20
28040 - Stevedore I	16.43
28050 - Stevedore 11	18.34
29000 - Technical Occupations	
21150 - Graphic Artist	18.92
29010 - Air Traffic Control Specialist, Center (2)	29.36
29011 - Air Traffic Control Specialist, Station (2)	20.24
29012 - Air Traffic Control Specialist, Terminal (2)	22.29
29023 - Archeological Technician I	15.46
29024 - Archeological Technician II	18.59
29025 - Archeological Technician III	23.01
29030 - Cartographic Technician	21.03
29035 - Computer Based Training (CBT) Specialist/ Instructor	25.02
29040 - Civil Engineering Technician	18.18
29061 - Drafter I	12.17
29062 - Drafter II	14.05
29063 - Drafter III	18.53
29064 - Drafter IV	21.63
29081 - Engineering Technician I	14.93
29082 - Engineering Technician II	18.70
29083 - Engineering Technician III	20.55
29084 - Engineering Technician IV	26.62
29085 - Engineering Technician V	30.72
29086 - Engineering Technician VI	35.25
29090 - Environmental Technician	18.73
29100 - Flight Simulator/Instructor (Pilot)	26.55
29160 - Instructor	19.76
29210 - Laboratory Technician	14.80
29240 - Mathematical Technician	22.75
29361 - Paralegal/Legal Assistant I	15.04
29362 - Paralegal/Legal Assistant II	19.60
29363 - Paralegal/Legal Assistant 111	23.97
29364 - Paralegal/Legal Assistant IV	29.01
29390 - Photooptics Technician	21.60
29480 - Technical Writer	20.46
29491 - Unexploded Ordnance (UXO) Technician I	18.66

29492 - Unexploded Ordnance (UXO) Technician II	22.57
29493 - Unexploded Ordnance (UXO) Technician III	27.05
29494 - Unexploded (UXO) Safety Escort	18.66
29495 - Unexploded (UXO) Sweep Personnel	18.66
29620 - Weather Observer, Senior (3)	22.14
29621 - Weather Observer, Combined Upper Air and Surface Programs (3)	19.24
29622 - Weather Observer, Upper Air (3)	19.24
31000 - Transportation/ Mobile Equipment Operation Occupations	
31030 - Bus Driver	11.84
31260 - Parking and Lot Attendant	8.00
31290 - Shuttle Bus Driver	11.10
31300 - Taxi Driver	9.49
31361 - Truckdriver, Light Truck	11.10
31362 - Truckdriver, Medium Truck	12.54
31363 - Truckdriver, Heavy Truck	15.40
31364 - Truckdriver, Tractor-Trailer	15.40
99000 - Miscellaneous Occupations	
99020 - Animal Caretaker	9.25
99030 - Cashier	7.32
99041 - Carnival Equipment Operator	9.13
99042 - Carnival Equipment Repairer	9.74
99043 - Carnival Worker	7.09
99050 - Desk Clerk	8.41
99095 - Embalmer	18.49
99300 - Lifeguard	9.80
99310 - Mortician	20.05
99350 - Park Attendant (Aide)	12.31
99400 - Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	9.09
99500 - Recreation Specialist	11.65
99510 - Recycling Worker	9.26
99610 - Sales Clerk	9.83
99620 - School Crossing Guard (Crosswalk Attendant)	7.01
99630 - Sport Official	9.80
99658 - Survey Party Chief (Chief of Party)	19.52
99659 - Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	15.74
99660 - Surveying Aide	10.97
99690 - Swimming Pool Operator	12.58
99720 - Vending Machine Attendant	10.45
99730 - Vending Machine Repairer	12.58
99740 - Vending Machine Repairer Helper	10.16

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.36 an hour or \$94.40 a week or \$409.07 a month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years, and 4 after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as

numbered):

- 1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)
- 2) **APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL:** An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.
- 3) **WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY:** If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work):

**HAZARDOUS PAY DIFFERENTIAL:** An 8 percent differential is applicable, to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

#### **\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial



laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* NOTES APPLYING TO THIS WAGE DETERMINATION \*\***

**Source of Occupational Title and Descriptions:**

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE [Standard Form 1444 (SF 1444)]

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

## AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	OF PAGES
	1	2

2. AMENDMENT/MODIFICATION NO <b>'MODIFICATION TWELVE (12)'</b>	3. EFFECTIVE DATE <b>12-1-04</b>	4. REQUISITION/PURCHASE REQ NO.	5. PROJECT NO (If applicable)
6. ISSUED BY CODE	7. ADMINISTERED BY (If other than Item 6) CODE		
<b>FAA, MIKE MONRONEY AERONAUTICAL CENTER</b> <b>CENTER ACQUISITION DMSION AMQ-340</b> <b>P O BOX 25082</b> <b>OKLAHOMA CITY OK 73125-4932</b>			

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	(X) 9A. AMENDMENT OF SOLICITATION NO
<b>DATACOM SCIENCES INC.</b> <b>7100 N. CLASSEN BLVD.</b> <b>SUITE 400</b> <b>OKLAHOMA CITY, OK 73116</b>	9B. DATED (SEE ITEM 11)
	10A. MODIFICATION OF CONTRACT/ORDER NO <b>X DTFA02-00-D-01731</b>
	10B. DATED (SEE ITEM 13) <b>11-1-99</b>
CODE	FACILITY CODE

## 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATION

The above numbered solicitation is amended or set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, [ ] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning [ ] copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

## 12. ACCOUNTING AND APPROPRIATION DATA (If required)

## 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C.
	D. OTHER (Specify type of modification and authority)
XX	<b>UNILATERAL, Contract Clause 3.2.4-34, OPTION TO EXTEND SERVICES (April 1996).</b>
X	E. IMPORTANT: Contractor [XX] IS NOT required to sign this document.

## 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

**Contract DTFA02-00-D-01731 is modified as follows:**

**See page 2 of 2 for details of changes.**

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
	<b>STEVE RIDGEWAY</b> <b>CONTRACTING OFFICER</b>
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED
(Signature of person authorized to sign)	
16B. UNITED STATES OF AMERICA BY: <i>Steve Ridgeway</i>	16C. DATE SIGNED <b>11-19-04</b>
(Signature of Contracting Officer)	

I. The purpose of this subject modification is to extend services set forth in Clause F.I, "Contract Period" (**CLA.1604**) from December **1**, 2004 through February 28,2005, in accordance with Contract Clause **G.2.**, "Option to Extend Services (Jan 1997)" for an additional three month period.

II. The total "**ESTIMATED**" value of this contract modification is \$668,944. The total "**ESTIMATED**" value of the contract is increased from \$13,545,664. to \$14,214,608.

III. The following change is hereby made to Part III, Section J, "List of Attachments" (contract page 35).

- a Please insert ATTACHMENT 8, "Register of Wage Determination Under the Service Contract Act—No. 1994-2431 (Rev. **23**), dated 7-09-04," for the three month extension, December 1,2004, through February 28,2005.

IV. All other terms and conditions of the original contract, including all modifications issued thereto, remain unchanged and in full force and effect.

\* \* \* \* \* **END** \* \* \* \* \*